



Minutes

REGULAR MEETING OF THE BOARD OF TRUSTEES

March 27, 2018

In accordance with the Open Public Meetings Act, notice of this Regular Meeting of the Hope Academy Charter School Board of Trustees was given on April 28, 2017 to the Asbury Park Press and the Coaster newspapers, the Asbury Park Municipal Hall, and posted at the school. A copy of this notice is available upon request.

Teacher presentation by: Enriqueta Duncan (Spanish Teacher) 6:00-6:20

I. MEETING CALLED TO ORDER 6:20 PM.

Flag Salute

Roll Call:

present	present	present	present	present	present	present	present	present
Claudia Morgan President	Frankie Winrow Vice President	Sheree Sanders-Jones Board Member	Dennis Carroll Board Member	Kevin Elam Board Member	DaVisha Pratt CSA/ Principal	Donna Torres Board Secretary	Dennis Daniels Dean of Students	Dawn Fossnes Vice Principal

Public present:

II. MINUTES

The secretary presents the minutes of the regular Board Meeting of **February 22, 2018** as printed and distributed, and recommends them for approval and adoption.

Moved by (1st) and seconded (2nd)		1st	2nd		
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:	yes	yes	yes	yes	yes

III. COMMITTEE REPORTS

- **Executive**—Claudia Morgan, DaVisha Pratt, Donna Torres, and Dennis Daniels as appropriate:
- **Personnel**- Frankie Winrow, Dennis Carroll, DaVisha Pratt, Donna Torres: **Meeting of March 27th at 5PM reported by Ms. Pratt. Set a new meeting date of April 17th at 9:30 AM.**
- **Finance & Building**-Claudia Morgan, DaVisha Pratt, Donna Torres, Sheree Sanders-Jones, Dennis Daniels-as appropriate:
- **Curriculum**-DaVisha Pratt, Sheree Sanders-Jones, Dennis Carroll, Dawn Fossnes, Kristin Zink:
- **Policy**-Claudia Morgan, Kevin Elam, John Thorp, DaVisha Pratt, Donna Torres:
- **Attendance/Discipline**-Frankie Winrow, Kevin Elam, Dennis Daniels, Kristin Zink, Dawn Fossnes: **Committee Report / SSDS Report by Dennis Daniels.**
- **Nominating Committee**-Claudia Morgan, Dennis Carroll, PTO President, DaVisha Pratt, Donna Torres, Dawn Fossnes. **Committee Report of the March 5th meeting by Mr. Carroll.**

IV. DISCUSSION/INFORMATION ITEMS

1. Final discussion regarding the 18-19 Budget by Ms. Torres, SBA, including Technology, Building Improvement and Maintenance details.
2. New hire **Michelle L Bellusci**, School Nurse, continues to be employed since February 23rd under substitute contract pending receipt of emergency certification as board approved in February 2018. Permanent contract of March 1st delayed.
3. HACS received a **waiver** from participation in the **SEMI** for the 2018-19 school year as requested.
4. A new designation mandated by the NJ Department of Education is the **School Safety Specialist**. The position may be designated to more than one person, will require training and will provide oversight for all school safety and security personnel, ensuring safety/security policies and procedures comply with state laws and regulations and providing the necessary training and resources to school district staff.
5. The exit meeting for the free Clean Energy Audit was held March 12th to identify specific energy and cost saving recommendations for the school. The school is eligible for the **Direct Install** program, which will provide a 70% grant and 30% no-interest loan to install cost saving LED lighting and water saver filters. We will be getting a cost estimate from the assigned contractor to present to the board with cost saving estimates.
6. The Technology Evaluation was just completed by **Inspiroz-an ACS Company**. Cost factors are included in the 18-19 Budget. The results will be presented to the Board.
7. The **NJSBA Charter School one-day conference** was moved from Saturday in April to Thursday, May 24th (Board Meeting day) from 9-3PM in Trenton.
8. Church at 700 Grand requested use of parking lot on April 21st and May 18th for \$50 additional for each event. Discussed conversation between Ms. Torres and Pastor Arias on March 27th regarding use of our parking lot on non-rental

days. The Board responded by recommending we charge the church \$100 for unauthorized use in the future.

V. NEW BUSINESS

A. Financial:

1. **Resolution 03-18A1:** Approval of Monthly Disbursements- **March Bill List**, and Payrolls for February 28th and March 15th.
2. **Resolution 03-18A2:** Approval of **Board Secretary’s Report** for February 2018.
3. **Resolution 03-18A3:** Approval of the February 2018 **Treasurer’s Report**
4. **Resolution 03-18A4:** Approval of **budgetary transfers** for February as presented
5. **Resolution 03-18A5:** Approval of the **2018-19 Budget**, including Budget Template, Cash Flow and Budget Narrative to be submitted to the DOE by March 30, 2018.

B. Personnel:

1. **Resolution 03-18B1:** Approval of the **Professional Development** and associated mileage reimbursements as presented.
2. **Resolution 03-18B2:** Approval of school **field trips** as presented to the board.
3. **Resolution 03-18B3:** Acceptance of the **resignation of Mariah Alston**, 2nd grade teacher, effective June 30, 2018. Ms. Alston will be continuing her education full-time.

C. Miscellaneous:

1. **Resolution 03-18C1:** Approval of **Security drills** conducted as presented:

<i>Fire Drill</i>	<i>Entire School (all staff, faculty and students)</i>	3/26/18 @ 10:15AM
<i>Emergency Drill: Lockdown</i>	<i>Entire School (all staff, faculty and students)</i>	3/27/18 11:15AM

2. **Resolution 03-18C2:** Approve the **School Safety Committee** for 2017/18:

Committee Members:

- DaVisha Pratt
- Donna Torres
- Dawn Cobb Fossnes
- Dennis Daniels
- Kristin Zink
- John Thorpe

- Angela Martinez
- Frankie Winrow

3. **Resolution 03-18C3:** Appointment of Dennis Daniels as the **School Safety Specialist** for Hope Academy Charter School for the 2018-19 school year.
4. **Resolution 03-18C4:** Approval of the annual **school calendar** for 2018-19 as presented.

D. Vendor Contracts:

1. **Resolution 03-18D1:** Approve the contract with **Horizon Healthcare Staffing** for substitute nurses as needed effective March 28th, 2018 at a rate of 55% mark-up to the rate a candidate is requesting.
2. **Resolution 03-18D2:** Approve the contract with **ACS International Resources, Inc.** to provide Basic Maintenance of Internal Connections (BMIC) support for 72 hours at a cost of \$80 per hour (\$5,760) for 2018-19 school year.
3. **Resolution 03-18D3:** Approve the **ACES Cooperative Pricing System** Id# E8801-ACESCPS to provide electric power services via bid as presented from March, 2018 through May, 2023.

E. Policies/Curriculum: none

Are there any resolutions the board wants to vote on separately or table? No

Move to approve and adopt Resolutions: 03-18A1-5; 03-18B1-3; 03-18C1-4; 03-18D1-3

Moved by (1 st) and seconded (2 nd)		2nd		1st	
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
	yes	yes	yes	yes	yes

VI. Statements by the Public

VI. Statements by Trustees:

VII. MEETING ADJOURNED AT 7:23 PM

Moved by (1 st) and seconded (2 nd)	2nd		1st		
	Claudia Morgan	Frankie Winrow	Sheree Sanders-Jones	Dennis Carroll	Kevin Elam
Vote:	Yes	Yes	Yes	Yes	Yes