

Studio Rental Reservation Agreement

Andria's Dancin' On The Door School of Dance LLC



P.O. Box 352

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(920) 868-5089

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This contract represents an agreement between Andria's Dancin' On The Door School of Dance LLC (DOD) and "Renter" as named below. If renter fails to uphold any of the following terms of this agreement, Renter's studio privileges may be revoked.

Renter:

Contact: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Email: _____

Purpose of Rental(s):

Dates/Times of
Rental(s): _____

Start and End Date of Rental(s):

Deposit: \$30.00

Check #: _____

DOD studio space can be rented for rehearsals, classes, workshops and other events/activities as agreed upon. The studio will be rented in blocks of time as follows: one-hour minimum, 1 hour increments. Paid rental time periods include time for early arrival (if applicable) and setup/cleanup time. Space may be booked via mail, email or phone. Space is not guaranteed until a deposit is made and the Rental Agreement has been completed and signed by the renter.

Payment:

Renters will be billed for the rental period and payment is due in full within 30 days of rental date. All checks should be written to **Dancin' On The Door**. Renters will receive receipts if requested. Receipts will be e-mailed or mailed to the renter within one month of the payment. A late fee of \$15 per month will be charged for any accounts that are past due.

A non-refundable Deposit of \$30.00 is due at the signing of this contract. The Deposit will be applied to the final rental bill if there is no damage to the studio, structures, and equipment, and all the conditions listed under the "Housekeeping" section of this contract are met.

For CLASS, WORKSHOP, ACTIVITY or EVENT Rentals:

Rate: \$30.00/per hour (be sure to include time for setup/cleanup)

All classes, workshops, activities, and events must be confirmed at least one week in advance.

Cancellation: Space may be cancelled via mail, email or phone with ONE WEEK'S notice. THERE ARE NO REFUNDS.

MARKETING and PARTICIPANT Recruitment:

Note: Renters are solely responsible for providing their own participants and for marketing their own events, classes, and activities. DOD will include your class or event on our website and/or in our newsletter if you request and provide us with the appropriate information.

Hours and Occupancy:

The studio will be available for rentals, on a space-available basis, during the following days and times: Sunday - Monday 6 a.m. – 10 p.m.

Renter will not hold, and will not permit, classes or events involving persons in a given space within the premises, or in the premises as a whole, in excess of the number of persons that are permitted by applicable fire and/or building codes in such space or in the premises as a whole, as applicable. In addition, if the class or event will not end by 10:00 p.m., or if it potentially will disturb other commercial tenants or residential residents (e.g., loud music or over 100 people), Renter assumes all responsibility for the Building during the gathering hours.

Smoking/Incense/Flames:

No smoking anywhere inside the building. No incense or open flames of any sort.

Shoes:

Street shoes, spiked heels, and cleats are NOT ALLOWED on the dance floor. All street shoes MUST be removed upon entering the studio. Soft-soled, non-marking, absolutely clean dance or athletic shoes are allowed on the dance floor. Bare feet and socks are also allowed on the dance floor.

Equipment: Renter must provide their own sound equipment. The use of studio equipment such as yoga mats, blocks, blankets, etc. is available for use by the renter and must be cleaned and returned how it was found.

Props:

Props need to be constructed in such a way that they cause no damage to the dance floor. All props must have felt padding or protective covering on any part that rests on the floor.

Storage:

Renters may NEVER leave any equipment, costumes, props or personal belongings anywhere in the studio.

Keys:

Renters may be given a key, which must be returned to the studio within one week after your event. A renter will be charged a \$25 replacement fee for any key lost or not returned.

Security:

Each renter assumes responsibility for the security of the space during each rental period. Renters with keys are required to return the space to a secure state upon leaving, following the closing procedure and locking the door.

Emergencies:

For any emergency situations including accidents, health crises, criminal activities, or fire, call 911.

Damage:

Each renter will assume full responsibility for any damage caused to any part of the studio, dressing rooms, bathroom, floors, windows, mirrors, walls, ceilings, etc. sustained during the renter’s scheduled studio time and time in the studio. Each renter agrees to pay in full for repair or replacement of any item or structure damaged by the renters or by performers, collaborators, students or guests invited to DOD by the renter. Full payment for damage shall be made within ONE MONTH of the damage.

Liability:

Renter must carry his or her own liability insurance. Each renter assumes liability for injury of any persons they invite to the space, including but not limited to: injury to students in the renter’s class.

Housekeeping:

Each renter assumes responsibility for returning the studio to a good state before they leave. All lights, the heater, fans and electrical equipment must be turned off. Renter must remove excess trash created by the event, dry mop the dance room space, vacuum the lobby if necessary, and leave the studio in the best possible condition.

Contracts:

Renters will sign and submit this contract before using DOD space. Renters will be informed of changes to rental policies.

All of the above is hereby agreed:

Renter Signature: _____

Printed Name, _____

Title _____

Date: _____

Thank you,

Management