

REGULAR MEETING OF THE BOARD OF TRUSTEES



March 24th, 2021

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on June 4th, 2020 to the Coaster and June 2nd, 2020 to the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:04PM.

Flag Salute

Staff present: Donna Torres

Roll Call: The Board of Trustees meet via live stream WebEx, available to the public via our school website.

	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanasha Jones Board Member	DaVisha Pratt Superintendent/CSA	Dawn Fossnes Principal	Dwayne McNeil SBA	Linda Hoxha Board Secretary

The Board adopts the agenda of March 24th, 2021: Motions and votes

Moved by (1st) and seconded (2nd)		1		2	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanasha Jones Board Member
Vote:	Yes	Yes		Yes	Yes

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **February 24th, 2021** as printed and distributes and recommends them for approval and adoption.

Moved by (1 st) and seconded (2 nd)		1			2
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes		Yes	Yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, Kaneshia Jones, DaVisha Pratt, Linda Hoxha, Dwayne McNeil
- **Personnel**- Jakora Holman, Kaneshia Jones, DaVisha Pratt, Dwayne McNeil - **Report of the March 24th meeting at 12:30PM by Jakora Holman**
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Linda Hoxha, Sheree Sanders-Jones, Dwayne McNeil
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dawn Fossnes, Kristin Zink
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Linda Hoxha, Dwayne McNeil
- **Attendance/Discipline**- Kevin Elam, Jakora Holman, Kristin Zink, Dawn Fossnes - **Report of the March 10th meeting at 1.30pm by Jakora Holman**
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Dwayne McNeil, Dawn Fossnes.

Closed Executive Session: To discuss 1) Expected return dates after paid leave (FMLA, disability) for tenured and non-tenured employees 2) Tenure requirements policy after FMLA and unpaid leave.

Go into a Closed Executive session at 6:22PM.

Moved by (1st) and seconded (2nd)		1		2	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

Motions to go into Open Public Session at 6:40PM

Moved by (1st) and seconded (2nd)			1		2
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

Resolution(s) resulting from executive session: None

Moved by (1st) and seconded (2nd)					
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:					

IV. NEW BUSINESS:

A. DISCUSSION/INFORMATION ITEMS

1. **Superintendent/CSA and Principal Report** – NJ educator vaccine, update virtual/in person student attendance and grant applications
2. Financial and Ethics Disclosure due April 30th, 2021.
3. The waiver for the Special Education Medicaid Initiative (SEMI) has been granted by Monmouth County DOE.
4. The 2021-22 Fiscal Budget was presented and discussed during Finance Committee meetings and presented to the full board during the February meeting. Review of changes.
5. Board members: please take a picture (head shot) with your phone and email it to mpalombo@hopeacademycs.org for the yearbook by March 31st.

V. RESOLUTIONS:

A. Financial:

1. **Resolution 03-21A1:** Approval of **Monthly Disbursements for March; Payrolls for February 28th and March 15th as presented.**
2. **Resolution 03-21A2:** Approval of **Board Secretary Report for February 2021** as presented.
3. **Resolution 03-21A3:** Approval of **Treasurer’s Report for February 2021** as presented.
4. **Resolution 03-21A4:** Approval of the **2021-22 Hope Academy Charter School Fiscal Budget**, including Operating Budget Template, Cash Flow and Budget Narrative to be submitted to the DOE by March 30, 2021.
5. **Resolution 03-21A5:** The Board approves the application for the Charter School Program Grant by the NJ Public Charter Schools Association due **March 31st, 2021**, for an estimated grant amount of **\$1,000,000**.
6. **Resolution 03-21A6:** The Board approves the application for the **ESSER II grant due May 14th, 2021**, for an estimated grant amount of \$33,521 for Learning Acceleration, \$45,000 for Mental Health Support and other purposes for \$522,339 totaling **\$600,860**.
7. **Resolution 03-21A7:** The Board approves an extension of the **TLC Program (TLC Spring Surge After School Program)** which will also include a social emotional component to combat the lack of socialization this school year. The Program would begin **April 12th and end May 28th**; Mondays, Tuesday and Wednesday 3-5PM (1 hour program + 1 hour planning) at a rate of \$42/ hour, totaling \$24,696 for 14 teachers, \$3,528 for 2

SEL Staff and \$3,780 for 4 college student mentors. **Total Program cost is \$32,004** to be paid by Title 1A funds.

- 8. Resolution 03-21A8:** The Board approves **HACS Family Nights Events** where students, families and staff will be able to participate in an array of activities. The Program would begin April 21st and end May 26th on Wednesday for an hour to an hour and a half each. Total Program cost is estimated at \$5,650 to be paid out of the General Fund.

B. Personnel

- 1. Resolution 02-21B1:** Approval of **professional development and mileage** as presented:

Name	Event	Date	Purpose	Sponsored by:	Time	Cost	Mileage
Dwayne McNeil	NJASBO: School Finance Course	Apr - Jun	Training related to SBA position	NJASBO	9am-12pm	\$700	Virtual
Dwayne McNeil	Mentorship Fees for Peter Genovese	Up to 2 years	Resources for SBA	NJASBO	N/A	\$2,000	N/A
Felicia Kennedy/Davisha Pratt	COVID-19 and How to Address Employees Refusing to Return to School	3/30/21	HR related training	Education Admin Web Advisor	2pm	\$198	Virtual

- 2. Resolution 03-21B2:** The Board approves the **following stipends for additional responsibilities** due to COVID-19 payable April 15th, 2021:

- a. **Kristin Zink** - \$2,500
- b. **Syron Davis** - \$2,500
- c. **Tiffany LaFauci** - \$1,500
- d. **Dawn Fossnes** - \$1,500

- 3. Resolution 03-21B3:** The Board approves the increase of **Mr. Syron Davis’s salary from \$30,000 to \$37,000** effective July 1st for the 2021-2022 school year due to increased responsibilities with the additional building and comparability of similar salaries.

- 4. Resolution 03-21B4:** The Board approves the hiring of **Marisa Frigoletto** as in-house **substitute at \$100/day** from March 23rd, 2021 to June 16th, 2021 as presented in the contract.

E. Policies/Curriculum:

1. **Resolution 03-21E1:** The Board approves the following adjustment to the **incentive/vacation pay critical policy 4151.1, 4251.1 for this year only**, due to COVID-19 and difficulty finding substitutes.

a. Incentive Sick Pay:

	Current policy (per day)	New rate for 2020-2021
Certificated Staff		
Full-time	\$100	\$200
Part-time (under 25 hrs/week)	\$50	\$150
Non-Certificated Staff		
Full-time	\$75	\$175
Part-time (under 25 hrs/week)	\$25	\$125
CSA/SBA/Principal	\$200	\$400

- b. Vacation Pay: Increase vacation pay for up to 10 unused days, previously 5.

Are there any resolutions the Board wants to table or vote separately?

Move to approve and adopt Resolutions: 03-21A1-8; 03-21B1-7; 03-21C1-4; 03-21D1-3; 03-21E1

Moved by (1st) and seconded (2nd)		2		1	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

VI. Public Comments:

Motions to open the public comment session:

Moved by (1st) and seconded (2nd)					
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member
Vote:					

Motions to close the public comment session:

Moved by (1st) and seconded (2nd)					
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:					

Comments by Board:

Ms. Morgan stated that Governor Murphy announced earlier this day that starting next school year in September parents will not have a choice to stay virtual for school days and would have to plan for all children to be in school in person.

MEETING ADJOURNED AT 7:07PM

Moved by (1st) and seconded (2nd)					
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:					