

Minutes of the
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
of
UINTA COUNTY SCHOOL DISTRICT NO. ONE
and
WESTERN WYOMING COMMUNITY COLLEGE

When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

Meeting Location: Uinta B.O.C.E.S. #1
 XX Regular Called

Date: March 4, 2020

Trustees Attending:

David Bennett
David Peterson
Christa Barker

**CHAIRPERSON/CLERK
CERTIFICATION**

*These minutes are a true account of
proceedings approved by majority vote of
a quorum of the membership.*

Chairperson Signature

Also Attending Were:

Mike Williams
Kiley Ingersoll
Heidi Currutt
Diane White

Clerk Signature

The meeting was called to order by Chairperson Bennett at 6:04 p.m. There being a quorum present the meeting was adjourned by Chairperson Bennett at 7:38 p.m.

I. WELCOME AND CALL TO ORDER

Chairperson Bennett called the meeting to order at 6:04 p.m.

II. APPROVAL AND SETTING OF AGENDA

Motion to approve Agenda: David Peterson

Second: Christa Barker

Vote: Unanimous, motion carries

III. REVIEW AND APPROVAL OF MINUTES

Motion: Christa Barker to approve the minutes from December 4, 2020 board meeting

Second: David Peterson
Vote: Unanimous, Motion Carries

IV. SCHEDULE OF BILLS

A. General Fund

Motion: David Peterson to approve amount of \$360,273.79
Second: Christa Barker
Vote: Unanimous, Motion Carries

B. Payroll

Motion: David Peterson to approve amount of \$202,120.65
Second: Christa Barker
Vote: Unanimous, Motion Carries

C. Bills Prior to Next Board Meeting as Listed

Motion to approve all expenditures as presented David Peterson
Second: Christa Barker
Vote: Unanimous, Motion Carries

V. COMMUNICATIONS

A. Visitors to Address the Board

Diane White presented for the College and Career Readiness Department. She has been here for approximately 15 years and we had just one high school equivalency program when she stated. Since that point, we have added many more. Under the College and Career Readiness, programs include Adult Basic Education, English Second Language, BOOST, and more. BOOST has graduated over 130 participants at a very high success rate. David Bennett asked what the success of the program can be attributed to. Diane White stated much of the success stems from the different system the kids are in, the wraparound services, and the teacher. Diane stated it is very individualized education. Diane White stated they also started with very strict policies. Christa Barker asked if they are allowed back in if they miss hours. Diane White stated not into that program, but can do other options. Mike Williams stated he has rarely had to step in for discipline.

Diane White stated the Families Becoming Independent program is a opportunity for people who are below poverty to get some job training and actual job experience. This has been going on for about 5 years. The program has trained people in welding, certified nursing assistants, school district paraprofessionals. We also then reimburse the employer for their work.

Diane White stated that on July 1 of last year, we partnered with Evanston Child Development Center for the Empowering Single Mothers program. It has many of the same goals as the FBI program. There is a lot of personal and hands on support for those in this program. We try to get students the skills and first steps they need to move on in life and education.

Mike Williams stated we also provide some food assistance, have some grants for toiletries, and then as they become more self-sufficient, take away the assistance.

Mike Williams stated that Hiset is now the standard in the state. Diane has done a great job and there are several student stories of success.

David Peterson asked how many students apply. Diane White stated it depends but we do get between 12 to 20. She stated we do test them prior to the program so they have the best chance at success. Most of the program advertising is word of mouth. Mike Williams stated it is an adult program, and we do treat them like adults.

David Peterson stated he was talking to people in the community and there are several companies in the area that may need training. Mike Williams stated we are in constant contact with Rocco at the city and in economic development. David Peterson stated that as a DOT employee, there are about 1400 jobs they cannot fill. There are several positions in the maintenance side as well as those who train in CDL. David Peterson stated an apprenticeship program may be great because it would give them experience.

David Bennett stated that overall it is a job well done and the presentation was informative.

B. B.O.C.E.S. Roundtable

David Peterson stated he was talking with others in the community and thinks there may be an opportunity to coordinate training with the needs of the companies. Mike Williams stated that he does attend the UCED meetings and tries to help accommodate training needed in the area. Mike Williams stated he also started with the JUMPSTART EVANSTON program which has been successful about entrepreneur program. David Peterson asked about the opportunity with culinary. Heidi Currutt stated that Horizon does have a kitchen, and we have investigated that option, but the qualification of the instructor for the Higher Learning Commission has been a sticking point.

David Peterson also stated he wished more people realized what services boces provides. He suggested we potentially reach out and present at the school board because of the newspaper presence there. Mike Williams stated he would reach out.

C. Director's Report

In addition to the written report:

David Bennett asked Mike Williams to talk about the incidents. Mike Williams stated that while he has been here, there have been one or two incidents regarding safety, but in recent years, they seem to be occurring more and more. And, he stated as in the written report, the type of incidents feels more like a safety threat as opposed to just someone who is odd. We did need to look at something, and he thought it would be around \$25000 but it came in closer to \$58000. Because of that we have also reached out to WWCC to see if they would be willing to help with cost. It would be something like the school district. Christa Barker asked about the handicap entrance and extending the doorway, so the people weren't in the elements. Mike Williams stated it would increase the budget significantly. Heidi Currutt stated some of the nighttime instructors do feel the need to have something more secure. David Peterson asked if we have talked to Doug Matthews. Mike Williams stated we did talk to the City police about having a Sargent come and patrol more often or even do some work here. Kiley Ingersoll stated we have done several other things as well including security cameras, panic buttons, and trainings before looking at something like this building security.

Mike Williams stated the UCSD #1 Tech Department has been great. They have been very responsive to our needs.

Mike Williams stated while at a training in New Mexico, they learned of a potential new grant to write for in the upcoming years.

D. WWCC Coordinator's Report

In addition to the written report:

Heidi Currutt stated that the building security is becoming an issue and more disturbing. Heidi Currutt stated that campus does need to consider us the same as campus, so she is excited they are coming to help look at the building security.

Heidi Currutt stated there is a lot of changes happening with the new President. Heidi Currutt stated they hope to have the new early childhood class certificate by fall 2020. Chip Moyer is approved to teach several classes. Heidi Currutt stated the Phlebotomy is going to go and she hopes it will be open in the fall. Jenn Beachler is also an art teacher approved to teach several classes. Overall, Heidi Currutt stated we are getting more movement and help in getting more classes/programs and things are looking good.

Heidi Currutt stated that the nursing accreditation came yesterday because of the weather and road. Heidi Currutt stated she felt it went well and they stated our students were truly impressive.

Heidi Currutt stated the BAS program in business management will hopefully be ready for fall of 2020. It will be all online and a fast track business management degree (15 months).

Heidi Currutt stated Susan Evans has a lot of different approval for computer classes and is working on stackable credentials.

David Bennett asked if these changes were due to the new President. Heidi Currutt stated yes.

David Peterson ask when you do a substitute training, do you get a different pay scale? Heidi Currutt stated it was a three-day class and some observation hours, but she didn't know about the pay from the school district. David Peterson stated that we may need to look at the system for substitute teachers.

VI. NEW BUSINESS

A. Uinta B.O.C.E.S. #1 Insurance

Discussion: Mike Williams stated that we have received our bid for insurance. Linda took the bid to five companies, but only one would quote the insurance. The price did increase by approximately 10% and does include earthquake coverage. Mike Williams stated we did look at several options including options on car insurance and deductible increases. David Peterson asked what option Mike would recommend, and Mike stated he would increase both the deductible and lower the car coverage, so the rate is lower.

Motion: David Peterson moved to approve the recommendation of the insurance.

Second: Christa Barker

Vote: Unanimous, motion carries

VII. OLD BUSINESS

VIII. EXECUTIVE SESSION

A. CONTRACTS & EVALUATION

Motion: Christa Barker moved to go into executive session at 7:30 PM.

Second: David Peterson

Vote: Unanimous, motion carries

The board came out of executive session at 7:36 pm.

Motion: David Peterson moved to extend the executive director's contract for one additional year and for a 4% bonus payable on July 15, 2020.

Second: Christa Barker

Vote: Unanimous, motion carries

IX. NEXT MEETING

Wednesday, June 3, 2020 – 6:00 PM

Uinta B.O.C.E.S. #1

1013 W. Cheyenne Drive, Ste. A

Evanston, WY 82930

X. ADJOURNMENT

Meeting adjourned by Chairperson Bennett at 7:38 p.m.

Board Approved: June 3, 2020