

Institute of Community Services, Inc.

ICS, Inc. has the following positions available:

Head Start Centers

Ashland, Hickory Flat, Batesville, Clay, Clen Moore, Coleman, Crenshaw, Eloise McClinton, Erma Rogers, Eva Covington, Grenada, Hernando, ICS/EHS Rust College, Marjean T. Myatt, Mary Cathey, Noxubee, Oktibbeha, Quitman, Tunica, Walls and W. Tallahatchie Head Start

Substitute Teacher Assistant

Substitute Cook Assistant

Substitute Janitor

Bus Monitor

Salary Range: 8.04241 – 10.73079

Substitute Bus Driver

Salary Range: 11.49082-14.04061

Floater

10.36984-14.74396

Qualifications:

Substitute Teacher Assistant – Minimum requirements: high school diploma or GED.

Cook Assistant – Must have basic communication skills and able to read, write and solve arithmetic problems.

Bus Driver- Must hold CDL license with “PS” endorsement and meet certification requirements of the State Department of Transportation. Must submit CDL license along with application. (Application will not be accepted without CDL license with “PS” endorsement).

Janitor – Basic communication skills and ability to read, write and perform simple mathematical computations. Must have dependable transportation, be in good health, and physical examination must be done annually.

Bus Monitor – Must have basic communication skills and able to read and write.

Application along with declaration insert may be downloaded from the Institute of Community Services, Inc., website www.ics-hs.org beginning July 20 – August 5, 2020. Please mail application, declaration insert and a certified copy of transcript to:

Human Resources
P.O. Box 160
Holly Springs, MS 38635

ICS, INC. IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, SEX, NATIONAL ORIGIN, RELIGION, AGE, OR DISABILITY.