



WEST CHICAGO PUBLIC LIBRARY DISTRICT

**BOARD OF LIBRARY TRUSTEES
LIBRARY PROGRAM ROOM
MONDAY, JANUARY 22, 2018
7:00 PM**

AGENDA

- A. Call to Order Nancy Conradt, President
- B. Roll Call Patricia Weninger, Secretary
- C. Approval of the Minutes
1. Special Board Meeting – November 27, 2017 **ACTION**
 2. Board Meeting – November 27, 2017 **ACTION**
 2. Special Board Meeting – December 2, 2017 **ACTION**
- D. Recognition of the Public
- E. Public Comments -- Limited to 3 Minutes
- F. Agenda – Additions/Deletions
- G. Presentation
1. Annual Financial Report Brian LaFevre, CPA, MBA, Partner
Year Ended June 30, 2017 *Sikich, Gardner, LLP*
- H. Treasurer's Report Richard Bloom, Treasurer
1. Approval of the Bills for December 2017 and
January 2018
 2. Financial Statements for November/December 2017
- I. Communications
1. Property Tax Abatement Proposal – Michael Guttman
 2. Bruce H. Tompkins -- RE: Winifred Tomassen
 2. ILA Legislative Meetups -- Tim Jarzemsky
 3. Lions Club of West Chicago
 4. IMET Participant Update
- J. Oath of Trustees
- In accordance with Illinois Statute 75 ILCS 16/30-40(a) the required oath will be administered and subscribed before the secretary of the board of the incumbent and new trustees.

Oath of Office: Do you _____, solemnly swear or affirm that you will support the Constitution of the United States, and the Constitution of the State of Illinois, and that you will faithfully discharge the duties of the Office of Trustee of the West Chicago Public Library District to the best of your ability.

1. Thomas Tawney

Term to end 2019

K. Reports

- | | |
|------------------------|-------------------|
| 1. President | Nancy Conradt |
| 2. Library Director | ATTACHMENT |
| 3. Department Managers | ATTACHMENT |
| 4. Policy Committee | Frank Fokta |

L. Unfinished Business

- | | |
|------------------------------------|---------------|
| 1. Property Tax Abatement Proposal | ACTION |
|------------------------------------|---------------|

M. New Business

- | | |
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| 1. LoveEvenMore Sculpture Installation | ACTION |
| 2. <u>Policy Review</u> | ACTION |
| a. Purchasing Policy (Bids & Quotations) | ATTACHMENT |
| b. Service to Patrons with Disabilities | ATTACHMENT |
| c. Display or Distribution of Notices, Pamphlets, or other Printed Material | ATTACHMENT |
| d. Exhibits/Display and Artwork Policy | ATTACHMENT |
| e. Sale or Disposition of Surplus Library Property | ATTACHMENT |
| f. Policy Audit and Review Procedures | ATTACHMENT |
| g. Disaster Plan | ATTACHMENT |
| 3. Approval of LINC Operating Budget FY2018-19 | ATTACHMENT |
| 4. Appointment of Committee for Semi-Annual Review of Closed Session Minutes and Executive Session Tapes of July through December 2017 | ACTION |

N. Closed Session

- | | |
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| The President may entertain a motion to enter into closed session in accordance with the Illinois Open Meetings Act. | ACTION |
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5 ILCS 120/2(c)(21) – Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06.

O. Return to Open Session

P. Adjournment