

# Succession Planning Committee

## Meeting Minutes

Wednesday, September 2, 2020, 6:30

Virtual Meeting via Zoom

The Meeting was called to order at 6:33.

Members present: Dan Hagan, Chair, Bernie Gigliotti, Mac Godley, John Kiker, David Lahm, Steven Mattson, Claire Sauer, David Tiffany, and Susan Tyler. Parker Lord was absent.

Lahm made a motion, seconded by Tyler, to approve the August 19, 2020, Meeting Minutes. The motion passed unanimously.

The Town Staffing and Town Governance Working Group reported to the full Committee. Kiker updated the Committee on discussions with Madison. Tiffany said he talked with Old Saybrook, Stonington, East Lyme, and Old Lyme. Most town leaders were surprised that a town as small as Lyme would consider adopting a Town Manager style government.

The Succession Plans Working Group reported to the full Committee. Gigliotti discussed the updated information about the Building Official. Godley spoke about the Town Treasurer updated information. Tyler reported that it would difficult for the working group to make additional progress until the full Committee makes a recommendation on Town Staffing/Town Government.

The Committee conducted a round table discussion. Hagan noted that the focus of the Committee going forward needs to be a decision on Town Governance/Staffing. He summarized the options for town governance: 1) status quo, 2) adding staff [e.g. Town Administrator], 3) Town Charter to add additional Selectmen, and 4) Town Manager with Town Council. There are also several variations of these options. Hagan said he would not entertain motions at this meeting because members need time to thoughtfully consider the information presented. He then polled each Committee member asking for thoughts on Town Governance/Staffing. Each member spoke briefly about the town governance options.

Hagan asked the Town Staffing and Town Governance Working Group to put together a table for our next meeting showing the pros/cons for each of the governance options.

Hagan polled the Committee regarding attending out next meeting in-person in the Town Hall. Each member said they were OK with in-person meetings. The next meeting will be Wednesday, September 16, 2020, at 6:30 P.M., in the Town Hall.

No new business was identified.

Lahm made the motion, seconded by Sauer, to adjourn the Meeting. The motion passed unanimously.

Hagan declared the meeting adjourned at 7:57.

Respectfully submitted,

Dan Hagan  
Chairman