

**PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT
SPECIAL BOARD OF TRUSTEES MEETING MINUTES**

Date: January 14, 2019

Approved 02/18/19

Called to Order: 6:30 pm

Attendees: Trustees present: James Taylor (Chair), Rosemary Mattingly (Treasurer), Bill Hibdon (Secretary), Tony Butler, Charles Ford, Darrell Miller, and Butch Sample. Chief Doug Recktenwald, Jessica Shields, and Maurice Byrne Jr. were also in attendance. (Gayle Bolton was absent)

(This was considered a Special Meeting due to the date being changed)

OPENING OF PROCEDURES: Chair Taylor called the meeting to order.

Approval of December 17, 2018 Board Meeting Minutes: *Motion by Trustee Miller, Second by Trustee Sample. Vote taken, motion carried.*

CORRESPONDANCE: N/A

TRAINING CENTER REPORT: December 2018 Uses - 18; Personnel – 495; Hours - 68; Income generated - \$100.00.

FINANCIAL REPORT

General Fund Checking Account/Forcht Bank beginning December 1, 2018: \$474,850.06. Total receipts for deposits: \$933,375.25. Total monies available in General Fund Checking Account: \$1,408,225.31. Total disbursements: \$656,875.69. Ending balance on December 31, 2018, in General Fund Checking: \$751,349.62.

Money Market Savings Account/Forcht Bank beginning balance as December 1, 2018: \$1,274,432.68. Interest earned for December: \$493.91. Monies transferred into General Fund Checking Account: \$0.00. Monies transferred into Money Market Saving Account: \$2,400,000.00. Ending Balance on December 31, 2018: \$3,674,926.59.

Total Funds Available at Forcht Bank: \$4,426,276.21

Trustee Miller motioned to approve the Financial Report as read, second by Trustee Hibdon. Vote taken, motion carried.

COMMITTEE REPORTS

FINANCE COMMITTEE:

Monthly Financial Updates:

- The Board of Trustees reviewed the Expenditures & Income and Balance Sheets for the ending of FY 2018-2019.

OLD BUSINESS: N/A

NEW BUSINESS:

- *The Committee motioned to approve the December 2018 Volunteer Nominal Fee Payment request in the amount of \$12,260.00. Second by Trustee Hibdon. Vote taken, motion carried.*
- *The Committed motioned to approve funds not to exceed \$7,500 for equipping the PRP Fire District to become a "Medical Training Center", Second by Trustee Miller. Vote taken, motion carried.*
- The Committee was informed the Fire District was awarded a grant from Firehouse Subs. It will be for the purchase of a Lucas Device used on an ambulance (approximate cost \$16,000).

PERSONNEL COMMITTEE: (Meeting was cancelled)

Fire & Rescue Personnel

New Volunteer Members: N/A

Reactivations: N/A

Interim Positions/Appointments/Promotions, Demotions, Transfers, Etc.: N/A

Leave of Absence:

- 01/07/19: SGT Sam Pressley (Career) returned from Medical LOA, to light duty.

Return from Leave of Absence: N/A

Retirement/Resignations/Terminations: N/A

Auxiliary Personnel

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Resignations/Disqualified Applicants:

- 12/31/18: Linda Nelly retired with 43+ years of service dedicated to the PRP Fire District and former South Dixie Fire District Auxiliaries.

Trustee Miller motioned to accept the personnel actions as read, Second by Trustee Butler. Vote taken, motion carried.

Employee Handbook Additions, Revisions or Deletions: N/A

Policies & Procedures Manual Additions, Revisions or Deletions: N/A

ETHICS COMMITTEE: N/A

BUILDING COMMITTEE: N/A

APPARATUS COMMITTEE: N/A

EMERGENCY SICK TIME POOL COMMITTEE: N/A

ELECTION COMMITTEE: N/A

FIRE CHIEF'S REPORT

- December 2018 Statistical Summary
- The Paramedic and Firefighter/Paramedic position descriptions require approval by the Board so they can be submitted to the Kentucky Retirement System Board to be approved for hazardous duty. Chief's goal is to hire six (6) paramedics. Meanwhile, the position of Paramedic will be posted. Once we advance to ALS, we must have paramedics. *Motion by Trustee Miller, Second by Trustee Sample for the FF/Paramedic position. Vote taken, motion carried. Motion by Trustee Hibdon, Second by Trustee Miller for the Paramedic position. Vote taken, motion carried.*
- Chief had quotes for the following: to replace one mower, the cost is \$10,157; to replace an engine in another mower, the cost is \$2,095. Chief is requested funds not to exceed \$14,000 and the funds are listed under capital expenditures. *Trustee Hibdon motioned to approve up to \$14,000, Second by Trustee Miller. Vote taken, motion carried.*

UNFINISHED BUSINESS/NEW BUSINESS or for Informational Purposes: N/A

MOTION TO GO INTO CLOSED SESSION: N/A

RETURN TO OPEN SESSION: N/A

ADJOURNMENT: The minutes and the financial statement that have been approved by the Board of Trustees will be kept in the minute book and to be filed with the Jefferson County Clerk and that all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire

Protection District at 9500 Stonestreet Road, Louisville, Kentucky 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, *Trustee Butler motioned to adjourn, Second by Trustee Miller. Vote taken, motion carried.* The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 7:06pm.

Minutes recorded by Jessica Shield
In Gayle Bolton's absence
Transcribed by Gayle Bolton