

Studio Policy

Effective August 1st, 2018

Welcome to Piano By Andrew! You have made an excellent decision investing in your child's musical future. You have the right to expect an excellent standard of teaching dedicated to the progress of your child. This includes artistic example, customization, dedication, cheerfulness, patience, and energy.

Attendance

Regular attendance is expected and encouraged to gain maximum benefit from music instruction. Commitment to this activity should be given priority during your scheduled time.

Lesson Calendar

Students are offered 37 lessons during the school year, August through May. There are no lessons the week of Thanksgiving, Christmas, and New Years.

Missed Lessons

The lesson calendar includes 3 unbilled flex weeks to accommodate missed lessons by the student. If you need to cancel a lesson for any reason, a make-up will automatically become available during the upcoming flex-week at your regularly scheduled time. A lesson missed by the instructor (which is extremely rare!) will be rescheduled during a typical teaching week.

Student Tuition

During the school year, students pay a simple, flat-rate tuition divided into 10 monthly payments. Months with holidays and scheduled closings are not prorated because the overall annual cost is evenly divided. Your tuition fee reserves an exclusive weekly lesson time on the teacher's schedule and includes the following:

- Weekly scheduled lessons
- Books and Materials
- Audio and/or video recordings
- Semi-annual studio recitals

Monthly Tuition Rates

Lesson Length	Monthly
30 Minutes	\$105
45 Minutes	\$145

Payments

Payments are due by the 10th of each month, and can be made in any of the following ways:

1. Cash
2. Check (payable to Andrew Brothers)
3. Cash App (a link will be included in your invoice)
4. Automatic Bank Payments (I accept Chase Quick Pay with Zelle)

Payments (continued)

There is a \$20 late fee for payments not received by the 10th. If tuition is still not received by the 15th, lessons are suspended until the account is paid.

If paying with cash or check, please leave payment in an envelope marked with the students' name ready at the piano.

Please Note: There are no long-term commitments. Lessons may be discontinued at any time. However, no credits or refunds will be given for tuition that has already been paid, and any missed lessons eligible for a flex week will be forfeited.

Additional Fees

There is a one-time registration fee of \$25 per student.

Traveling To Your Home

Lessons are scheduled with consideration to drive-time, proximity to other students, and length of the lesson. Therefore, lessons cannot be rescheduled nor can a lesson time be swapped with another student. A lesson that needs to be permanently rescheduled will be given consideration based on the instructor's schedule

Please allow a 15-minute variance between the scheduled time of a lesson and the time that I may arrive. I will notify you if I will be more than 15 minutes late. It is important to understand that I never end a lesson until everything for that lesson has been covered; even if it requires going beyond the time that was scheduled. I occasionally do this for all of my students. Please let me know if you ever need me to be on time, and I will be there.

Regarding Practice

Students are expected to include frequent trips to the piano as part of the rhythm of life. Each student will have individual practice goals to ensure maximum progress. I supply students with different practice materials, including worksheets, video and audio recordings, and practice journals. Depending on the age of the child, it may be beneficial for a parent to supervise practice.

Summer Lessons

Summer lessons are highly encouraged and offered at the following rates:

- Six 30-minute lessons: \$150
- Six 45-minute lessons: \$210

Commitment to the summer session guarantees your spot in the studio schedule for the upcoming year and waives the registration fee.

Communication

I can be best reached in the following ways

- 1) Email: brothers.andrew88@gmail.com
- 2) Cell Phone: (732) 540-0212

You may contact me either way regarding scheduling, payment, or any other related matters.

Liability Release

Piano By Andrew and Andrew Brothers are released from any liabilities, accidents or injuries that may occur from the enrolled student with participation of piano lessons and other related events

Media Release (optional) _____ (Initial)

During lessons and other related events, he teacher reserves the right to use video recording or to take photographs of students for use in the studio scrapbook, advertising materials, lesson demonstration and studio websites/platforms. Photos taken by the teacher OR that are shared with the teacher by other parents or students of gatherings or performances become the property of the studio and can be used at the discretion of the teacher in regards to the studio. The studio follows online safety rules in this matter.

Amendment Clause

This policy may be amended occasionally as needed. Studio clients may be notified of such amendments by letter, e-mail, or on the studio website at least 4 weeks prior to the effective date of the amendments. All these forms of notification shall be considered valid and binding on both parties.

I have read, understand, and agree to the terms of the Studio Policy.

Date

Signature