

REGULAR MEETING OF THE BOARD OF TRUSTEES



Minutes

December 16, 2020

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on June 4th, 2020 to the Coaster and June 2nd, 2020 to the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:04 PM.

Flag Salute

Public present: Linda Hoxha

Roll Call: The Board of Trustees meet via live stream WebEx, available to the public via our school website.

present	present	present	present	present	present	present	present
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member	DaVisha Pratt Superintendent/ CSA	Dawn Fossnes Principal	Donna Torres Board Secretary

The Board adopts the agenda of December 16, 2020: Motions and votes

Moved by (1st) and seconded (2nd)		1			2
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **November 18, 2020** as printed and distributes and recommends them for approval and adoption.

Moved by (1st) and seconded (2nd)		2	1		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Donna Torres
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Donna Torres
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dawn Fossnes, Kristin Zink
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres
- **Attendance/Discipline**- Kevin Elam, Jakora Holman, Kristin Zink, Dawn Fossnes
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Donna Torres, Dawn Fossnes.

Closed Executive Session: Discuss the following items: 1) SBA Transition and 2) Social Worker transition and 3) Chapter 44

Go into a Closed Executive session at 6:09 PM.

Moved by (1st) and seconded (2nd)			1		2
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

Motions to go into Open Public Session at 6:25 PM

Moved by (1st) and seconded (2nd)			2		1
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

Resolution(s) resulting from executive session: Resolution: 12-20B4

BE IT RESOLVED The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting approves the hiring of Ms. **Alexandra D’Errico** as Social Worker at \$25 hour as needed, not to exceed \$4,000.

Moved by (1st) and seconded (2nd)			1	2	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

IV. NEW BUSINESS:

A. DISCUSSION/INFORMATION ITEMS

1. CSA and Principal Report:

The school had 2 + Covid cases (staff) and 1 (student), sources traced outside of school. The school was remote after Thanksgiving until 12/14, when K-3rd grades returned on-site. 12/17 K-3rd return on site. All students move from remote to on-site on January 8th, 2021.

Dec.21-23: dress up days

2. **Discussion of School Safety Data System (SSDS). 2 investigations; no confirmed HIB**
3. Reminder to the Board that staff and students will be remote for **the week after Winter Break** to minimize the spread of COVID-19 after the Holiday gathering.
4. Discuss **Winter Family Fun Night** Event held on December 17, 6-7PM
5. Resource Management Section of the Administrative Review is in progress.
6. Annual Financial Audit is in progress. The Audsum submission delayed until 1/5/2021 and CAFR delayed until February 5th due to the pandemic.

V. RESOLUTIONS:

A. Financial:

1. **Resolution 12-20A1:** Approval of **Monthly Disbursements for December; Payrolls for November 30th and December 15th** as presented.
2. **Resolution 12-20A2:** Approval of **Unaudited Board Secretary Report for November 2020** as presented.
3. **Resolution 12-20A3:** Approval of **Treasurer's Reports for November 2020** as presented.
4. **Resolution 12-20A4:** Approval of **Budgetary Transfers for November 2020** as presented.

B. Personnel

1. **Resolution 12-20B1:** The Board accepts the resignation of **Ms. Alexandra D'Errico** effective **January 4th, 2021**.
2. **Resolution 12-20B2:** Approval of a stipend of **\$50/ week for Ms. Laretta Clark** for the use of her personal vehicle for meal deliveries while students are remote as reported.
3. **Resolution 12-20B3:** Approval of the certified music teacher **Joseph Riccardello** through **Lakehouse Music** contract which was approved in the September meeting.

C. Miscellaneous:

1. **Resolution 12-20C1:** Approval of monthly **Security drills** as presented:

Safety Discussion *Entire School (all staff, faculty and students)* *12/16/20 @ 11:45 AM*

Lockdown Drill *Students and Staff on-site* *12/21/20 @ 9:00 AM*

2. Resolution 12-20C2: The Board authorizes its legal counsel to send the letter to the NJ Division of Pensions and Benefits bearing the subject line of “**Hope Academy Charter Health Insurance Offerings**” as presented.

D. Vendor Contracts:

1. Resolution 12-20D1: Approval of the equipment lease contract with **Atlantic Tomorrow’s Office** to lease **2 fax/print/scan machines at \$145/ month for 60 months and annual maintenance fee of \$345/device per NJ State contract.**

E. Policies/Curriculum:

None

Are there any resolutions the Board wants to table or vote separately?

Move to approve and adopt Resolutions: 12-20A1-4; 12-20B1-2; 12-20C1-2; 12-20D1

Moved by (1st) and seconded (2nd)		1			2
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanasha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

VI. Public Comments: no public

Motions to open the public comment session:

Moved by (1st) and seconded (2nd)					
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanasha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

Motions to close the public comment session:

Moved by (1st) and seconded (2nd)					
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:					

Comments by Board:

Ms. Pratt thanked the Board for their dedication to the school and students.

MEETING ADJOURNED AT 6:49 PM

Moved by (1st) and seconded (2nd)		1	2		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes