

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**MINUTES**

**August 19, 2020  
1PM**

In accordance with the Open Public Meetings Act, notice of this Special Meeting of the Hope Academy Charter School Board of Trustees was given on August 15<sup>th</sup>, 2020 to the Coaster and the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

**I. MEETING CALLED TO ORDER 1:09 PM.**

**Flag Salute**

Roll Call: The Board of Trustees meet via live stream WebEx, available to the public via our school website.

Present-1:15	Present	Present	Present	Present	Present	Present	Present
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member	DaVisha Pratt Superintendent / CSA	Donna Torres Board Secretary	Dawn Fossnes Principal

**The Board adopts the special agenda of August 19, 2020 : Motions and votes**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>				2	1
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
<b>Vote:</b>	yes	yes	yes	yes	yes

**Public present: Todd Luttmann** from Conover Beyer to discuss Medical insurance price comparisons with the Board.

## 1. DISCUSSION/INFORMATION ITEMS

1. **CSA/Principal's Report- School Reopening plan.** Powerpoint was presented to the Board outlining the entire school reopening plan, including detailed PPE plan and the ability to transition smoothly into and out of all options: 4 days in school,-1 day remote; hybrid model; fully remote.
  - Current plan: Monday through Thursday - in school; Friday-remote
  - 8-12:30
  - Staggered arrival and dismissal
- Informed the Board of the (2) Town Meetings with all of our staff members to discuss reopening options and PPE plans. The staff has been asked to email Ms. Norkus with any and all questions and concerns concerning reopening. Each concern was addressed thus far in the Town Hall meetings. Concerns and questions will continue to be addressed.
- Procedure for staff medical concerns was discussed.
1. **Board Goal setting for 2020-21:** brief overview with continued discussion during a work session on August 26<sup>th</sup>, prior to board meeting.
2. **New Hires for 20-21 and resignations discussed**
3. **Update on 500 Grand Easement by Claudia Morgan.** The school requested an extension on the deadline to move playground equipment to be determined between counsel and our attorney, Steve Kornas. We are requesting 4 months.
4. **Medical Insurance quotation review by Todd Luttmann of Conover-Beyer- and vote.**
  - The board was presented several plan alternatives and decided to offer 2 plans to the staff-Horizon Omnia Gold or Platinum. See resolution
5. **Reviewed the requirement to amend the 403B plan and contract with a plan administrator: Admin Partners.** The board was presented with the new plan to review.
6. **Review of Addendums to the Purchasing Manual- #326, #327, outlining procurement code of conduct and procedures specifically related to School Nutrition.**

## RESOLUTIONS:

**Resolution 08SP:B1:** Approve the following **resignations**, the last day being June 30, 2020:

Kristen Sweeney-2<sup>nd</sup> Grade Teacher  
Cassandra Oresko: ELL Teacher

**Resolution 08SP:B2:** Approve the following **new hires and presented contracts**, pending either emergent hiring approval or criminal history completion:

**Barbara Lloyd: MS Math Teacher:** Long Term Substitute at \$1,700 per pay until standard certificate is received. The payroll following cert. begins contract for \$49,500 prorated with full benefits.

**Alyza Ramirez: PT Bi-Lingual Support Secretary**-10 month position at \$15 hour for 16.5 hours week, no benefits.

**Linda Hoxha: Bookkeeper** -12 month position at 30 hrs. per week for an annual salary of \$40,000 with full benefits.

**Cassandra Oresko: Part-time, temporary, ELL Teacher** at \$25 per hour until the full-time position is filled.

**Emily Mitchell: 5<sup>th</sup> Grade Teacher** (Math/Science)-10 month position at an annual salary of \$54,500 with full benefits.

**Jamie Rizzo: 2<sup>nd</sup> Grade Teacher**-10 month position at an annual salary of \$55,300 with full benefits.

**Amanda Russel: 5<sup>th</sup> Grade ELA Long-term maternity leave replacement and support teacher** with annual contract at a salary of \$49,000 through 6-30-2021.

**Resolution: 08SP-C1: Approve the revised 20-21 School Calendar as presented, with the following changes:**

- All half days removed from Sept. - December (This is due to decreased scheduled hours in the -- building already at school. This may or may not be the same for after December)
- Revised Start Date for students
- Revised Saturday School Date
- Took the friday away from Memorial Day weekend
- Took away one day at the beginning of Winter break.

**Resolution: 08SP:C2:** Approve the **Revised School Reopening Plan** as for 2020-21 as presented, to be submitted to the NJ DOE.

**Resolution: 08SP-20D1:** Approve the **appointment of Adminpartners as our 403B Plan administrators.**

**Resolution: 08SP-20D2:** Approve the **403B Plan amendment and Restatement as presented.**

**Resolution: 08SP:20D3:** Approve the Health Insurance plan for the 2020-21 school year with **Horizon Healthcare-plans Omnia Gold and Omnia Platinum** as reviewed and presented and expand the \$1,000 dependent to include spouse to a maximum of \$2,000 for up to two dependents to be paid with health waivers. Stipends are for employees who are enrolled in the school's plan and not eligible for a health waiver.

**Resolution:08SP:20E1:** Approve the **addendum to the Purchasing Manual for #326 and #327: School Nutrition Procurement Procedures and Procurement Code of Conduct** as presented.

I.

**Are there any resolutions the Board wants to table or vote separately? no**

**Move to approve and adopt Resolutions: 08SP-20B1-2; 08SP-20C1-2; 08-20D1-3; 08SP-20E1.**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>			1	2	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
<b>Vote:</b>	yes	yes	yes	yes	yes

**1. Statements by the Public**

**2. Statements by Trustees:**

**Requested pictures be taken of PPE prepared classrooms and be uploaded to the school website so teachers and parents can see the safety measures implemented in the school.**

**3. MEETING ADJOURNED AT 2:33 PM**

<b>Moved by (1<sup>st</sup>) and seconded (2<sup>nd</sup>)</b>		2			1
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
<b>Vote:</b>	yes	yes	yes	yes	yes