

REGULAR MEETING OF THE BOARD OF TRUSTEES

Minutes

May 30, 2019

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on September 6th to the Coaster and September 7th, 2018 to the Asbury Park Press and the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:15 PM.

Flag Salute

Roll Call:

Present	Present	Present	Present	Present	Present	Present	Present
Claudia Morgan President	Sheree Sanders-Jones Vice President	Kevin Elam Board Member	Jakora Holman Board Member	DaVisha Pratt CSA/ Principal	Donna Torres Board Secretary	Dennis Daniels Dean of Students	Dawn Fossnes Vice Principal

The Board adopts the agenda of May 30, 2019

Teacher Presentations: Kindergarten Teachers: Ms. Palombo, Ms. Nicoletti, Ms. Fabien and K-8, Ms. Duncan and Ms. Cinti

Public present: Prospective board member: Ms. Kaneshia Jones introduced herself to the Board of Trustees.

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **April 17th** and special Board Meeting of **May 11, 2019** as printed and distributed, and recommends them for approval and adoption.

Moved by (1st) and seconded (2nd)		1st	2nd	
	Claudia Morgan	Sheree Sanders-Jones	Kevin Elam	Jakora Holman
Vote:	yes	yes	yes	yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, DaVisha Pratt, Donna Torres, and Dennis Daniels as appropriate:
- **Personnel**- Dennis Carroll, Jakora Holman, DaVisha Pratt, Donna Torres:
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels (as necessary):
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dennis Carroll, Dawn Fossnes, Kristin Zink
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**- Kevin Elam, Jakora Holman, Dennis Daniels, Kristin Zink, Dawn Fossnes:
- **Nominating Committee**-Claudia Morgan, Dennis Carroll, PTO President, DaVisha Pratt, Donna Torres, Dawn Fossnes.

OLD BUSINESS:

NEW BUSINESS:

New term for Vice President of the Board of Trustees: Sheree Sanders-Jones

Motion by Mr. Elam and seconded by Ms. Holman to reelect

Sheree Sanders-Jones to a 3rd term as board member, effective 6/1/2019-5/30/2022.

	Claudia Morgan	Sheree Sanders-Jones	Kevin Elam	Jakora Holman
Vote:	yes	yes	yes	yes

Sheree Sanders-Jones is given the Code of Ethics 18A:12-24.1 and takes the State of New Jersey required oath for school board members.

I. DISCUSSION/INFORMATION ITEMS

1. The Board of Trustees accepts the invitation to attend the 8th grade banquet and donate and host the drink table again this year on June 17th at 5:00 PM. Mr. Elam will buy the supplies, but cannot attend. Ms. Jones and Ms. Morgan will attend.
2. Discussion regarding the custodial/maintenance of the facility. We may need to hire a full-time person and use EFM as a part-time night service for next year. The money is

currently budgeted in support outside services, but need to become a salary based on the needs of the school.

- II. Closed Session-** Personnel issue regarding non-renewal, termination and review of the final sales purchase for the purchase of 500 Grand Ave.

Go into Closed Executive session at 6:42 PM.

Moved by (1st) and seconded (2nd)		1st	2nd	
	Claudia Morgan	Sheree Sanders-Jones	Kevin Elam	Jakora Holman
Vote:	yes	yes	yes	yes

Motions to go into Public Open Session at 7:04 PM

Moved by (1st) and seconded (2nd)		2nd	1st	
	Claudia Morgan	Sheree Sanders-Jones	Kevin Elam	Jakora Holman
Vote:	yes	yes	yes	yes

Resolution resulting from executive session, voted separately.

Resolution 05-19B8: BE IT RESOLVED The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting approves the non-renewal of the contract with Kelly Enny, ESL Teacher for 19-20.

Resolution 05-19B9 BE IT RESOLVED The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting approves the suspension on April 29th and termination on May 31st of Daniel Gonzalez, the part-time maintenance person, for performance related reasons.

Resolution 05-19D11: BE IT RESOLVED The Board of Trustees of Hope Academy Charter School, County of Monmouth, State of New Jersey during a public meeting approves the revised sales contract for the purchase of 500 Grand Avenue, and authorizes the SBA to contract with inspection/testing companies for lead in water, radon, soil samples, and general building inspection.

Move to approve and adopt Resolutions resulting from Closed session: 05-19B8-9 and 05-19D1

Moved by (1st) and seconded (2nd)		1st	2nd	
	Claudia Morgan	Sheree Sanders-Jones	Kevin Elam	Jakora Holman
Vote:	yes	yes	yes	yes

V. Resolutions:

A. Financial:

1. **Resolution 05-19A1:** Approval of **Monthly Disbursements for April 2019 and Payrolls for April 30, 2019 and May 15, 2019.**
2. **Resolution 05-19A2:** Approval of **Board Secretary Report for April 2019** as presented.
3. **Resolution 05-19A3:** Approval of **Treasurer’s Report for April 2019**
4. **Resolution 05-19A4:** Approval of the **budgetary transfers for April 2019** as presented.

B. Personnel:

1. **Resolution 05-19B1:** Approval of additional **Field Trips for 2018-19** as presented.

DATE	GRADE	DESTINATION	TRIP COST	TRANSPORTATION COMPANY	TRANS COST:
5/14/19	7 th Grade	NJ Sea Grant Consortium Transportation	-----	First Student	\$245.00
5/28/19	6 th -8 th Grade	Silverball Museum Arcade	\$200.00	NOT NEEDED	-----
5/30/19	6 th & 7 th Grade	Marine Academy of Science & Technology Transportation	-----	First Student	\$245.00

2. **Resolution 05-19B2:** Acceptance of the **resignation of Anna Washack**, third grade teacher, as of the end of the current contract period, 6-30-19.
3. **Resolution 05-19B3:** Approval of the following substitute teachers for the 2019-20 school year at \$100 per day:
 - a. **Theraline Smith**
 - b. **Barbara Klein**

c. **Mary Ambrose**

4. **Resolution 05-19B4:** Approval of increase in the payment of **attendance incentive bonus** for V. Principal and School Dean from \$100 per day to \$150 per day for unused sick days for 2018-19.
5. **Resolution 05-19B5:** Approval of **Roll Call** of all contract renewals, positions and salaries for the 2019-20 school year as presented to the Board.
6. **Resolution 05-19B6:** Approval of **newly created positions for the 2019-20 school year:**
 - a. 2nd Grade Teacher
 - b. Middle School English-Language Arts Teacher or M.S. Social Studies/Student Support
 - c. Recess Aide-Part-Time
 - d. Student Support Services
7. **Resolution 05-19B7:** Approval of the contract with **Kristen Sweeny** as **Second Grade Teacher** for the 2019-20 school year at an annual 10 month salary of \$ 55,000 with benefits as presented.

C. Miscellaneous:

1. **Resolution 05-19C1:** Approval of monthly **Security drills** as presented:

<i>SCHOOL NAME</i>	<i>DRILL TYPE</i>	<i>OCCUPANTS INVOLVED</i>	<i>DATE & TIME</i>
<i>Hope Academy Charter School</i>	<i>Drill: Active Shooter</i>	<i>Entire School (all staff, faculty and students)</i>	<i>5/28/19 @ 7:45am</i>
<i>Hope Academy Charter School</i>	<i>Emergency Drill: Lock Down</i>	<i>Entire School (all staff, faculty and students)</i>	<i>5/22/19 @ 2:00pm</i>

2. **Resolution 05-19C2:** Approval of the **Three Year Comprehensive Equity Plan**, effective July 1, 2019 through June 30th, 2022 as presented.
3. ~~**TABLED FOR NEW DATES: Resolution 05-19C3:** Approval of the **Board Meeting dates** for the 2019-2020 fiscal year as presented to be published and posted as required.~~
4. **Resolution 05-19C4:** Acceptance of the **resignation of Dennis Carroll**, effective April 17, 2019, as **Board of Trustee member**, serving from 10/1/2013 through 4/17/2019.

D. Vendors and Contracts:

1. **Resolution 05-19D1:** Approval of the extension of the April 1, 2014 contract with **Brookdale Community College**, effective July 1, 2019 through June 30, 2021 as presented for internship of student nurses at no cost.
2. **Resolution 05-19D2:** Approval of contract with **Monmouth-Ocean Educational Services Commisison (MOESC)** to provide certified educational professionals for Child Study Team services for 2018-19 as presented in the contract.
3. **Resolution 05-19D3:** Approval of **shared services** agreement with **Ocean Board of Education for Level 1, Level II and Level III services** as outlined in the presented contract.
4. **Resolution 05-19D4:** Approval of following contracts for the 2019-20 school year:
 1. **Delisa Waste Services** for the 2019-20 school year for an annual total of \$4,791 (\$399.25 per month) for trash and recyle pick up according to the terms of the presented contract.

- 2. **NWEA**, providing Math, Reading, Language interim testing web based services for an annual cost of \$3,415.50.
- 3. **George Stone** as treasurer at an annual rate of \$3,955 to be paid monthly.
- 4. **Bowco for regular pest control at an annual cost of \$1,200 to be paid monthly.**
- 5. **NJ School Jobs at an annual cost of \$500 for the posting of available positions.**
- 6. **Harris School Solutions for the maintenance and support of the Accounting software (Infofund) at an annual cost of \$3,088.59.**

- 5. **Resolution 05-19D5:** Approval of contract with **Central Regional School District** for the 2019/20 school year to provide transportation services as available per the terms and conditions outlined in the contract presented.
- 6. **Resolution 05-19D6:** Approval of the contract with **Dove Therapy** of Lakewood, NJ to provide a licensed speech therapist as needed at a rate of \$65 per hour as determined by Child Study Team determination for the 2019/20 school year.
- 7. **Resolution 05-19D7:** Approval of the contract with **Realtime for the Realtime Student Information System** for the 2019-20 school year at an annual cost of \$9,830 as presented.
- 8. **Resolution 05-19D8:** Approval of the contract with **Fredrick P. Niemann and Hanlon Niemann & Wright** to retain legal services for the 2019-20 school year at an annual cost of \$14,000 to provide up to 70 hours per year and additional hours at \$200 per hour as presented.
- 9. **Resolution 05-19D9:** Approval of **House of Independence as our 8th Grade Graduation venue** at a cost of \$640, payable to **Hi Realty LLC**, to be held on June 19th at 2:00 PM.
- 10. **Resolution 05-19D10:** Approval of the following **Transportation companies** for the 2019-20 school year:

- Central Regional School District 509 Forest Hills Parkway Bayville, NJ 08721
- Durham School Services 113 Crow Hill Rd Freehold N.J.
- First Student 89 3rd Ave Neptune City, NJ
- Jay’s Bus Service 180 Park Ave. Lakewood, NJ
- Raritan Valley Bus Service 11 Main St. Edison, NJ
- Seman-Tov 505 Memorial Drive Neptune, NJ

E. Policies/Curriculum:

- a. **Resolution 05-19E1: Adopt the following critical policies:**

Policy #	Policy Name	NJSBA Date Revised	HACS Board Adopted
5141.4	Missing, Abused and Neglected Children	Mar-2019	May-2019
5141.4lr	Missing, Abused and Neglected Children Legal Reference	Mar-2019	May-2019
5141.4r	Missing, Abused and Neglected Children Regulation	Mar-2019	May-2019
5141.5r	Psychiatric Emergencies Revised to change the File code only from 5141.4 to 5141.5	Apr-2016	May-2019

Are there any resolutions the board wants to vote on separately or table? 05-19B 8-9 and 05-19D11 VOTED SEPARATELY AND 05-19C3 TABLED UNTIL JUNE

Move to approve and adopt Resolutions: 05-19A1-4; 05-19B1-7; 05-19C1, 2,4; 05-19D1-10; 05-19E1

Moved by (1st) and seconded (2nd)		1ST	2ND	
	Claudia Morgan	Sheree Sanders-Jones	Kevin Elam	Jakora Holman
Vote:	yes	yes	yes	yes

F. Statements by the Public

G. Statements by Trustees:

H. MEETING ADJOURNED AT 7:29 PM

Moved by (1st) and seconded (2nd)		1ST	2ND	
	Claudia Morgan	Sheree Sanders-Jones	Kevin Elam	Jakora Holman
Vote:	yes	yes	yes	yes