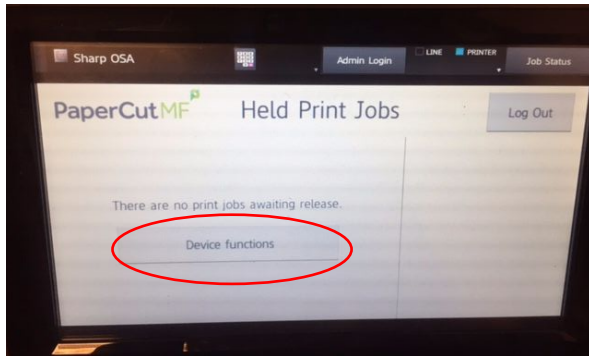


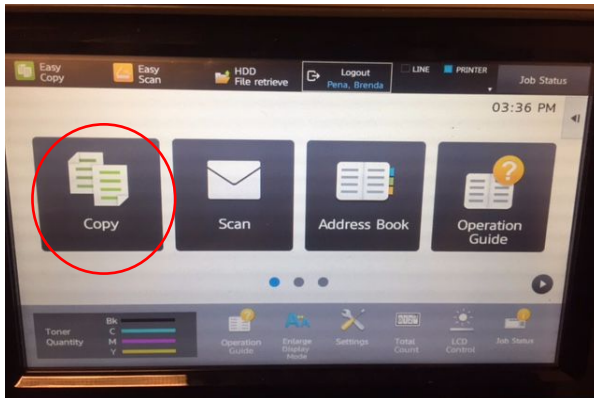
HOW TO DO JOB BUILDS ON SHARP COPIERS

For users who need to copy multiple pages in one session without having to log back into the copier in between jobs.

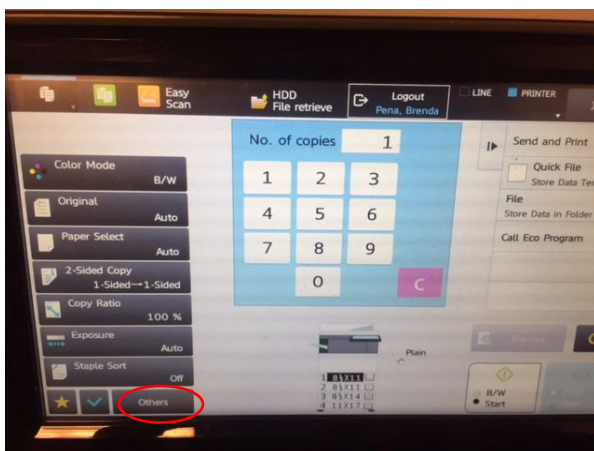
1. User swipes in and selects Device Functions



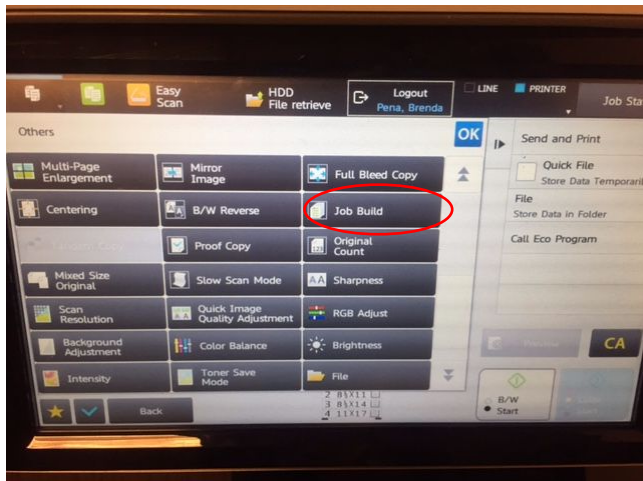
2. Select Copy



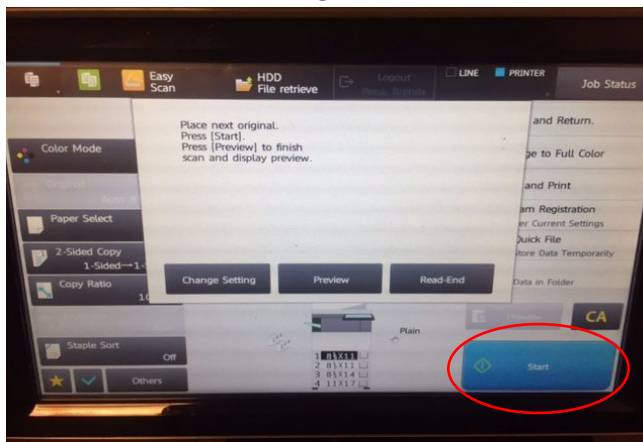
3. Select Others



4. Scroll down the list and select Job Build



5. Place first document in glass or feeder and select Start



6. Continue step 5 for additional documents

7. When ready to print the copies, select Read End from the job build box in the middle of the screen. The copier will then print out all of the copies at once.

