

Minutes

REGULAR MEETING OF THE BOARD OF TRUSTEES

May 24, 2018

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on April 28, 2017 to the Asbury Park Press and the Coaster newspapers, the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

I. MEETING CALLED TO ORDER 6:06 PM.

Flag Salute

Roll Call:

present	present	present	present	present	present	present	present	present
Claudia Morgan President	Frankie Winrow Vice President	Sheree Sanders-Jones Board Member	Dennis Carroll Board Member	Kevin Elam Board Member	DaVisha Pratt CSA/ Principal	Donna Torres Board Secretary	Dennis Daniels Dean of Students	Dawn Fossnes Vice Principal

Teacher presentations by: Ms. Nicoletti and Ms. Fabien for Kindergarten, Ms. Varley and Ms. Alston for 2nd grade and Sara Shanahan and Jen Turchyn presenting the RACE school wide initiative.

Public present:

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **April 26, 2018** as printed and distributed, and recommends them for approval and adoption.

Moved by (1st) and seconded (2nd)		1st		2nd	
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:	yes	yes	yes	yes	yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, DaVisha Pratt, Donna Torres, and Dennis Daniels as appropriate:
- **Personnel**- Frankie Winrow, Dennis Carroll, DaVisha Pratt, Donna Torres: **Meeting of 5:30PM on May 24th reported during closed session.**
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels-as appropriate:
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dennis Carroll, Dawn Fossnes, Kristin Zink:
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**-Frankie Winrow, Kevin Elam, Dennis Daniels, Kristin Zink, Dawn Fossnes: **Report by Dennis Daniels of the 5/17/18 meeting.**
- **Nominating Committee**-Claudia Morgan, Dennis Carroll, PTO President, DaVisha Pratt, Donna Torres, Dawn Fossnes.

IV. DISCUSSION/INFORMATION ITEMS

1. Revision was made to the April resolution: 04-18B6: Summer Surge 2018 Targeted Program: hours changed to 8:00-12:30 for teachers and from 8:30-12:00 for students and nurses.
2. Change in Technology maintenance for 18-19 discussed.

V. NEW BUSINESS

Closed Session-Status of new hires, unfilled positions and employee salary inquiry

Go into Closed Executive session at 6:52 PM. Motion by Mr. Carroll and seconded by Ms. Jones.

	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:	yes	yes	yes	yes	yes

Motions to go into Public Open Session

Motion by Mr. Carroll and seconded by Ms. Jones at 7:00PM.

	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:	yes	yes	yes	yes	yes

No Resolutions resulting from Closed Session.

A. Financial:

1. **Resolution 05-18A1:** Approval of Monthly Disbursements- **May Bill List**, and Payrolls for April 30th and May 15th.
2. **Resolution 05-18A2:** Approval of **Board Secretary’s Report** for April 2018.
3. **Resolution 05-18A3:** Approval of the **April 2018 Treasurer’s Report**
4. **Resolution 05-18A4:** Approval of **budgetary transfers** for April as presented

B. Personnel:

1. **Resolution 05-18B1:** Approval of the **Professional Development** and associated mileage/travel reimbursements as presented.
2. **Resolution 05-18B2:** Approve the final reimbursement of \$1,000 to **Dawn Fossnes** for the conclusion of the Leaders to Leaders program.
3. **Resolution 05-18B3:** Accept the **resignation of Maurice Lampell** from the middle school math position at the end of contract date of 6/30/2018.
4. **Resolution 05-19B4:** Approve the increase for 18-19 for two part-time staff members and contracts as presented:
 - Charlie Mae Ford-Lunch aide from \$12.00 to \$12.35
 - Janesia Joshua-Lunch aide and custodian from \$12.00 to \$13.00.
5. **Resolution 05-19B5:** Approve all **contract renewals, salaries and positions** for 2018-19 as presented.
6. **Resolution 05-18B6:** Approve the non-renewal of contract for **Nina Jones**, middle school ELA teacher.
7. **Resolutions 05-18B7:** Approve the following new hires and presented contracts for the 2018-19 school year:
 - **1st Grade Teacher:** Maria Ottavianni with annual salary of \$46,000
 - **2nd Grade Teacher:** Samantha Vallone with annual salary of \$46,500

C. Miscellaneous:

1. **Resolution 05-18C1:** Approval of **Security drills** conducted as presented:

<i>Fire Drill</i>	<i>Entire School (all staff, faculty and students)</i>	Thursday, 5/24/18	
		8:20 AM	
<i>Emergency Drill: Lockdown</i>	<i>Entire School (all staff, faculty and students)</i>	Tuesday, 5/22/18	
		7:40 AM	

D. Vendor Contracts:

1. **Resolution 05-18D1:** Approve the contract with **Premier Security** for the installation of a new **video and camera system** for a total cost of \$5,400 including one year of support with specifications as included in the contract presented to the board. A \$50 per month support cost incurs beginning July 1, 2018.
2. **Resolution 05-18D2:** Approve the contract for **Technology Maintenance and Support with ACS International Resources, Inc. dba Inspiroz** for the 2018-19 school year for the services presented in the contract for an annual total of \$19,740 which includes a \$3,000 credit applied for the information system evaluation paid in 2017-18, payable monthly per terms of contract presented. Costs of software/hardware maintenance paid to third parties as needed to warrantee equipment is additional.
3. **Resolution 05-18D3:** Approves the renewal of the contract for **Legal Services** with **Hanlon- Niemann & Wright** for the 2018-19 fiscal year for an annual cost of \$14,000, payable monthly and not exceeding seventy hours of services per contract presented.
4. **Resolution 05-18D4:** Approve the following contracts for the 2018-19 fiscal year as presented:
 - **Delisa Waste Services** for the 18-19 fiscal year at \$275.50 per month as presented in the contract.
 - **George Stone as Treasurer** for the 2018-19 fiscal year for an annual cost of \$3,840, payable monthly.
 - **HI Realty** of \$350 for our **8th grade graduation** ceremony to be held at 1PM on June 15th at House of Independence on Cookman Avenue in Asbury Park
 - **Bowco Laboratories** for NJ Integrated Pest Management including bi-monthly visits and necessary treatment for \$100 per month for a total of \$1,200 per year.
 - Approve the following independent contractors and presented contracts for the 2018-19 school year:
 - a. **Psychologist:** Dr. Rebecca Sears - \$80 hr. and \$350 per evaluation report
 - b. **Occupational Therapist:** Nancy Powers - \$85 hr. and \$350 per evaluation report
 - c. **LDTC:** Nakia Callands- \$45 hr. One day per month on site and additional time as needed.
 - **Dove Therapy** for **speech services** for the 2018-19 school year at \$65 per hours for 12-15 hrs per week for a maximum of 37 weeks as presented.
 - **Jersey Elevator** for the 2018-19 school year at a cost of **\$616.92 per month** for maintenance service on two elevators with terms as presented in the contract.
 - **Realtime Information Technology, Inc.** for the 2018-19 school year for the software and services for our comprehensive **student management system** at an annual

cost of \$ 9,100 per the modules and terms in the presented contract.

E. Policies/Curriculum:

1. **First Read:** Critical policy 4111 and 4211 to reflect P.L. 2018, chapter 5 and ESSA requirements.

Are there any resolutions the board wants to vote on separately or table?

Move to approve and adopt Resolutions: 05-18A1-4; 05-18B1-7; 05-18C1; 05-18D1-4

Moved by (1 st) and seconded (2 nd)		1st	2nd		
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
	yes	yes	yes	yes	yes

VI. Statements by the Public:

VII. statements by Trustees:

- A. At 5:30PM on June 12th, the board agreed to purchase and serve beverages at the 8th grade banquet.
- B. A date of June 7th at 9:30AM was set for a special board meeting with no action for: CSA contract, self evaluations for board and CSA.
- C. The Jones family was awarded for raising over \$700 for the school.
- D. The time for graduation was changed to 1:00 to accommodate the venue availability.
- E. Meeting set for June 7th at 9:30AM for Closed Session-CSA Evaluation and Contract discussion.

VIII. MEETING ADJOURNED AT 7:12 PM

Moved by (1 st) and seconded (2 nd)		1st	2nd		
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:	yes	yes	yes	yes	yes