

**PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

Date: June 15, 2020

Approved 07/20/2020

Called to Order: 6:30 pm

Attendees: Trustees present: James Taylor (Chair), Rosemary Mattingly (Treasurer), Butch Sample (Acting Secretary), Charles Ford, Tony Butler, and David Mattingly. Chief Doug Recktenwald, Gayle Bolton, Angela Hatchett, and Maurice Byrne Jr. were also in attendance.

OPENING OF PROCEDURES: Chair Taylor called the meeting to order at 6:30pm.

Approval of May 18, 2020 Board of Trustees Meeting Minutes: Motion by Trustee Ford for approval, Second by Trustee D. Mattingly, Vote taken; motion carried.

CORRESPONDANCE:

Chief Recktenwald received a call from Louisville Fire, thanking the PRP med unit that had been on stand by for one of their runs and transported a patient with significant injuries. They were extremely appreciative of our assistance.

TRAINING CENTER REPORT for May 2020: No usage due to Covid-19

FINANCIAL REPORT

General Fund Checking Account/Forcht Bank beginning May 1, 2020: \$549,477.16. Total receipts for deposits: \$816,014.24. Total monies available in General Fund Checking Account: \$1,365,549.14 Total disbursements: \$1,281,349.17. Ending balance on May 31, 2020, in General Fund Checking: \$84,199.97

Money Market Savings Account/Forcht Bank beginning balance as May 1, 2020: \$7,250,530.38. Interest earned for May: \$1918.44. Monies transferred into General Fund Checking Account: \$600,000.00. Monies transferred into Money Market Saving Account: \$0.00. Ending Balance on May 31, 2020: \$6,652,448.82.

Total Funds Available at Forcht Bank: \$6,736,648.79

Trustee Sample motioned to approve the Financial Report as read, second by Trustee Ford. Vote taken; motion carried.

COMMITTEE REPORTS

FINANCE COMMITTEE:

Monthly Financial Updates:

- The Board of Trustees reviewed the Expenditures & Income and Balance Sheets for FY 2019-2020.

OLD BUSINESS:

- The closing documents for the old Cane Run Road property will be signed tomorrow.

NEW BUSINESS:

- The Committee motioned to approved the purchase of two (2) refurbished Life Pac 1500's in the amount of \$36,355.00, Second by Trustee Butler. Vote taken; motion carried.
- The Committee motioned to approve Chief Recktenwald's request to surplus the equipment listed below, Second by Trustee Butler. Vote taken; motion carried. Chief provided "Fair Market Value" for the surplus

items. Please note the proceeds will go towards converting the new Station 5 (Lake Dreamland's Sta 1) from offices into dorms, etc.

Pleasure Ridge Park Equipment:

1995 Seagrave Pumpers - \$12,000 minimum bid

Lake Dreamland Equipment:

44 Scott SCBA Units – 1 Pack, 2 Cylinders, 1 Face Mask - \$3,500 each minimum bid

(2) 1994 KME Pumpers - \$10,000 minimum bid

PERSONNEL COMMITTEE:

The Committee motioned to approve the personnel actions listed below, Second by Trustee R. Mattingly. Vote taken; motion carried.

OLD BUSINESS: N/A

NEW BUSINESS:

Fire & EMS Personnel

New Hires Full-time FF/EMT: N/A

New Hires Part-time FF/EMT: N/A

New Hires Full-time FF/Paramedic:

- 05/26/20: Brandon Woosley

New Hire Part-time FF/Paramedic:

- 06/02/20 Eddie Whitworth

Interim Positions/Appointments/Promotions, Demotions, Transfers, Etc.: N/A

Leave of Absence:

- 05/20/20: The following Rapid Response personnel were placed on LOA until their annual "Fit for Duty" certifications are received:
Lt. Fred Jupin
FF Jacob Kaiser
FF John Spiva

Return from Leave of Absence:

- 05/20/20: Captain Wes Stover was released from Medical LOA
- 06/08/20: Lt. Fred Jupin was released to Active Service (FFD received)
- 06/08/20: FF Jacob Kaiser was released to Active Service (FFD received)

Retirement/Resignations/Terminations:

- 06/09/20: Rapid Response Member Nick Glass has abandoned his position. He requested a Personal LOA on 3/14/20, and has not returned. Last Training 1/9/20, no fire runs

Auxiliary Personnel

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations: N/A

MOTION TO GO INTO CLOSED SESSION: Trustee Butler motioned for closed session for "Discussions or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]". Second by Trustee D. Mattingly. Vote taken; motion carried. Closed Session started at 6:39pm. Please note midway through Closed Session Trustee Butler excused himself due to conflict of interest regarding the second subject.

RETURN TO OPEN SESSION: The meeting returned to Open Session at 7:04pm with no action taken. Please note Trustee Butler returned to the meeting.

Trustee Butler motioned to accept the Agreement between Chief Recktenwald and FF Pete Hooker for misconduct, Second by Trustee Sample. Vote taken; motion carried.

Please note Trustee Butler removed himself from the following conversation.

Chief Recktenwald filed charges against FF Troy Hanson with Chair Taylor. Due to having probably cause, Chair Taylor recommended a Hearing. Trustee D. Mattingly motioned to schedule a Hearing on Friday, June 26th at 9:00am, Second by Trustee Sample. Vote taken; motion carried.

Please note Trustee Butler returned to the meeting.

Employee Handbook Additions, Revisions or Deletions: N/A
Policies & Procedures Manual Additions, Revisions or Deletions: N/A

ETHICS COMMITTEE: N/A

LONG RANGE PLANNING COMMITTEE: N/A

EMERGENCY SICK TIME POOL COMMITTEE: N/A

ELECTION COMMITTEE FOR FF/DISTRICT MEMBER TRUSTEE ELECTION 06/27/20:

Reminder... Election will take place at HQ's from 11:00am to 2:00pm

FIRE CHIEF'S REPORT

- May 2020 Statistical Summary

UNFINISHED BUSINESS/NEW BUSINESS or for Informational Purposes:

- Laura Cecil's name was submitted to the Board as a recommendation to fill the vacant Property Owner's Trustee position. Motion by Trustee D. Mattingly to forward the recommendation to the Mayor's Office, Second by Trustee Sample. Vote taken; motion carried.
- Trustee Butler motioned to approve the renewal contract for the Denton Group for legislative representation from June 1, 2020 to May 31, 2021, with cost sharing not to exceed \$1,500 annually. Second by Trustee D. Mattingly. Vote taken; motion carried. Their renewal contract is \$18,000 (\$1,500 monthly).

ADJOURNMENT: The minutes and the financial statement that have been approved by the Board of Trustees will be kept in the minute book and to be filed with the Jefferson County Clerk and that all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville, Kentucky 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, *Trustee Butler motioned to adjourn the meeting, Second by Trustee Ford. Vote taken; motion carried.* The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 7:17pm.

Minutes transcribed by Gayle Bolton