

REGULAR MEETING OF THE BOARD OF TRUSTEES



Minutes

April 23, 2020

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on November 26, 2019 to the Coaster and the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

Teacher Presentations:

I. MEETING CALLED TO ORDER 6:23 PM.

Flag Salute

Roll Call: The Board of Trustees met via live stream WebEx, available to the public via our school website.

present	present	present	present	present	present	present	present	present
Claudia Morgan President	Sheree Sanders- Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member	DaVisha Pratt CSA/ Principal	Donna Torres Board Secretary	Dennis Daniels Dean of Students	Dawn Fossnes Vice Principal

The Board adopts the agenda of April 23, 2020 by unanimous consent.

Public present: Gabriela Szymanik

Teacher Presentations: 5th Grade Teachers-Nicole Smith and Sara Shanahan and ESL Teacher-Cassandra Oresko

MINUTES

The secretary presents the minutes of the regular Board Meeting of **March 26, 2020** as printed and distributed, and recommends them for approval and adoption.

Moved by (1 st) and seconded (2 nd)		1st			2nd
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, Kanesha Jones, DaVisha Pratt, Donna Torres, and Dennis Daniels (as necessary):
- **Personnel**- Jakora Holman, Kanesha Jones, DaVisha Pratt, Donna Torres: **4/23/20 committee meeting recommendation regarding 04-20B1- renewals/non-renewal.**
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels (as necessary):
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dawn Fossnes, Kristin Zink
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**- Kevin Elam, Jakora Holman, Dennis Daniels, Kristin Zink, Dawn Fossnes:
- **Nominating Committee**-Claudia Morgan, Angela Martinez, Kevin Elam, DaVisha Pratt, Donna Torres, Dawn Fossnes.

Executive Session: To discuss the purchase of 500 Grand Avenue related to encroachment of Title issue and PPP loan.

The Board went into closed session at 6:43 PM via Google Meeting.

Moved by (1 st) and seconded (2 nd)				1st	2nd
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes

The Board returned to open public session at 8:00 PM.

Moved by (1 st) and seconded (2 nd)		1st	2nd		
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes

Resolutions resulting from executive session are 04-20A5 and 04-20C1 to be voted with together with all resolutions.

OLD BUSINESS:

NEW BUSINESS:

I. DISCUSSION/INFORMATION ITEMS

1. **Principal’s Report-** School Closure timeline and instructional plan.
2. Discuss the possible postponement of **8th Grade Graduation** ceremony with the Board or alternate type of ceremony.
3. Discuss the adaptation or cancellation of the 2020 Summer Surge program and utilizing the Summer months to make-up compensatory services if necessary.

II. RESOLUTIONS:

A. Financial:

1. **Resolution 04-20A1:** Approval of **Monthly Disbursements for April 2020; and Payrolls for March 31ST and April 15th** as presented.
2. **Resolution 04-20A2:** Approval of **the Board Secretary Report for March 2020** as presented.
3. **Resolution 04-20A3:** Approval of **Treasurer’s Report for March 2020** as presented.
4. **Resolution 04-20A4:** Approval of **automatic three-month payment moratorium** of mortgage payments by **NJEDA**.
5. **Resolution 04-20A5:** Approval of application to the **Paycheck Protection Program** to obtain a loan due to uncertain future cash flow to operate the school. This loan is forgivable if used to pay payroll, utilities, and mortgage interest.

B. Personnel:

1. **Resolution 04-20B1:** Approval of **2020-21 Role Call** as presented with renewal and non-renewal.
2. **Resolution 04-20B2:** Approval of the following previously approved stipends and new positions and position title changes for **2020-21** as follows:
 - **Kristin Zink:** \$3,500 for TLC and Summer Surge Supervision

- **Ahmed Lawson:** \$1,200 for on-call security alarm response on week-ends and 24/7 advisement to school regarding alarm incidences.
- **Syron Davis:** \$1,200 for on-call security alarm response 24/7 Monday through Friday.
- **Arlene Faloba:** \$1,500 additional responsibility to unsecure facility during school days.
- Create position of **Bookkeeper** to replace the **Business Office Secretary** position that was mostly vacant during 2019-20 with salary not to exceed approved budget.
- **Middle School ELA Teacher**-part-time per approved budget

C. Miscellaneous:

1. **Resolution 04-20C1:** Acceptance of the seller’s terms to obtain an easement to resolve the encroachment of title for **500 Grand Ave.**, proceeding with the purchase **as specified in the resolution.**
2. **Resolution 04-20C2:** Approval of change in 2019-20 School Calendar due to COVID-19 school closure as follows:
 - **The last day of school for students will be June 12th**
 - **June 10,11,12 will be early dismissal days.**
3. **Resolution 04-20C3:** Approve the **Board Meeting dates** for the 2020-21 fiscal year as presented.
4. **Resolution 04-20C4:** Approve the **Custodial Holidays** for the 2020-21 school year as presented.

D. Vendor Contracts:

1. **Resolution 04-20D1:** Approval of the 2020-21 **Realtime contract** for the student data system as presented at a cost of \$10,470.
2. **Resolution 04-20D2** Approval of the presented sales contract with **Lightpath-Altice** to provide internet **fiber connection** to 500 Grand Avenue contingent upon the purchase of the building and readiness for installation as pursuant to the 470 application proposal and ESCNJ bid terms and pricing at a monthly cost of \$1,169.95, including tax. 4 hr. battery back-up, 300 mgs and 29 ip addresses for a three year term.
3. **Resolution 04-20D3:** Approval of the allowable contract addendum of the **Karson Food Service** contract to provide vended food service for the 2020-21 school year at the following prices:
 - Breakfast: \$1.31
 - Lunch: \$2.60
 - Snack: \$.64
4. **Resolution 04-20D4:** Approval of the ERATE proposal from **Relcomm for CAT II equipment for 500- Grand Avenue** contingent upon the purchase of the building and when the equipment is ready for installation during the 20-21 year

Cisco Meraki Cloud Managed MS250-48LP - switch - 48 ports - managed - rack-mountable	MS250-48LP-HW	\$5,887.26	\$5,887.26
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5. **Resolution 04-20D5:** Approval of the contract with **Inspiroz-ACS International Resources, Inc.** in response to ERATE -470 for CAT II maintenance of internal connections for the 2020-21 school year as presented at an annual cost of \$6,039.46
6. **Resolution 04-D6:** Approval of **agreement with Regina Grewen of DMC to deliver student meals** at \$400 per day for two days each week to their homes. Each delivery provides five days of meals to each student. The contract is flexible as to duration and details during COVID-19 closure.
7. **Resolution 04-20D7:** Approval to operate the **Seamless Summer Option Food Program** as a site operating under sponsor of Asbury Park School District. Hope Academy will be a site location providing service under the sponsorship of Asbury Park School District.
 - **Program specifics:**
The program runs July 6, 2020 - Aug 6, 2020, Mon - Thur. 10:30am - 1pm. On Fridays the recreations offer meals so we can refer families to the specific meal locations. The Asbury Park School District will arrange for meals to be delivered to Hope Academy. Hope Academy will not be required to complete any paperwork for the summer food program. The district submits all required documentation.
8. **Resolution 04-20D8:** Approval of the **NWEA License renewal** for 2020-21 at an annual cost of \$3,415.50 for map testing.

E. Policies/Curriculum: none

Move to approve and adopt Resolutions: 04-20A1-6; 04-20B1-2; 04-20C1-4; 04-20D1-8

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	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes

III. Statements by the Public

No statements offered by the public.

IV. Statements by Trustees:

No statements by the Trustees.

V. MEETING ADJOURNED AT 8:23 PM

Moved by (1st) and seconded (2nd)		2nd			1st
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes