

**PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT  
"Special" BOARD OF TRUSTEES MEETING MINUTES**

**(Please note this is considered a Special Meeting due to changing date of regular meeting)**

**Date:** January 13, 2020

Approved 02/17/20

**Called to Order:** 6:30 pm

**Attendees:** Trustees present: James Taylor (Chair), Rosemary Mattingly (Treasurer), Bill Hibdon (Secretary), Tony Butler, Charles Ford, Butch Sample, and David Mattingly. Chief Doug Recktenwald, Gayle Bolton, Jessica Shields, and Maurice Byrne Jr. were also in attendance.

**OPENING OF PROCEDURES:** Chair Taylor called the meeting to order at 6:30pm.

**Approval of December 16, 2019 Board Meeting Minutes:** Motion by Trustee Butler to approve as amended, Second by Trustee D. Mattingly. Vote taken; motion carried.

**CORRESPONDANCE: N/A**

**TRAINING CENTER REPORT:** December 2019 Uses = 17; Personnel = 377; Hours = 60; Income generated = \$75.00

**FINANCIAL REPORT**

General Fund Checking Account/Forcht Bank beginning December 1, 2019: \$439,249.69. Total receipts for deposits: \$1,246,144.77. Total monies available in General Fund Checking Account: \$1,685,394.46. Total disbursements: \$735,190.75. Ending balance on December 31, 2019, in General Fund Checking: \$950,203.71.

Money Market Savings Account/Forcht Bank beginning balance as December 1, 2019: \$2,091,211.51. Interest earned for December: \$882.85. Monies transferred into General Fund Checking Account: \$250,000.00. Monies transferred into Money Market Saving Account: \$2,700,000.00. Ending Balance on December 31, 2019: \$4,542,094.36.

Total Funds Available at Forcht Bank: \$5,492,298.07

Trustee Sample motioned to approve the Financial Report as read, second by Trustee Ford. Vote taken; motion carried.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE:** (Please note this was considered a Special Meeting due to changing date of regular meeting)

**Monthly Financial Updates:**

- The Board of Trustees reviewed the Expenditures & Income and Balance Sheets for FY 2019-2020.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** N/A

**PERSONNEL COMMITTEE:** (Please note this was considered a Special Meeting due to changing date of regular meeting)

**OLD BUSINESS:** N/A

## **NEW BUSINESS**

### **Suppression/Fire Prevention/Training Personnel**

New Hires Full-time: N/A

New Hires Part-time:

- 01/13/20: Part-time FF/EMT Michael Bryant

Interim Positions/Appointments/Promotions, Demotions, Transfers, Etc.: N/A

Leave of Absence:

- 01/01/20: FF John Berding requested a 60-day Personal LOA.

Return from Leave of Absence:

- 12/30/19: Captain Wesley Stover returned from LOA.

Retirement/Resignations/Terminations:

- 10/24/19: FF Trenton Pace abandoned his position.
- 10/29/19: FF Hanna Jagers abandoned her position.
- 12/19/19: Recruit Jamison resigned from class.
- 01/07/20: FF/EMT Cody Rowan resigned from his part-time position.
- 01/16/20: FF/EMT Autumn Carpenter will be resigning from her full-time position.
- 01/18/20: Paramedic John Conover will be resigning from his full-time position.

### **Auxiliary Personnel**

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations: N/A

The Committee motioned to approve as listed above, Second by Trustee Sample. Vote taken; motion carried.

**Employee Handbook Additions, Revisions or Deletions:** N/A

**Policies & Procedures Manual Additions, Revisions or Deletions:** N/A

**LONG RANGE PLANNING COMMITTEE:** N/A

**ETHICS COMMITTEE:** N/A

**APPARATUS COMMITTEE:** N/A

**EMERGENCY SICK TIME POOL COMMITTEE:** N/A

### **FIRE CHIEF'S REPORT**

- December 2019 Statistical Summary
- 2019 Fire Incident Report Summary
- 2019 Medical Incident Report Summary

### **UNFINISHED BUSINESS/NEW BUSINESS or for Informational Purposes:**

- Legislative Report from the Denton Group-updates provided by Chief and Mr. Byrne
- Kentucky Open Meeting Requirements review-provided by Attorney Maurice Byrne

**ADJOURNMENT:** The minutes and the financial statement that have been approved by the Board of Trustees will be kept in the minute book and to be filed with the Jefferson County Clerk and that all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville, Kentucky 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, *Trustee Butler motioned to adjourn the meeting, Second by Trustee Sample. Vote taken; motion carried.* The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 7:08pm.

Minutes transcribed by Gayle Bolton