

REGULAR MEETING OF THE BOARD OF TRUSTEES

Minutes

November 20, 2019

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on July 18th to the Coaster and the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:16 PM.

Flag Salute

Roll Call:

| | | | | | | | | |
|-----------------------------|--|----------------------------|-------------------------------|-------------------------------|------------------------------------|---------------------------------|------------------------------------|--------------------------------|
| Present | Present | Present | Present: 6:25 | Present | Present | Present | Present | Present |
| Claudia Morgan President | Sheree Sanders-Jones Vice President | Kevin Elam Board Member | Jakora Holman Board Member | Kanesha Jones Board Member | DaVisha Pratt CSA/ Principal | Donna Torres Board Secretary | Dennis Daniels Dean of Students | Dawn Fossnes Vice Principal |

The Board adopts the agenda of November 20, 2019

Teacher Presentations: Third Grade Teachers

Public present:

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **October 30, 2019** as printed and distributed, and recommends them for approval and adoption.

| Moved by (1 st) and seconded (2 nd) | | 1 | | | 2 |
|---|-----------------------------|--|----------------------------|-------------------------------|-------------------------------|
| | Claudia Morgan President | Sheree Sanders-Jones Vice President | Kevin Elam Board Member | Jakora Holman Board Member | Kanesha Jones Board Member |
| Vote: | yes | yes | yes | | yes |

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, Kaneshia Jones, DaVisha Pratt, Donna Torres, and Dennis Daniels (as necessary):
- **Personnel**- Jakora Holman, Kaneshia Jones, DaVisha Pratt, Donna Torres: **Report of the Committee meeting on 11/20 at 5:30PM**
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels (as necessary):
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dawn Fossnes, Kristin Zink
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**- Kevin Elam, Jakora Holman, Dennis Daniels, Kristin Zink, Dawn Fossnes:
- **Nominating Committee**-Claudia Morgan, PTO President, DaVisha Pratt, Donna Torres, Dawn Fossnes.

OLD BUSINESS:

1. Begin discussions to revise the ByLaws to expand the Board to 7 members. This was tabled last year. There is a candidate who expressed interest via email (referred by Rick Pressler).
2. The purchase of 500 Grand Avenue was terminated and our deposit check returned by the seller.

NEW BUSINESS:

I. DISCUSSION/INFORMATION ITEMS

1. Principal's Report
2. Discuss changing Board meeting dates to Thursdays through June 2020, beginning with next month, December 19th. (Publish new dates, post and inform staff).
3. Discuss discontinuing years of service salary increase that was a practice, not a critical policy. The Teacher salary guide includes years of service increases built into the guide.
4. Information regarding board term renewal: Mr. Elam's term is ending 12/31/19, so will be extended for additional 3 years at the December board meeting for January 1, 2020 start date.
5. The Health and Safety Evaluation of School Buildings Checklist was completed for the 2019-20 school year and the statement of assurance will be submitted to the DOE in December.

II. RESOLUTIONS:

A. Financial:

1. **Resolution 11-19A1: Approval of Monthly Disbursements for November 2019; and Payrolls for October 31th and November 15th as presented.**

2. **Resolution 11-19A2:** Approval of the **Board Secretary Report for October 2019** as presented.
3. **Resolution 11-19A3:** Approval of **Treasurer’s Report for October 2019** as presented.
4. **Resolution 11-19A4:** Approval of the **budgetary transfers** for October 2019 as presented.
5. **Resolution 11-19A5:** Approve the payment of **bi-annual Health Waivers** totaling **\$21,954.91** to be paid on December 15th per Critical policy: 4144-Health Insurance Policy.

B. Personnel:

1. **Resolution 11-19B1:** Approval of the **school field trips** for the 2019-20 school year as presented.
2. **Resolution 11-19B2:** Approval of **professional development and mileage** as presented.
3. **Resolution 11-19B3:** Approval of the following **payroll stipends**, previously approved, to be paid on December 15th:
 - **Arlene Faloba:** \$750 for additional responsibilities
 - **Kristen Zink** \$1,250 for Supervision of TLC
4. **Resolution 11-19B4:** Approval of the following **Teachers to participate in the Mentor program and the payment to the Mentor** by the Mentee at an annual cost of \$550 per mentee:

| Mentee | Mentor | Year in Program |
|---------------|---------------|------------------------|
| Sizemore | Zink | 2 |
| Hargrove | Ledet | 2 |
| Oresko | Palombo | 2 |
| Ottaviano | Varley | 2 |
| Mancuso | Norkus | 2 |
| McCurdy | Tyson | 1 |

C. Miscellaneous

1. **Resolution 11-19C1: Approval of monthly Security drills as presented:**

| | | |
|-----------------------|--|---------------------------|
| <i>Fire Drill</i> | <i>Entire School (all staff, faculty and students)</i> | <i>11/15/19 @ 1:20 PM</i> |
| <i>Lockdown Drill</i> | <i>Entire School (all staff, faculty and students)</i> | <i>11/19/19 @ 9:45 AM</i> |

2. **Resolution 11-19C2:** Approval of the addition to the **Nutrition Committee of Janesha Joshua and Laurreta Clark** for the 2019-2020 school year.
3. **Resolution 11-19C3:** Approval of the **revised Board Meeting dates** from December 19th through June 25th as presented (change from Wednesdays to Thursdays).

D. Vendors and Contracts:

1. **Resolution 11-19D1:** Approve the contract with **Simko’s Restaurant** for a holiday get together per the terms presented, on December 6th to be paid with parking lot funds at an estimated total of \$1047.90.

E. Policies/Curriculum: (n/a)

Are there any resolutions the board wants to vote on separately or table? No

Move to approve and adopt Resolutions: 11-19A1-5; 11-19B1-4; 11-19C1-3; 11-19D1

| Moved by (1 st) and seconded (2 nd) | | 1 | 2 | | |
|---|-----------------------------|--|----------------------------|-------------------------------|-------------------------------|
| | Claudia Morgan President | Sheree Sanders-Jones Vice President | Kevin Elam Board Member | Jakora Holman Board Member | Kanesha Jones Board Member |
| Vote: | yes | yes | yes | yes | yes |

6. Statements by the Public

7. Statements by Trustees:

8. MEETING ADJOURNED AT 6:50 PM

| Moved by (1 st) and seconded (2 nd) | | | 1 | | 2 |
|---|-----------------------------|--|----------------------------|-------------------------------|-------------------------------|
| | Claudia Morgan President | Sheree Sanders-Jones Vice President | Kevin Elam Board Member | Jakora Holman Board Member | Kanesha Jones Board Member |
| Vote: | yes | yes | yes | yes | yes |