



Security and Privacy Policies

This privacy notice discloses the privacy practices for Integrity Divorce Solutions, LLC. This privacy notice applies solely to information collected by this company and its website, <https://integritydivorcesolutions.com>, for the purpose of conducting business.

Information Security

All necessary client information is collected and stored via the Microsoft Office OneDrive platform. Clients are provided secure access to a single shared folder in order to facilitate the delivery of any required sensitive documentation. All final reports are transmitted to clients via the same shared folder. In such case where collection of hardcopy documentation is necessary, the documents are scanned directly to the OneDrive folder and then destroyed. Integrity Divorce Solutions, LLC does not store hardcopy client files.

Electronic Communications

All electronic communications are processed through Microsoft Office 365 email and/or Microsoft OneDrive file sharing application.

In such cases where a client requires sensitive data be communicated via email, Integrity Divorce Solutions, LLC password protects the file prior to transmission and communicates the password either under separate email cover or via telephone.

Clients are never asked, required or encouraged to deliver sensitive data via email without encryption or password protection.

Information Collection, Use, and Sharing

We only have access to/collect information that is voluntarily given to us via email, OneDrive shared files, or other direct contact from the client. We will use this information to respond to clients regarding the reason they contacted us. We will not share client information with any third party outside of our organization, other than as authorized by the client in writing or as required by law in the State of Washington. We will not sell or rent this information to anyone.

Funds Transaction Procedure

All payments for services are rendered either by cash, bank draft, or electronic transfer via Intuit Quickbooks Self-Employed invoice and payment system. For each engagement, regardless of payment type, an invoice is created and delivered electronically to the client. Integrity Divorce Solutions, LLC does not process funds disbursements.

If you feel that we are not abiding by this privacy policy, you should contact us immediately at Stephanie@IntegrityDivorceSolutions.com or [253-677-1092](tel:253-677-1092).