

**MINUTES  
CITY OF JOSEPHINE – CITY COUNCIL  
REGULAR MEETING  
JANUARY 14, 2019**

Mayor Joe Holt called the meeting to order at 7:01 p.m.

Council members present: Doug Ewing, Katrina Heifner-Donihoo Becca Lutjen, Cedric Powell & Jason Turney

**Pledge of Allegiance**

**Invocation: Katrina Heifner-Donihoo**

Jason Turney made a motion to approve the Consent Agenda. Seconded by Doug Ewing. All in favor, the motion carried.

**Item A)**

Discussion and possible action regarding Peoples plan for fiber and internet services in the city.

Mayor Holt gave an update that Peoples does not want any financial assistance from the city at this time and if Fountain View has at least 60% of the residents sign up for the service, they will install fiber in Fountain View.

This will go on the February Agenda once Peoples provides requested information regarding the rest of the city.

Doug Ewing made a motion to accept the changes to the Employee Handbook with a modification: Hourly employees will be allowed to carry over a maximum of 80 hours of vacation into the next year. Seconded by Cedric Powell. All in favor, the motion carried.

Doug Ewing made a motion to appoint the following people to the Planning & Zoning Commission:

- 1) Albert Dick
- 2) Doug Thomas
- 3) Clayton Taylor – Alternate

Seconded by Jason Turney. All in favor, the motion carried.

Doug Ewing made a motion to appoint the following people to the Josephine Community Development Board:

- 1) Robert Fries

Seconded by Jason Turney. All in favor, the motion carried.

Report from the Water & Street Department given by Kirk Peters. For the month of December, there were:

Water taps installed: 2

Line locates: 16

Water meters set: 3

Water meters turn on: 1

After hours reconnects: 2

Water meter re-reads: 3

Water meter turn off: 20 for non-payment

Data-log: 1

Water meter leaks: 2  
Sewer main stoppages: 3  
Sewer service stoppages: 1  
Sewer taps installed: 2  
Emergency repair calls: 1                      Low water pressure

Water in-take for December from North Texas Municipal Water District: 5.081 mg

Street Department:  
Rock put out on Yeatts Street, Maple Lane and Caddo Street  
Drainage work done on Byron Street and Reese Street  
Built and set up Christmas Tree at the Park and City Hall  
Holiday banners put out on Main Street

Report from the Fire Department given by Dan Tripp. For the month of December, there were:  
24 calls for service

Report from the Police Department given by Chief Briggs.

General PD Information:

Activity: 208 calls for service

Active Cases:

Felony: 2                      Misdemeanor: 1

Closed Cases:

Felony: 1                      Misdemeanor: 1

Arrests: 0

Department Needs:

WatchGuard Software - \$10k

Current Staff:

Full-time: 2                      Reserve: 2

Code Enforcement:

Total Notices of Violation Issued – 16

Initial notices – 12

Second notices – 2

Third notices – 2

Final notices – 0

Violation Types:

Zoning Violations - 1

Junk Vehicle – 1

Trash and Debris – 4

High Grass 0 2

International Property Maintenance Code – 4

Fence – 4

Notes:

1 citation issued for violation of International Property Maintenance Code

**Jason Turney made a motion to adjourn at 7:33 p.m. Seconded by Doug Ewing. All in favor, the motion carried.**

**ATTEST:  
Patti Brooks, City Secretary**

**APPROVED BY:  
Joe Holt, Mayor**