

**MINUTES
CITY OF JOSEPHINE – CITY COUNCIL
REGULAR MEETING
DECEMBER 10, 2018**

Mayor Joe Holt called the Regular Meeting to order at 7:00 p.m.

Council members present: Joe Holt, Doug Ewing, Katrina Heifner-Donihoo, Becca Lutjen & Jason Turney

Council members absent: Cedric Powell

Pledge of Allegiance

Invocation: Katrina Heifner-Donihoo

Mayor Joe Holt welcomed Becca Lutjen and Jason Turney to the Council.

Doug Ewing made a motion to approve the Consent Agenda. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Doug Ewing made a motion to accept the engagement letter from Fox, Byrd & Company, P.C. for the fiscal audit for the year ending 09/30/18. Seconded by Jason Turney. All in favor, the motion carried.

Mason Dufield with Peoples was present to discuss options for internet for the city.

Doug Ewing made a motion to commit \$50,000 from the city pending negotiation of a contract with Peoples for internet service for the city. Seconded by Jason Turney. All in favor, the motion carried.

Jason Turney made a motion to adopt Resolution No. 2018-12-10 regarding a financing agreement for the purpose of procuring a vehicle and related equipment. Seconded by Doug Ewing. All in favor, the motion carried.

Jason Turney made a motion to approve the Final Plat for Cotton Belt West, Lots 1-3 as recommended by the Planning & Zoning Commission. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Doug Ewing made a motion to approve the construction plans and the Final Plat for Phase 2 and Phase 3 of Magnolia Pointe as recommended by the Planning & Zoning Commission. Seconded by Becca Lutjen. All in favor, the motion carried.

Report from the Water and Street Department given by Kirk Peters. For the month of November, there were:

Line locates: 6

Water meters set: 21

Water meters turned on: 15 Water meters turned off: 15 1 emergency turn off

Water meter re-reads: 2

Sewer service stoppage: 1

Rebuilt the motor at the sewer plant

Street Department:

East Street, Byron Street, Milton Street, E. Swanson and W. Swanson Capital Improvement Projects were completed with a total of 4,688 foot streets done.

Roads bladed: Horizon Way and Caddo Street

Street signs: No Trucks sign put on Yeatts and Maple. No Outlet sign put on Tom Lane.

Culverts: Jetter machine used to clear 1 culvert

The back up generator was installed at City Hall.

The Christmas Tree was put up in the park and lights were put on City Hall

Report from the Fire Department given by Dan Tripp. For the month of November, there were: 19 calls with 7 in the city limits

Report from the Police Department given by Chief Briggs.

General PD Information:

Activity: 159 calls for service

Active Cases: Felony: 1 Misdemeanor: 2

Closed Cases: Felony: 1 Misdemeanor: 1

Arrests: 0 (2 taken into custody on JPD felony warrants)

Department Needs:

WatchGuard Software: \$10k

Current Staff:

Full-time -2

Reserve – 2

13th Annual Christmas Event:

Parade and Festival Cancelled due to Weather

Upcoming Events:

None

Code Enforcement:

Total Notices of Violation Issued – 60

Initial notices – 37

Second notices – 18

Third notices – 1

Final notices – 4

Violation Types:

Zoning Violations – 3

Junk Vehicle – 3

Trash and Debris – 7

High Grass – 46

International Property Maintenance Code – 1

Notes: Staff had two (2) properties mowed and cost will be placed as liens against the properties.

Report from the Mayor – The First Annual Josephine Christmas Tree Lighting will be held on December 1st at 6:00 p.m.

Doug Ewing made a motion to adjourn at 8:12 p.m. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

ATTEST:

Patti Brooks, City Secretary

APPROVED BY:

Joe Holt, Mayor