

REGULAR MEETING OF THE BOARD OF TRUSTEES

Minutes

May 28, 2020

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on November 26, 2019 to the Coaster and the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:12 PM.

Flag Salute

Roll Call: The Board of Trustees met via live stream WebEx, available to the public via our school website.

present	present	present	present	present	present	present	absent	present
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member	DaVisha Pratt CSA/ Principal	Donna Torres Board Secretary	Dennis Daniels Dean of Students	Dawn Fossnes Vice Principal

The Board adopts the agenda of May 28, 2020 : Motions and votes

Moved by (1 st) and seconded (2 nd)				1st	2nd
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

Public present:

- Teacher Presentations:** Cindy Norkus **and the** Kindergarten Team

The secretary presents the minutes of the regular Board Meeting of **April 23, 2020** as printed and distributed, and recommends them for approval and adoption.

Moved by (1 st) and seconded (2 nd)		1st		2nd	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Donna Torres, and Dennis Daniels (as necessary):
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Donna Torres: **Report of the 5/18/20 committee report by Kanesha Jones with recommendations to the Board.: change CSA/Principal position to CSA/Superintendent; promote Dr. Fossnes to Principal, change Main Secretary to position to 12 months, SBA position to be remote for 20/21 and review all positions for possible remote working to minimize risk moving forward.**
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels (as necessary):
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dawn Fossnes, Kristin Zink
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**- Kevin Elam, Jakora Holman, Dennis Daniels, Kristin Zink, Dawn Fossnes:
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Donna Torres, Dawn Fossnes.

Executive Session: To discuss the purchase of 500 Grand Avenue related to encroachment of Title issue.

The Board went into closed session at 6:28 PM via Google Meeting.

Moved by (1 st) and seconded (2 nd)		2nd			1st
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

Attendance: Steve Kornas, board attorney

The Board returned to open public session at 7:07 PM.

Moved by (1 st) and seconded (2 nd)				1st	2nd
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

Resolution 05-20C1 : Purchase of 500 Grand Avenue to continue. See resolution detail

Moved by (1 st) and seconded (2 nd)		1st	2nd		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

OLD BUSINESS:

NEW BUSINESS:

I. DISCUSSION/INFORMATION ITEMS

1. **Principal’s Report-** Status of School Closure and moving forward
2. Discuss the **8th Grade Graduation** ceremony and plans with the Board.: virtual graduation, photographer to take individual picture, gift bags for graduates.
3. Discuss the **2020 Summer Surge Bridge program** and utilizing the Summer months to make-up compensatory service. Funds for expanded summer program being requested from CARES Grant to be approved tonight.
4. Title changes: The CSA/Principal position to be changed to CSA/Superintendent and the elimination of the Vice Principal position.
5. Reported to the Board that staff member fell and was injured in the parking lot on 5-18-20. A workers’ Compensation claim is in progress.

6. The SBA discussed the reduction of state aid levels and the deferral of the state fiscal budget to September 30th, resulting in a possible reduction in state aid and a delay in receiving funds. More detail to follow.

RESOLUTIONS:

B. Financial:

1. **Resolution 05-20A1:** Approval of **Monthly Disbursements for May 2020; and Payrolls for April 30th and May15th as presented.**
2. **Resolution 05-20A2:** Approval of the **Board Secretary Report for April 2020** as presented.
3. **Resolution 05-20A3:** Approval of **Treasurer’s Report for April 2020** as presented.
4. **Resolution 05-20A4:** Approval of **budgetary transfers for April 2020 as presented.**
5. **Resolution 05-20A5:** Approval of **2019-2020-IDEA amendment** and receipt of funds to receive additional funds of **\$8846** to be used for individual therapist services for Special Education student.
6. **Resolution 05-20A6:** Approval of the application for the **Federal grant-CARES Emergency Relief Grant for \$127,814**, the corresponding budget presented and the receipt of the funds covering the period 3-22-2020 through 9-30-2023.
7. **Resolution 05-20A7:** Approval of the grant application for the **FEMA Public Assistance Program-Coronavirus (COVID-19) Pandemic: DR-4488** and receipt of funds. RPA# 2154, submitted 5/21 for state review.
8. **Resolution 05-20A8:** Approval of the application and acceptance of funds for the 2020-21 Federal Grants, awards as follows:
 - **Title 1A:** \$158,768
 - **Title IIA:** \$18,207
 - **Title IIIA:** \$5,947 consortium
 - **Title IV:** \$11,740 (move to Title 1A)
9. **Resolution 05-20A9:** Approval to **rescind Resolution 04-20A5 of April 23, 2020** for the **PPP application** submission, due to additional information which became available to the Board subsequent to the 4/23/2020 board meeting
10. **Resolution 05-20A10:** Approve the payment of **bi-annual Health Waivers** totaling **\$21,954.91** to be paid on June 15, 2020 payroll per Critical policy: 4144-Health Insurance Policy.

C. Personnel

1. **Resolution 05-20B1:** Approval of the revised 2020-21 Role Call-2020-21 **salary for Candice Ledet** to \$51,600.
2. **Resolution 05-20B2:** Approval of the following **stipend** for AM arrival and PM dismissal coordination for **2020-21** as follows:
 - **John Thorpe: \$1,200, payable Dec 15th and June 15th**
3. **Resolution 05-20B3:** Acceptance of the **retirement of Arlene Faloba**, as of July 1, 2020 and thanking her for her years of service to HACS and the resignation of **Lauren Sherman, part-time Spanish Teacher**, effective July 1, 2020.

4. **Resolution 05-20B4: Approval of the Summer Surge Bridge program for 2020-21** as presented, totaling approximately \$94,000, to include full student body due to COVID-19 closure, to be paid by ESEA and CARES grant funds. The program runs July 1-August 6, 2020 (22 days), Monday through Thursday, Students: 9-12; Staff: 8-12:30.
5. **Resolution 05-20 B5:** Approval of payment of the following previously approved stipends to be paid May and June of 2020:
 - Faloba: \$750-June 30th
 - Zink: \$1,250-May 31st
 - Martinez: \$1,050-June 15th
 - Vallone: \$500-May 31th
6. **Resolution 05-20B6:** Approves the **position changes** as follows: The CSA/Principal position to be changed to CSA/Superintendent, the elimination of the Vice Principal position and the change of the Main Secretary position from 10 months to 12 months.
7. **Resolution 05-20B7:** Approves the **promotion of Dr. Dawn Cobb-Fossnes** to the twelve-month position of **Principal for the 2020-21** school year, at an annual salary of \$105,000 with benefits and terms outlined in the employment contract.

D. Miscellaneous:

1. **Resolution 05-20C1: Purchase of 500 Grand Ave.** voted separately-see resolution
2. **Resolution 05-20C2: Approval of the REVISED PUBLIC HEALTH RELATED SCHOOL CLOSURE PLAN-COVID-19 PANDEMIC** to be submitted to the NJ Department of Education.
3. **Resolution 05-20C3:** Approval to **extend the payment of unused vacation time** from 5 to 8 days for 2019-20, payable in June or **extend the use of vacation days through July 31, 2020**, due to circumstances related to corona virus school closure and related workload.

E. Vendor Contracts:

1. **Resolution 05-20D1:** Authorization to SBA to **select a new provider for utilities based on the available cooperative bids** received and transfer from the current company, who filed for bankruptcy .
2. **Resolution 05-20D2** Approves processing the **2020-21 Title III funds through the consortium with LINDENWOLD PUBLIC SCHOOLS ADMINISTRATION BUILDING • 801 EGG HARBOR ROAD • LINDENWOLD, NJ 08021**, due to Hope Academy not meeting the minimum requirement.
3. **Resolution 05-20D3:** Approval of the contract renewal with **ACS-Inspiroz** to provide **IT support** for the 2020-21 school year at a cost of \$2,001 monthly per the terms of the presented contract.
4. **Resolution 05-20D4:**Approval of the audit engagement letter with **Meshinsky & Associates LLC for the 2019-20 annual financial audit** at a cost of \$12,500 and preparation of the 990 Tax Return at a cost of \$1,540 as per the presented agreement. Additional costs if unexpected circumstances occur at \$180 hr for partners, \$160 for seniors and \$150 for staff.

F. Policies/Curriculum:

Are there any resolutions the Board wants to table or vote separately? 05-20C1

Move to approve and adopt Resolutions: 05-20A1-10; 05-20B1-7; 05-20C2-3; 05-20D1-4

Moved by (1 st) and seconded (2 nd)		2nd			1st
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes

II. Statements by the Public

III. Statements by Trustees:

IV. MEETING ADJOURNED AT 7:56 PM

Moved by (1 st) and seconded (2 nd)				2nd	1st
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	Yes	Yes	Yes	Yes	Yes