



ALOYSIUS MUSIC ACADEMY

Classes available for all levels.

Enquire: www.aloysius.vic.edu.au or
email musicacademy@aloysius.vic.edu.au

Lessons conducted at St Aloysius College
31 Curran Street North Melbourne



St Aloysius College
NORTH MELBOURNE

St Aloysius College is a division of Mercy Education Limited

St Aloysius College is a Child Safe School that acknowledges the duty of care owed to students. We commit to ensuring the safety and wellbeing of the children and young people in our care.



Aloysius Music Academy

Application Form

Quality teaching from qualified Music teachers is easily accessible in brand new facilities nearby at St Aloysius College, 31 Curran St, North Melbourne

Tuition in all instruments including Voice, Piano, Brass, Woodwind, Strings and Drum Kit. All teachers are qualified, experienced and have current WWCC.

Instrumental Music develops creativity, increases brain development for those starting at a young age, improves Maths skills and long-term memory. It is also fun!

To enrol please complete the following:

Name of student: _____
(Give Name) (Family Name)

Date of Birth: _____ Year Level _____

Please indicate the instrument for which you require lessons:

INSTRUMENT	Please tick below
VIOLIN	
VIOLA	
CELLO	
DOUBLE BASS	
VOICE	
FLUTE	
CLARINET	
SAXOPHONE	
TRUMPET	

TROMBONE	
CLASSICAL GUITAR	
ELECTRIC GUITAR	
BASS GUITAR	
PIANO	
DRUM KIT	



ALOYSIUS MUSIC ACADEMY

St. Aloysius College
A Ministry of Mercy Education Limited
31 Curran Street, North Melbourne, Vic 3051
PO Box 2072 Hotham Hill Post Office, North Melbourne Vic 3051
Telephone: (03) 9325 9200
CRICOS provider number 008209G

Please indicate your preferred lesson times & day we will do our best to accommodate based on teachers' availability:

LESSON TIMES

Lessons are delivered on a weekly basis; the lesson time will be negotiated at the beginning of each semester and will remain consistent for the remainder of semester. If you wish to change/ alter your time throughout the semester this must be discussed and approved in advance by the student's teacher and the College Performing Arts Leader (Natalie Ward).

LESSON ENROLMENT

Enrolment into instrumental lessons may be submitted by completing an application form. In each case, the enrolment is subject to the immediate payment of a \$100 registration bond. The bond and enrolment form can be submitted and paid to the administration office in person or by credit card over the phone by calling 9325 9200, with a digital copy submitted to musicacademy@aloysius.vic.edu.au. The bond is held by the College until such time that instrument lessons have been ceased according to the cancellation policy. This bond is returned once it is ascertained that no music fees remain outstanding. This registration form & bond must be paid within 5 days of application submission. Lessons will commence once the enrolment process is complete that is, bond, and a terms fees is paid.

INVOICING OF LESSONS

Semester/ Term Fees are payable in advance prior to the commencement of lessons. These fees are payable at the St. Aloysius College Reception or over the phone on 9325 9286.

FEE SCHEDULE

Individual 30-minute Lessons

\$600 per semester (\$40 a lesson) or \$300 per term (\$40 a lesson)

INSTRUMENTAL EXAMINATIONS

Students are encouraged to further their instrumental studies through external music examinations (AMEB, ANZCA, CPM, TRINITY etc.). The fee for these exams, associated costs of piano accompaniment and sheet music purchases is not included in the music tuition account.

ILLNESS & MISSED LESSONS

When a student cannot attend a music lesson due to illness, please inform the Performing Arts Leader on 9325 9286 and/or the Instrumental Teacher as soon as possible prior to the scheduled lesson. Make up lessons will not be given unless at least **24 hours prior notice of absence** is given. Lessons missed are not refundable unless the Instrumental Teacher has been/is absent. Any refunds will be released at the end of the academic year of music lessons, as a final reconciliation of payments and lessons undertaken.



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MUSIC RECORD BOOK

Your daughter will be provided a complimentary Music Record Book once she commences the program. She is encouraged to bring her record book regularly to her lessons.

CANCELATION OF LESSONS

Parents may cancel their daughter's private lessons provided they give **one full term's notice in writing to the Performing Arts Leader**. Failure to give appropriate notice will result in a withholding of credits or extra charges for missed lessons. The enrolment in lessons is for a full year of Instrumental lessons.

For all inquiries and any further information, please contact Ms Natalie Ward, Performing Arts Leader on 9325 9286 or email musicacademy@aloysius.vic.edu.au

I have read and agree to the Terms and Conditions as stated on the Aloysius Music Academy Music Lessons – Information, Policies and Enrolment Pamphlet. I understand that this is a full year's program. I understand that when my daughter/son is withdrawn, a full term's notice, in writing, to the Performing Arts Leader is required. If my daughter/son is withdrawn without the appropriate notice being given, fees for that notice period will not be refunded.

I understand that it is my responsibility to arrange for my son's/daughter's transportation to and from St Aloysius College.

Where it is impractical to communicate with me, I authorise the staff member to permit on my behalf any medical or surgical treatment or the administration of any anaesthetic advised to be in the best interest of my daughter/son by an appropriate medical officer and accept any associated costs.

PARENT/ GUARDIAN'S NAME: _____

TELEPHONE (H): _____ (B): _____

MOBILE: _____ E-MAIL: _____

EMERGENCY CONTACT: _____ MOBILE: _____

RELATIONSHIP TO STUDENT: _____

SIGNATURE: _____ DATE: _____

STUDENT MEDICAL FORM

Student Personal Details	
FAMILY NAME:	



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GIVEN NAME:			
PREFERRED NAME:		DATE OF BIRTH:	
ADDRESS:			
HOME TELEPHONE:		MOBILE PHONE:	
Parent/Guardian Information			
CONTACT 1:		RELATIONSHIP:	
ADDRESS:			
MOBILE:		EMAIL:	
BUSINESS:		CAN YOU BE CONTACTED AT WORK:	YES / NO
HOME TELEPHONE:			
CONTACT 2:		RELATIONSHIP:	
ADDRESS:			
MOBILE:		EMAIL:	
BUSINESS:		CAN YOU BE CONTACTED AT WORK:	YES / NO
HOME TELEPHONE:			
PLEASE LIST 3 EMERGENCY CONTACTS BELOW, OTHER THAN PARENT/GUARDIAN:			
EMERGENCY CONTACT 1:			
RELATIONSHIP:		TELEPHONE:	
EMERGENCY CONTACT 2:			
RELATIONSHIP:		TELEPHONE:	
EMERGENCY CONTACT 3:			
RELATIONSHIP:		TELEPHONE:	



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Management and security of personal information

Mercy Education and the schools' staff are required to respect the confidentiality of pupils' and parents' personal information and the privacy of individuals.

Each school has in place steps to protect the personal information the school holds from misuse, interference and loss, unauthorised access, modification or disclosure by use of various methods including locked storage of paper records and password access rights to computerised records.

Access and correction of personal information

Under the Commonwealth Privacy Act and Health Records Act, an individual has the right to obtain access to any personal information which Mercy Education or a school holds about them and to advise Mercy Education or the school of any perceived inaccuracy. There are some exceptions to this right set out in the Act. Pupils will generally be able to access and update their personal information through their parents, but older pupils may seek access and correction themselves.

There are some exceptions to these rights set out in the applicable legislation.