



## **Continuity of Learning and COVID-19 Response Plan (“Plan”) Application Template**

As a result of COVID-19 and the closing of school buildings for the 2019-2020 School Year, school districts must submit a Continuity of Learning and COVID-19 Response Plan (“Plan”) in order to continue to receive state aid for operations. Although schools are closed and not providing in-person instruction, teaching and learning must continue. Michigan educators have been called to provide our students with continued learning.

There are varied states of readiness to provide continuity in learning among districts. Even within districts of multiple school sites, there are varied states of readiness. It is expected that schools will provide instruction at a distance using a variety of methods that meet local needs, including printed materials, phone contact, email, virtual learning, or a combination to meet student needs. We should avoid assuming that continuity in learning can only occur through online means.

While many educators have been providing distance learning opportunities, the Governor’s Executive Order ([EO 2020-35](#)) requires all schools to begin providing learning opportunities for all students no later than April 28, 2020. Districts who are able to begin their plans earlier are encouraged to do so.

Each District shall submit a single completed Assurance Document, Budget Outline, and Continuity of Learning Plan to its Intermediate School District. Each Public School Academy shall submit a completed Assurance Document, Budget Outline, and Continuity of Learning Plan to its Authorizer. A single Application should be filed for the district rather than multiple applications for individual schools within a district. The following items are required for the application which may be submitted beginning April 8, 2020:

1. Assurances Document
2. Continuity of Learning Plan
3. Budget Outline

## **Continuity of Learning and COVID-19 Response Plan (“Plan”) Guiding Principles**

As Districts and Public School Academies complete the Assurances and Continuity of Learning Plans, they should consider utilizing the following principles to guide their work:

### **Keep Students at the Center**

Intentional outreach to continue building relationships and maintain connections. Help students feel safe and valued. At minimum, plan to do the following:

- **Plan for Student Learning:** Build on each student’s strengths, interests, and needs and use this knowledge to positively affect learning.
- **Develop a Weekly Plan and Schedule:** Offer routines and structures for consistency and for the balancing of think time, work time, and play time for health and well-being.
- **Contact Families:** Partner to support student learning through ongoing communication and collaboration. This will not look the same for every student and family—safety remains the priority. Provide translations as necessary.

### **Design Learning for Equity and Access**

Plan and deliver content in multiple ways so all students can access learning.

- **Teach Content:** Set goals using knowledge of each student, content area standards, and of Michigan Merit Curriculum.
- **Deliver Flexible Instruction:** Consider how to deliver content depending on tools and resources accessible to each student. Alternative modes of instruction may include use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a combination to meet diverse student needs.
- **Engage Families:** Communicate with families about engagement strategies to support students as they access the learning. Families are critical partners. Provide translations as necessary.

### **Assess Student Learning**

Manage and monitor student learning and plan what’s next for learning including the potential need for summer and supplemental learning.

- **Check Student Learning:** Use a variety of strategies to monitor, assess, and provide feedback to students about their learning.
- **Make Instructional Adjustments:** Use formative assessment results to guide educators’ reflection on effectiveness of instruction and to determine next steps for student learning.
- **Engage Families:** Communicate with families about assessment results in order to inform next steps and the potential for supplemental summer learning. Provide translations as necessary.

## **Continuity of Learning and COVID-19 Response Plan (“Plan”) Assurances**

Date Submitted: April 17, 2020

Name of District: Eagle's Nest Academy

Address of District: 5005 Cloverlawn Flint, MI 48504

District Code Number: 25916

Email Address of the District: info@eaglesnestflint.org

Name of Intermediate School District: Genesee Intermediate School District

Name of Authorizing Body (if applicable): Grand Valley State University

This Assurance document needs to be returned to your Intermediate School District or, for Public School Academies, your Authorizing Body with your Continuity of Learning Plan and Budget Outline beginning April 8, 2020 to indicate that the District will adopt a plan to ensure continuous learning for all students through the remainder of the 2019-2020 school year.

Districts should submit a single district plan that relates to all of their schools.

The applicant hereby provides assurance it will follow the requirements for a Plan for the remainder of the 2019-2020 school year:

1. Applicant assures that all student learning will take place under the direction of a teacher of record for each student enrolled in the district.
2. Applicant assures that it will continue to pay school employees during the balance of the 2019-2020 school year under the same terms and conditions established prior to the school closure order period.
3. Applicant assures that the Plan was developed in collaboration with district administrators, school board members, teachers, and local bargaining units.
4. Applicant assures that food distribution has been arranged for or provided for eligible students.
5. Applicant assures coordination between applicant and Intermediate School District in which the District/PSA is located to mobilize disaster relief child care centers.
6. Applicant assures that to the extent practicable the District/PSA will in good faith provide students with IEPs/Section 504 Plans the opportunity to participate in learning consistent with existing plans.
7. Applicant assures that Continuity of Learning and COVID-19 Response Plan, Assurance Document, and Budget Outline will be posted immediately following approval to the District's/PSA's website.

## Continuity of Learning and COVID-19 Response Plan (“Plan”)

*The goal of a Continuity of Learning Plan and COVID-19 Response Plan is to ensure that each District or Public School Academy is providing, to the best of its ability, each student with alternative modes of instruction to help them stay on pace in their learning. This application recognizes that there is no “one-size-fits-all” solution; multiple means of engaging students and supporting families may be necessary that may vary by grade level, school building, or student population served.*

For the purposes of the Plan, “district” refers to school districts and public school academies.

Date Submitted: April 17, 2020

Name of District: Eagle's Nest Academy

Address of District: 5005 Cloverlawn Flint, MI 48504

District Code Number: 25916

Email Address of the District Superintendent: dsmith@eaglesnestflint.org

Name of Intermediate School District: Genesee Intermediate School District

Name of Authorizing Body (if applicable): Grand Valley State University

In accordance with Executive Order 2020-35 a Plan must include all of the following parts:

1. Please describe the methods the district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil’s parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil’s inability to fully participate.

***“Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-19.***

District/ PSA Response:

Eagle’s Nest Academy is using a mixed media approach to remote learning.

Curriculum Packets

During the first phase of school closure, Eagle's Nest Academy provided Curriculum Packets to scholars. The curriculum packets were created and printed at the school. Each packet included the following:

2. Please describe the methods the district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.

District/ PSA Response:

Eagle's Nest Academy will maintain classroom norms. As an EL Education partner school we participate in daily class meetings called Crew. During Crew, students and staff engage in conversations and activities to build community and learn the characteristics of ethical people. Eagle's Nest Academy is a culturally relevant school; therefore, during Crew teachers also lead scholars through songs, video clips, and activities to study the Nguzo Saba principle of the month. During remote, online learning, teachers will continue to facilitate Crew Monday, Tuesday, and Thursday of each week.

In addition to Crew, teachers will continue to build relationships and maintain connections with scholars through their individual office hours. On April 13, 2020 a suggested communication checklist, adapted from MAISA Remote Learning Guidance for Continuity of Learning and COVID-19 Response Plans, was provided to each team member to assist with guiding their discussions with scholars and their families.

The entire staff continues to mail handwritten notes to scholars to express our love for them, as well as, how much we value and miss them. The handwritten notes and letters were first mailed out on April 6, 2020.

3. Please describe the district's plans to deliver content in multiple ways so that all pupils can access learning.

District/ PSA Response:

Eagle's Nest Academy is delivering content using a mixed media approach that includes print and online platforms. The instructional team will use Google Classroom to host video meeting with scholars to provide direct instruction during a scheduled time of day. Self-paced lessons, academic videos, and online interactive textbooks will be loaded into Google Classroom for scholars to access. Teachers will also use virtual field trips to assist scholars in exploring new concepts and places. Teachers have uploaded songs to allow scholars an opportunity to practice and review skills previously taught. In addition, links to ABC Mouse, Starfall, Khan Academy, and Study.com will be provided to allow scholars to practice skills taught.

4. Please describe the district's plans to manage and monitor learning by pupils.

District/ PSA Response:

Eagle's Nest Academy will manage and monitor scholar's learning by providing direct instruction via Google classroom (Google Meetings) 3 days per week. In addition to direct instruction, teachers will use Google Meetings and Zoom to offer scheduled, posted office hours during the week to provide one on one support to scholars.

During office hours with individual scholars and direct instruction with the whole class, teachers will use formative assessments to assess scholars' learning. Teachers will provide feedback to support growth mindset, not necessarily scores and letter grades. Scholars will be encouraged to be persistent in their attempts at lessons and will be provided opportunities to redo and resubmit assignments.

5. Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

District/ PSA Response:

Continuity Plan Line Item Budget

QTY	Cost
Chromebooks 150	\$44,000.00
Laptops 10	\$6,000.00
Note Cards	\$250.00
Postage	\$1,500.00
Hot-Spots	\$600.00
Bus Passes	\$300.00
Remote support services	\$1,500.00
Printing	\$500.00
Gloves	\$500.00
Masks	\$300.00
Stand alone printers 3	\$800.00
Office supplies (folders, staplers, paper, envelopes, ink, freezer bags)	\$700.00
Transportation services	\$2,000.00
Tripods and computer mice	\$600.00
Zoom	\$450.00
Total Budget:	\$60,000.00

Revenues:

Eagle's Nest Academy will repurpose funds from Title I and Title II, General Education, 31a, GVSU Grant, and the CARE Act.

6. Please describe the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.

District/ PSA Response:

The instructional team (teachers, interventionist, Special Education Coordinator/Teacher, Instructional Coach) and administrators collaborated in the development of the plan by attending virtual one on one sessions and staff meetings with the building principal. The entire team offered suggestions to the plan, shared their level of readiness for various modes of instruction, shared best practices for online instruction, and shared some educational platforms that could be helpful. Parents and guardians collaborated in the development of the plan by participating in a survey to assess their household needs and ability to access the remote, online learning options. North Flint Reinvestment Center, the management company, developed the schedule and protocols for food delivery and provided them to the school team for implementation, as well as, the budget for the plan. The Eagle's Nest Academy school board will review a draft of the plan during the week of April 13, 2020. The board will be able to offer suggestions for edits/revisions on April 16, 2020 during their next board meeting.

7. Please describe the methods the district will use to notify pupils and parents or guardians of the Plan.

District/ PSA Response:

Eagle's Nest Academy will notify pupils and parents or guardians of the plan by placing the completed and approved Continuity of Learning Plan on the school website. Teachers have contacted families via telephone to discuss instructional elements of the plan, including the transition from curriculum packets to remote, online learning and sent messages via Class Dojo. The building principal continues to update parents about various elements of the Continuity of Learning Plan using the One Call text, voice, and e-mail option. In addition, weekly print communication including letters and newsletters are sent via mail to families with information about the Continuity of Learning Plan.

8. Please provide an estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2020.

District/ PSA Response:

Eagle's Nest Academy began implementing Phase I (Curriculum Packets) of this plan on March 16, 2020. Phase II (Remote, Online Learning) was implemented on April 13, 2020. The school will continue offering a blended/mixed media version of Phases I and II of the plan until June 19, 2020.

9. Please describe the assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under Public Act 160 of 1996, as amended, MCL 388.511 to 388.524, and Career and Technical Preparation Act, 258 PA 2000, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2019-2020 school year.

District/ PSA Response:

Eagle's Nest Academy is a K-6 elementary school. The scholars in attendance are not enrolled in any postsecondary dual enrollment courses.

10. Please describe how the district will continue to provide or arrange for continuation of food distribution to eligible pupils.

District/ PSA Response:

During the first phase of school closure, March 16, 2020-April 8, 2020, Eagle's Nest Academy continued food distribution to scholars by delivering meals. Staff members followed the bus routes to bring food to scholars' homes. For scholars that did not ride the bus to school, meals were prepared for pick-up at the school (March 18-20, 2020).

Effective April 13, 2020, Eagle's Nest Academy will be transitioning to a drive-up delivery option. Families will contact the school no later than Thursday, April 16, 2020 to place an order for meals that will be made available April 22, 2020. This schedule of ordering by Thursday of the previous week for delivery of food items on the following Wednesday will continue for the remainder of the school year.

Once families arrive at the school, they will be prompted to open their trunks, remotely, if possible. The food items will be loaded into the trunks of the vehicles. Eagle's Nest Academy will provide bus passes for families that communicate a hardship/inability to come to the school due to transportation. For those families arriving at the school by bus or on foot, food items will be placed outside of the school in pre-sorted bins for individuals to retrieve.

11. Please confirm that the district will continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

District/ PSA Response:

Eagle's Nest Academy will continue to pay all school employees while redeploying staff to provide meaningful work.

12. Provide describe how the district will evaluate the participation of pupils in the Plan.

District/ PSA Response:

Eagle's Nest Academy is taking a " Do No Harm" approach to evaluating the participation of scholars in the Continuity of Learning Plan. Teachers will take attendance for Google Meeting sessions, as well as, sessions during office hours. Scholars are expected to participate in a minimum of 3 Google Meetings and 1 office hour with their teacher each week. They will also have the option to participate in 1 office hour with the interventionist that supports their classroom.

The instructional team will make adjustments to ensure participation by contacting scholars and offering a variety of options for participation. For scholars who are unable to participate in the online platforms for remote learning, curriculum packets will continue to be provided. Teachers will offer office hours over the telephone to scholars completing curriculum packets to increase and evaluate their participation with the lessons assigned. Curriculum packets will be made available to families during the food distribution of each week on Wednesdays and will be placed inside families trunks/in pre-sorted bins outside of the school doors.

13. Please describe how the district will provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

District/ PSA Response:

Eagle's Nest Academy will provide Social Worker Services to scholars receiving Special Education services according to their Individualized Education Plans. The school will seek to maintain its partnership with Genesee Health Systems to continue weekly sessions for at-risk scholars. Master Wheeler will continue to offer martial arts to all scholars which has included, mindfulness and meditation training. The Dean of Students, Kevin Johnson, will be redeployed to contact scholars for wellness checks and support scholars social-emotional status. Telephone, Zoom, and Google Meetings will be the method for facilitating sessions.

14. Please describe how the district will support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order 2020-16 or any executive order that follow it.

District/ PSA Response:

The Genesee Intermediate School District (GISD) has not identified Eagle's Nest Academy as a disaster relief child care center. Instead, the GISD is working with private daycare facilities in the county to provide these services to families in need. If the need increases the GISD has communicated that it will use currently existing GSRP rooms to provide these services.

Optional question:

15. Does the District to adopt a balanced calendar instructional program for the remainder of the 2019-2020 school year? Does the District plan to adopt a balanced calendar instructional program for the 2020-2021 school year?

District/ PSA Response:

Eagle's Nest Academy currently operates on a balanced calendar. Yes, the district plans to continue with its current balanced calendar for its instructional program for the 2019-2020 school year. Yes, Eagle's Nest Academy is planning to adopt a balanced calendar for the instructional program for the 2020-2021 school year.

Name of District Leader Submitting Application: DeNesha Rawls-Smith, Principal

Date Approved: 4/17/2020

Name of ISD Superintendent/Authorizer Designee: Robert Kimball, Ed.D., Associate Vice President for

Date Submitted to Superintendent and State Treasurer:

Confirmation approved Plan is posted on District/PSA website: