

**PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

Date: June 17, 2019

Approved 7/15/19

Called to Order: 6:30 pm

Attendees: Trustees present: James Taylor (Chair), Rosemary Mattingly (Treasurer), Bill Hibdon (Secretary), Tony Butler, Charles Ford, Darrell Miller, and Butch Sample. Chief Doug Recktenwald, Gayle Bolton, Jessica Shields, and Maurice Byrne Jr. were also in attendance.

OPENING OF PROCEDURES: Chair Taylor called the meeting to order.

Approval of May 20, 2018 Board Meeting Minutes: *Motion by Trustee Miller, Second by Trustee Ford. Vote taken, motion carried.*

CORRESPONDANCE: N/A

TRAINING CENTER REPORT: May 2019 Uses - 31; Personnel – 868; Hours - 186; Income generated - \$3,700.00.

FINANCIAL REPORT

General Fund Checking Account/Forcht Bank beginning May 1, 2019: \$436,789.75. Total receipts for deposits: \$752,874.99. Total monies available in General Fund Checking Account: \$1,189,664.74. Total disbursements: \$691,781.40. Ending balance on May 31, 2019, in General Fund Checking: \$497,883.34.

Money Market Savings Account/Forcht Bank beginning balance as May 1, 2019: \$6,382,194.05. Interest earned for May: \$1,881.83. Monies transferred into General Fund Checking Account: \$400,000.00. Monies transferred into Money Market Saving Account: \$0.00. Ending Balance on May 31, 2019: \$5,984,075.88.

Total Funds Available at Forcht Bank: \$6,481,959.22

Trustee Miller motioned to approve the Financial Report as read, second by Trustee Sample. Vote taken, motion carried.

COMMITTEE REPORTS

FINANCE COMMITTEE:

Monthly Financial Updates:

- The Board of Trustees reviewed the Expenditures & Income and Balance Sheets for the ending of FY 2018-2019.

OLD BUSINESS: N/A

NEW BUSINESS:

- *The Committee motioned to approve the May 2109 Volunteer Nominal Fee Payment request in the amount of \$6,560.00. Second by Trustee Hibdon. Vote taken, motion carried.*

PERSONNEL COMMITTEE: Please note the Committee Meeting was cancelled

OLD BUSINESS: N/A

NEW BUSINESS

Fire & Rescue Personnel

New Volunteer Members: N/A

New Hires: N/A

Reactivations: N/A

Interim Positions/Appointments/Promotions, Demotions, Transfers, Etc.: N/A

Leave of Absence:

- 05/01/19: On May 28th, SGT Mike Tinnell (Station 7 Volunteer) requested a Personal LOA for the month of May.
- 06/11/19: FF Cody Lohden (Career) will be on unpaid, voluntary LOA for the next 30 days.

Return from Leave of Absence:

- 05/17/19: Volunteer FF Trenton Pace returned from Medical LOA.

Retirement/Resignations/Terminations:

- 05/30/19: FF Jonathan Oller (Station 2 Volunteer) has abandoned his position – 12/06/18 was his last date of participation
- 05/30/19: FF Branden Martin (Station 2 Volunteer) resigned.

Auxiliary Personnel

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Trustee Miller motioned to approve the Personnel Actions as read, Second by Trustee Butler. Vote taken, motion carried.

Employee Handbook Additions, Revisions or Deletions: N/A

Policies & Procedures Manual Additions, Revisions or Deletions:

- #106-01 Promotional Procedures – Revised - Motion by Trustee Butler to approve revised policy as read, Second by Trustee Miller. Vote taken, motion carried.

ETHICS COMMITTEE: N/A

LONG RANGE PLANNING COMMITTEE: N/A

APPARATUS COMMITTEE: N/A

EMERGENCY SICK TIME POOL COMMITTEE: N/A

ELECTION COMMITTEE: Reminder -Property Owner Trustee Election June 22, 2019

FIRE CHIEF'S REPORT

- May 2019 Statistical Summary
- Chief presented the "Part Part-Time Rapid Response Program" draft policy and the deployment information to be used for a pilot program during the month of July. He advised that after asking for a vote from the volunteer members only sixteen (16) of the thirty-four (34) members responded... fifteen (15) voted for the program, one (1) did not. Motion by Trustee Butler to approve the policy as read, Second by Trustee Miller. Vote taken, motion carried.

MOTION TO GO INTO CLOSED SESSION: N/A

RETURN TO OPEN SESSION: N/A

UNFINISHED BUSINESS/NEW BUSINESS or for Informational Purposes: N/A

ADJOURNMENT: The minutes and the financial statement that have been approved by the Board of Trustees will be kept in the minute book and to be filed with the Jefferson County Clerk and that all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville, Kentucky 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, *Trustee Miller motioned to adjourn the meeting, Second by Trustee Butler* Vote taken, motion carried. The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 7:12pm.

Minutes transcribed by Gayle Bolton