



CASCADE CITY COUNCIL
SECOND REGULAR MEETING
November 26, 2018 at 6:00 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 3:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg City Clerk

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

AMENDMENTS TO MEETING AGENDA

No Motion to Amend the Agenda.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

No Public Comment

PUBLIC HEARING

The regular City Council Meeting was closed, and the public hearing was opened at 6:01 pm. The purpose of the public hearing is for an opportunity to discuss the sale of a city-owned real property as surplus, located 1472 South Main Street in Cascade, Idaho and more particularly described as Parcel No. RPC00000054460, and according to the legal description provided by the Valley County Assessor's Office, as Cascade Acreage Tax No. 18 in Gov't Lots 6, and 10, S5 T13N R4E, Idaho. Resolution 18-11 declares the intent of the City to sell the property at public auction to the highest bidder, and sets the minimum price of \$270,000. Following the conclusion of the public hearing, the City will determine if it will proceed to offer for sale the real property in question at public auction to the highest bidder at an amount not less than the minimum price. The Public Hearing was closed, and the regular City Council meeting was reopened at 6:11pm.

PROPOSERS No proposers

NEUTRAL/UNDE
CIDED No neutral/undecided

OPPOSERS Jonne Hower: Opposes the sale of the building at this time, and urges the City to retain the asset of the building, and there will be times in the future to utilize the building. Would like to have the City do more research before doing anything.

Jon Remaklus: Inquired if the City could rent or lease the building in lieu of selling the building. Inquiry as to the City have use for the funds (and if they don't have use for the funds he would like the City

look into the Lease), and what kind of lease options would be available. Would like to keep the space for future use for the City.

Phillip Bennett: Believes that selling the building would have a negative impact on the City. Additionally, he would like to lease the building for the purpose of creating a business incubator. He also expressed he intent to create a lease that is favorable to the City and future businesses.

Shauna Arnold: Is opposed to selling the building, would like to keep the building and use it for incubator space. Horizons would like to collaborate with Phillip Bennett to

NEW BUSINESS

1472 MAIN STREET AKA OLD PD BUILDING

DISCUSSION:

Councilmember Huckaby would like to see the building leased for economic stimulus. Councilmember Tangen is not opposed to selling the building but pointed out that the current lease proposal was not practical, and the City needs to keep in mind that the Vac truck needs to storage area. Council Byrne would like to see the discussion tabled until additional research done. Public Works employee, Doug Green, identified they only use the north end of the building, but there is other City property located throughout the building. Councilmember Byrne inquired with Bennett regarding leasing the building with the City maintaining use of the North portion of the building – but is working with a building will need to utilize the North section of the building. Bennett proposed a lease agreement where it would be \$1,000 per month plus 50% of the profit from the incubator up to \$5,000, and he would cover all utilities and buildouts. Councilmember Herrick requested that Bennett put together a lease. Shauna Arnold inquired if the Vac Truck could be stored at the Airport. Councilmember Huckaby inquired about the storage of the sand truck. Discussion regarding storage for the Public Works equipment. Councilmember Byrne again requested that the discussion re tabled until additional research can be completed. Bennett requested that the lease be a minimum of five years, discussion regarding lease parameters. Councilmember Tangen recommended tabling the discussion until more information could be obtained. Discussion regarding need to reach out to the City Attorney. Issues that need to be look into further: rent value, storage of the PW equipment, retrofitting the “fire station” for the Vac Truck, building a shop at the City yard to house PW equipment. Inquiry on how the City would pay for construction of a future building for the PW.

MOTION BY: Tom Byrne

SECOND BY:

MOTION TO PROPOSE GENERAL LEASING OPTIONS THAT WOULD ACCOMADATE THE PW VEHICLE FOR A PERIOD OF TIME AND ENTERTAIN FUTURE LEASE OPTIONS, ALONG WITH RESEARCHING THE PW STORAGE FACILITIES

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne *Aye* Rachel Huckaby *Aye*
Denise Tangen *Aye* Cynda Herrick *Aye*

Motion Carried

WEST CENTRAL MOUNTAIN HOUSING TRUST

DISCUSSION: Councilmember introduced the topic of City property for the purpose of workforce housing. Councilmember Herrick turned the time over the Jonne Hower and Chance ?? The Housing Trust was created during the America’s Best Communities, and provided history on the Trust, update on funding options for the housing trust. The property (RPC00000255330) located in the Market St/Sawyer area is the primary area of the WCMHT interest. Our hope was to either have the property donated by the City or the potential for a long-term (100 year?) master lease could be entered into. The housing would be developed for the purpose of work force housing. Councilmember Huckaby requested information on all City owned property. Councilmember Herrick inquired of the City Council whether they would like to have the WCMHT to like to write up a proposal. Councilmember Tangen inquired as to keeping the property as work force housing. Chance, identified that it could be deed restricted. Councilmember Herrick inquired as to what type of housing they would like to build, Chance identified they would like to see duplexes. Councilmember Herrick inquired as to the ability to putting a manufactured home, Chance identified they would like to be an economic stimulus, by using a local builder/contractor. Shauna Arnold inquired as to whether or not the City would have to go through the same process to “sale” this property in the same way they went through for the PD building. Yes similar process.

RESOLUTION NO. 18-13 BANKING SIGNATURES

DISCUSSION: Presentation of resolution identify banking authorization signatures.

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

MOTION TO ADOPT RESOLUTION NO. 18-03

DISCUSSION: No further discussion

ROLL CALL: Tom Byrne *Yes* Rachel Huckaby *Yes*
Denise Tangen *Yes* Cynda Herrick *Yes*

Motion Passed

RESOLUTION NO. 18-14 SURPLUS PROPERTY

DISCUSSION: Presentation of resolution identifying surplus Airport property.

MOTION BY: Rachel Huckaby **SECOND BY:** Tom Byrne

MOTION TO ADOPT RESOLUTION NO. 18-14 AND; AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen Yes Cynda Herrick Yes

Motion Passed

APPOINTMENT TO STIBNITE ADVISORY AND STIBNITE FOUNDATION

DISCUSSION: Councilmember Herrick made a proposal to appointment Glenna Young. Councilmember Byrne agreed.

MOTION BY: Tom Byrne **SECOND BY:**

MOTION TO APPOINT GLENA YOUNG TO THE STIBNITE ADVISORY AND THE STIBNITE FOUNDATION BOARDS

DISCUSSION: No further discussion

ALL IN FAVOR: Tom Byrne Aye Rachel Huckaby Aye
Denise Tangen Aye Cynda Herrick Aye

Motion Carried

ITD LETTER REGARDING SPEED STUDY

DISCUSSION: Councilmember Herrick presented the draft letter to the City Council. Discussion regarding the recommendation made by ITD to create a speed more unified speed zone that reflects current driver behavior, the current 25mph speed zone would increase and the 35mph speed would decrease to a sign 30mph zone. The outer edges of the 30mph zone, a 45mph zone transition zone should be included prior to the 65 mph zones outside of the Cascade urban area. Councilmember Tangen does not want to see the speed increased, Councilmember Byrne agreed. Councilmember Byrne identified the areas that need to address. Discussion regarding the separate options addressed in the letter. Discussion regarding the concerns with the increase of the speed limit, and safety of the citizens.

MOTION BY: Tom Byrne **SECOND BY:** Denise Tangen

MOTION TO SEND THE LETTER TO ITD AS AMENDED, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne Aye Rachel Huckaby Aye
Denise Tangen Aye Cynda Herrick Aye

Motion Passed

CHAMBER OF COMMERCE CHRISTMAS LIGHTS

DISCUSSION: Council President Herrick identified that the City has committed \$200.00 for Christmas lights for the trees that line Main Street. Councilmember Huckaby inquired as to where the funds would be

coming from, Clerk identified that it would be coming from downtown street light line item.

ICRMP REGION 1 REPRESENTATIVE

DISCUSSION: As a member of the ICRMP Joint Powers Agreement, the City of Cascade can participate in the ICRMP Board of Trustees election Process. It is requested that the City Council vote for one of the Region 1 Representatives. Councilmember recommended voting for the incumbent, councilmember Herrick.

MOTION BY: Rachel Huckaby **SECOND BY:** Tom Byrne

MOTION TO VOTE FOR FOR INCUMBENT, GARRET NANCOLAS, MAYOR, CITY OF CALDWELL FOR REGION 1 REPRESENTATIVE AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: No further discussion

ROLL CALL:

Tom Byrne	<i>Aye</i>	Rachel Huckaby	<i>Aye</i>
Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

Motion Carries

SECOND REGULAR CITY COUNCIL MEETING IN DECEMBER

DISCUSSION: The Second regular City Council meeting falls on December 24, which is Christmas Eve, the following day is Christmas day, and the following day City Hall will be closed. Discussion regarding the special meeting to be held December 27. Discussion that if any business had to be handled prior to the first meeting in January could be handled at the special meeting on December 27, 2018.

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Tom Byrne **SECOND BY:** Denise Tangen

Approve payment of bills on the Unpaid Invoice Report dated November 21, 2018 in the amount of \$13,033.70.

DISCUSSION: Councilmember Herrick inquired about the H&H Towing, and whether or not the City uses other mechanics in town, The city does.

ROLL CALL:

Tom Byrne	<i>Yes</i>	Rachel Huckaby	<i>Yes</i>
Denise Tangen	<i>Yes</i>	Cynda Herrick	<i>Yes</i>

Motion Passed

APPROVAL OF PAYROLL REGISTER REPORT

MOTION BY: Tom Byrne **SECOND BY:** Denise Tangen

APPROVE PAYROLL REGISTER REPORT THROUGH 11/10/2018

DISCUSSION: Councilmember Herrick inquired about the tSheets reports and

ROLL CALL:

Tom Byrne	<i>Yes</i>	Rachel Huckaby	<i>Yes</i>
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Denise Tangen Yes Cynda Herrick Yes

Motion Passed

APPROVAL OF FINANCIAL REPORT

MOTION BY: Tom Byrne **SECOND BY:** Denise Tangen

APPROVE PAYROLL REGISTER REPORT OCTOBER, 2018

DISCUSSION: Inquiry by Councilmember Herrick inquired about tSheets charge, and the "Debit Offset for O" Councilmembers Huckaby inquired about

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes
DeniseTangen Yes Cynda Herrick Yes

Motion Passed

APPROVAL OF MINUTES

MOTION BY: Denise Tangen **SECOND BY:** Rachel Huckaby

Approve Cascade City Council Minutes dated November 13, 2018 with corrections.

DISCUSSION:

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen Yes Cynda Herrick Yes

Motion Passed

MOTION BY: Denise Tangen **SECOND BY:** Rachel Huckaby

Approve Cascade City Council Minutes dated November 15, 2018 with corrections.

DISCUSSION:

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen Yes Cynda Herrick Yes

Motion Passed

ADJOURNMENT

MOTION TO ADJOURN

ALL IN FAVOR: Tom Byrne Aye Cynda Herrick Aye
Rachel Huckaby Aye Denise Tangen Aye

MEETING ADJOURNED: 7:22pm

Respectfully submitted and Attested by,

Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Cynda Herrick, Interim Mayor