

REGULAR MEETING OF THE BOARD OF TRUSTEES

Minutes

October 30, 2019

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on July 18th to the Coaster and the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:11 PM.

Flag Salute

Roll Call:

present	present	present	present	present	present	present	present	present
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member	DaVisha Pratt CSA/ Principal	Donna Torres Board Secretary	Dennis Daniels Dean of Students	Dawn Fossnes Vice Principal

The Board adopts the agenda of October 30, 2019

Teacher Presentations: Fourth Grade Teachers

Public present:

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **September 28, 2019** as printed and distributed, and recommends them for approval and adoption.

Moved by (1st) and seconded (2nd)			2	1	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member
Vote:	yes	yes	yes	yes	yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, Kaneshia Jones, DaVisha Pratt, Donna Torres, and Dennis Daniels (as necessary):
- **Personnel**- Jakora Holman, Kaneshia Jones, DaVisha Pratt, Donna Torres:
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels (as necessary):
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dawn Fossnes, Kristin Zink
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**- Kevin Elam, Jakora Holman, Dennis Daniels, Kristin Zink, Dawn Fossnes: **Report of the 10/28/19 meeting by Mr. Daniels.**
- **Nominating Committee**-Claudia Morgan, PTO President, DaVisha Pratt, Donna Torres, Dawn Fossnes.

OLD BUSINESS:

Closed Executive Session: Discuss the purchase of 500 Grand Ave. and staff job responsibilities/salary review.

Go into Closed Executive session at 6:16 PM.

Moved by (1 st) and seconded (2 nd)			1	2	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member
Vote:	yes	yes	yes	yes	yes

Motions to go into Open Public Session at 7:23 PM

Moved by (1 st) and seconded (2 nd)			1	2	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kaneshia Jones Board Member
Vote:	yes	yes	yes	yes	yes

Resolution(s) resulting from executive session:

Resolution 10-19D2: BE IT RESOLVED The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting approves the commitment from NJ Economic Authority for \$178,000 at a fixed rate of interest of the five year US Treasury rate or 2%, whichever is greater, plus 150 basic points (index) for a term of 10 years with 20 year amortization, **pending the acceptance of final agreement between seller and the school.** (A rate reset will occur after the first five years. The board also approves the \$750 payment that is required upon acceptance of this offer).

Resolution 10-19D3: BE IT RESOLVED The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting accepts the asbestos report of EMSL Analytical, Inc. and waives Paragraph 2 of the amended contract of sale for the purchase of 500 Grand Avenue executed October 4, 2019.

Resolution 10-19D4: The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting approved the revised offer to purchase 500 Grand Avenue, specific terms in the detailed resolution to be included in the 10-30-19 resolution packet and reviewed by the board at the 11-20 board meeting.

Moved by (1st) and seconded (2nd)			2	1	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes

Resolution 10-19B4: The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting recommends and approves salary increases for Support and Administrative positions for the 2019/20 school year; specific terms in the detailed resolution to be included in the 10-30-19 resolution packet and reviewed by the board at the 11-20 board meeting.

presented in the detailed resolution packet of 10-30-19 and to be signed by the Board during the November 20th board meeting.

Moved by (1st) and seconded (2nd)			2	1	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes

NEW BUSINESS:

I. DISCUSSION/INFORMATION ITEMS

1. Review of the “**School Grade under the Anti-bullying Bill of Rights Act for 2018-19**”.
2. **Principal’s Report:** Spring 2019 NJSLA Assessment Scores and the DOE Charter School Renewal visits on 10/21 and 10/24.
3. Governor Murphy signed legislation (**Alyssa’s Law**) to require school to be equipped with a silent panic alarm for use in an emergency such as a lockdown or active-shooter situation that alerts the police or similar system approved by the DOE by December 31st. The DOE is currently discussing the optimum implementation based on technology compatibility between police departments and schools.

II. RESOLUTIONS:

A. Financial:

1. **Resolution 10-19A1:** Approval of **Monthly Disbursements for October 2019; and Payrolls for September 30th and October 15th** as presented
2. **Resolution 10-19A2:** Approval of the **Unaudited Board Secretary Reports for August and September 2019** as presented.
3. **Resolution 10-19A3:** Approval of **Treasurer’s Reports for August and September 2019** as presented.
4. **Resolution 10-19A4:** Approval of the **budgetary transfers for September 2019** as presented.
5. **Resolution 10-19A5:** Approval of the **programs and the budget for the TLC after-school program and the Homework Club** for the 2019-20 school year as presented.
Total budget of \$22,630 to be funded with Title 1A grant.
6. **Resolution 10-19A6:** Approval of the **budget of \$4,625 for the Fun Friday incentive program and the budget of \$6,500 for the Math Stars program** to be paid by general funds as presented.
7. **Resolution 10-19A7:** accepts the funds from the **TD Bank Charitable Foundation grant** and approves the **budget of \$5,000** for the leadership program (**Leads**) as presented.

B. Personnel:

1. **Resolution 10-19B1:** Approval of the **school field trips** for the 2019-20 school year as presented.
2. **Resolution 10-19B2:** Approval of **professional development and mileage** as presented.
3. **Resolution 10-19B3:** Approval of the following **substitutes** at the school’s standard rate of \$100 per day for teachers and \$150 day for nurses, pending any

necessary criminal history paperwork and **social work intern from Georgian Court:**

- **Enriqueta Rodriguez DeDuncan** – Teaching Sub
- **Gontrant Nehemie** -Teaching sub and intern from Georgian Court
- **Andrea Bailey** -Nursing Sub

4. Resolution 10-19B4: Approval of the following Education Assistance purchase orders as presented:

- **Dawn Fossnes:** \$1,950 for 3 credits-EDUC989-Dissertation writing and Research (program previously approved)-payable upon start of class.
- **John Thorp:** \$3,264 for HEA-Women’s Health and HEA-Men’s Health towards Health Certification payable upon completion.

C. Miscellaneous:

1. Resolution 10-19C1: Approval of monthly **Security drills** as presented:

<i>Fire Drill</i>	<i>Entire School (all staff, faculty and students)</i>	<i>10/28/19 @ 1:20 PM</i>
<i>Lockdown Drill</i>	<i>Entire School (all staff, faculty and students)</i>	<i>10/30/19 @ 10:40 AM</i>

2. Resolution 10-19C2: Approval of the **Nutrition Committee** for the 2019-2020 school year as follows:

- Felicia Kennedy:** Admin. Asst./Food Services Manager
- Angela Martinez:** Parent and School Secretary
- Kevin Elam:** Parent and Board Member
- Gabriela Szymanik:** Support Secretary
- Tiffany LaFauci:** School Nurse
- Cindy Norkus:** MS Special Education Teacher
- John Thorp:** PE Teacher

- 3. Resolution 10-19C3:** Approval of the **School Grade under the Anti-bullying Bill of Rights Act for 2018-19” submission due October 31st.**
- 4. Resolution 10-19C4:** Approval of the **Annual Charter/Renaissance School Fiscal Questionnaire for 2019-20** to be submitted to the DOE via NJ Homeroom as presented.

D. Vendors and Contracts:

1. Resolution 10-19D1: Approval of the following contracts for the 2019-20 school year as presented:

- **Delta Group for staffing** as needed per the rate sheet presented for the 2019-20 school year.
- **Hybridge Learning Group:** Contract for November 1st through December 31st for Behaviorist (ACA) instruction and supervision (BCBA) for one special education student at the following rates: \$65 per hour for 4.5 hours per day for ACA and \$142 per hour for the BCBA at 4 hours total. The estimated cost of the contract: 30 days at \$293 per day and 4 hours at \$142 = **\$9,348**. Progress to be reevaluated at the end of the contract.
- **Premier Security:** Approval of the contract to support the video camera system at \$50 month for the 2019-20 school year.

- **International Ministry:** Approval of contract to allow use of HACS parking lot on Sundays AM and PM and Thursday evenings for a monthly cost of \$550 for the 2019-20 school year.

E. Policies/Curriculum:

- 1. Resolution 10-19E1:** Final read and approval of the revised Critical Policy 5141.21-Series 5000-**Students: Administering Medication-Mandated**

Are there any resolutions the board wants to vote on separately or table? (resolutions from closed session)

Move to approve and adopt Resolutions: 10-19A1-7; 10-19B1-4; 10-19C1-4;10-19D1; 10-19E1.

Moved by (1 st) and seconded (2 nd)			1	2	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes

8. Statements by the Public

9. Statements by Trustees:

The Board discussed the Holiday Party possible dates of 12/6,12/3 or 12/19. Decided on Dec.6th.

10. MEETING ADJOURNED AT 8:00 PM

Moved by (1 st) and seconded (2 nd)			1	2	
	Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	Kanesha Jones Board Member
Vote:	yes	yes	yes	yes	yes