



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
November 13, 2018 at 6:00 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Cynda Herrick, Rachel Huckaby and Denise Tangen, were present. Quorum exists.

Also present: Heather Soelberg City Clerk
 Cynthia Durbin Library Director
 Ray Arnold Airport Manager

AMENDMENTS TO MEETING AGENDA

No Motions to Amend the Agenda

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

No public comment.

PUBLIC HEARING

No Public Hearing

NEW BUSINESS

RAY ARNOLD 50 YEARS OF SERVICE TO THE IDAHO AVIATION COMMUNITY

DISCUSSION: The Idaho Dept of Transportation, Division of Aeronautics is here this evening to recognize Cascade Airport Manager, Ray Arnold for his 50 years of service to the Idaho Aviation Community. Mr. Michael S Pape, Administrator, Idaho Division of Aeronautics is here to present a certificate from the Division of Aeronautics and letter from the Governor. Mr. Pape, you have the floor. Mr. Pape read a statement from one of the Airport representatives from Cascade,

IFB SECURED MONEY MARKET PRESENTATION

DISCUSSION: Idaho First Bank, headquartered in McCall, has developed a Money Market Account that protects investment dollars through a Standby Letter of Credit with the Federal Home Loan Bank (FHLB). This type of account is designed for balances over \$250,000.00 which are not protected by FDIC insurance coverage. Ms. Sherry Maupin, VP Chief Deposit Officer, Idaho First Bank is here this evening to present. Ms. Maupin, you have the floor. Ms. Maupin provided a background on Idaho First Bank, the McCall branch, and services IFB offers. Councilmember Herrick requested the clerk compilation of monies on hand, what balances are, interest rates, balances we keep at Umpqua.

DEPARTMENT REPORTS

- AIRPORT** No Airport Report
- BUILDING INSPECTOR:** No Inspector Report
- LIBRARY:** Library is at staff capacity, and training of new staff has been a priority. Library Director is happy about the staff currently on board.
- SHERRIF'S DEPT.** Sheriff Bolen provided statics for the month of October. Mayor Crosby inquired as to feedback from patrol as to ITD's recommendation to change the speed limit.
- PUBLIC WORKS:** Steve Yamamoto provided a report, a copy is incorporated herein.

NEW BUSINESS, cont'd.

RESOLUTION NO. 18-12 DECLARATION OF SURPLUS PROPERTY

DISCUSSION: Resolution No. 18-12 Declaring Surplus Property has been drafted for your review. The resolution lists the three remaining Police Department Dodge Durangos (2-2006 and 1-2007). The resolution also lists Police Department office furnishings. Mayor presented resolution to declare the three remaining Police Dept vehicles and various office furnishings as surplus. Thereafter, Mayor recommends the minimum declared value for vehicles be established and vehicles be placed for sale on auction website. Mayor also recommending the listed office furnishings be donated to the Cascade Chamber to furnish the newly established Chamber office located at 762 South Main Street.

MOTION BY: Denise Tangen **SECOND BY:** Rachel Huckaby

MOTION TO APPROVE RESOLUTION NO. 18-12 DECLARING SURPLUS PROPERTY AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: Discussion regarding the means of auctioning the vehicles.

ROLL CALL:	Tom Byrne	<i>Absent</i>	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

MOTION TO ESTABLISHING MINIMAL VALUE DECLARED VALUE FOR CPD-155, 2006 DODGE DURANGO, VIN ID4HB48N76F149910 AT \$2430, CPD-153, 2006, DODGE DURANGO, VIN ID4HB58N56F137342 AT \$2617, AND CPD-154, 2007, DODGE DURANGO, VIN ID8HB48P17F535823 AT \$2796.

DISCUSSION: Councilmember Herrick recommended the declared value be set of 80% of low book value. Discussion regarding the minimum value, and those figures. Councilmember Herrick wanted to make sure we identified that the value was set because of the condition of the vehicles, the length they have been sitting and believed that they would not get minimum blue book.

ROLL CALL: Tom Byrne *Absent* Rachel Huckaby *Yes*
Denise Tangen *Yes* Cynda Herrick *Yes*

Motion Passed

MOTION BY: Cynda Herrick **SECOND BY:** Denise Tangen

MOTION TO DONATE SURPLUS OFFICE FURNISHINGS IDENTIFIED IN RESOLUTION NO. 18-12 TO THE CASCADE CHAMBER.

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne *Absent* Rachel Huckaby *Yes*
Denise Tangen *Yes* Cynda Herrick *Yes*

Motion Passed

VAPP SUPPORT LETTER

DISCUSSION: On Tuesday, October 16, 2018, the Valley Adams Planning Partnership (VAPP) committee met at the Donnelly Community Center, Donnelly, Idaho. Your packets contain minutes from the meeting and a support letter dated November 2018 from the VAPP committee to LHTAC Board. Request Council grant Mayor authorization to sign VAPP support letter addressed to LHTAC Board.

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

MOTION TO APPROVE THE LETTER OF SUPPORT OF VAPP, AND AUTHORIZE THE MAYOR TO SIGN.

DISCUSSION: No further discussion

ROLL CALL: Tom Byrne *Absent* Rachel Huckaby *Aye*
Denise Tangen *Aye* Cynda Herrick *Aye*

Motion Carried

CABARTON ROAD PHASE 2 PAY APPLICATION 03

DISCUSSION: AB 18-13 is reference for this project. Substantial Work completion granted October 24, 2018, final inspection done October 30, 2018. Granite requesting \$43,318.79 in payment.

MOTION BY: Cynda Herrick **SECOND BY:** Denise Tangen

MOTION TO APPROVE PAYMENT APPLICATION NO. 3 ASSOCIATED WITH LSI#18-304 FOR \$43,318.79 AND GRANT THE MAYOR AUTHORIZATION TO SIGN

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne *Absent* Rachel Huckaby *Yes*
Denise Tangen *Yes* Cynda Herrick *Yes*

Motion Passed

MAYOR WALKING CHALLENGE GRANT AWARD

DISCUSSION: During the month of October 2018, Mayor represented the City of Cascade in the Mayor's Walking Challenge. I successfully completed the walking challenge (a minimum of 10,000 steps per day = 4+ miles per day). As a result, the Blue Cross of Idaho Foundation has offered a \$1000.00 grant to the city. These funds are to be allocated to either our parks program or elementary school program that encourages kids to get physically active. Mayor requested Council approval to sign a short Docusign grant contract. Once signed, further details will be provided.

MOTION BY: Denise Tangen **SECOND BY:** Cynda Herrick

MOTION TO AUTHORIZE THE MAYOR TO SIGN GRANT OFFERING FROM BLUE CROSS OF IDAHO FOUNDATION

DISCUSSION:

ROLL CALL:

Tom Byrne	Absent	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

20246 PINE STREET BID PROPOSAL

DISCUSSION: Refer to AB 18-23 for details. Initial bid brought before the City Council at the April 19, 2018 meeting. Decision was tabled pending additional info. During May 14, 2018 council mtg, Brian Wright and Amanda LaMott of LHTAC as well as Trevor Howard, of Horrocks, strongly recommend City Council reject bid submitted by Granite Excavation on April 17, 2018, and wait until later this summer or early fall to re-bid. In October, after re-bidding, two bids received. Overall bids only slightly less than initial bids. Council discussed re-bid during October 22, 2018 council mtg. During October 22, 2018 discussion, Council asked: Does the Mobility Team have funding resources for RRFB? – Per Shauna Arnold: No, Mobility Team has no monies, has never had monies for this project – overall goal was pursuit of grant funding for the City. No sponsorships / donations received for this project. When does grant approval expire? – 5yrs from obligation when bid requests went out (Spring 2018) Is there a specific contingency for RRFB install on project? – No, if City removes RRFB from contract award, RRFB can be installed at a later time. Why are the two bids using different amounts of concrete? – Bid quantity is 5.5 CY, unit price per CY varies in bids. Can Council award contract to Granite and add future change order for Geothermal sidewalk? – Yes [currently, inquiry from Trevor Howard, City Engineer, requesting the cost associated with determining cost of incorporating geothermal heated sidewalk. Recommendation is to award the Contract and execute a change order to remove Rectangular Raid Flashing Beacons (RRFBs) from the contract. Removal of the RRFBs would reduce the total project cost by \$39,375 with a funding shortfall of \$20,056.97

- i. The City could purchase and install blinker signs with City funds (possibly for less than the bid amount of \$39,375)

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED NOVEMBER 8, 2018 IN THE AMOUNT OF 113,124.48

DISCUSSION: No further discussion.

ROLL CALL:	Tom Byrne	<i>Absent</i>	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

APPROVAL OF PAYROLL REGISTER REPORT

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

APPROVE PAYROLL REGISTER REPORT ENDING OCTOBER 27, 2018.

DISCUSSION: No further discussion.

ROLL CALL:	Tom Byrne	<i>Absent</i>	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

APPROVAL OF MINUTES

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

APPROVE CASCADE CITY COUNCIL MINUTES DATED OCTOBER 22, 2018

DISCUSSION: No further discussion.

ROLL CALL:	Tom Byrne	<i>Absent</i>	Rachel Huckaby	<i>Aye</i>
	Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

Motion Carried.

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

APPROVE CASCADE CITY COUNCIL MINUTES DATED OCTOBER 23, 2018 JOINT WORKSHOP

DISCUSSION: No further discussion.

ROLL CALL:	Tom Byrne	<i>Absent</i>	Rachel Huckaby	<i>Aye</i>
	Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

Motion Carried.

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

APPROVE CASCADE CITY COUNCIL MINUTES DATED NOVEMBER 1, 2018 SPECIAL MEETING

DISCUSSION: No further discussion.

ROLL CALL:	Tom Byrne	<i>Absent</i>	Rachel Huckaby	<i>Aye</i>
	Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

Motion Carried.

MAYOR'S REPORT

City resubmitting Children Pedestrian Safety Grant for sidewalk installation Spring Street to Patterson St

City submitting grant application for Transportation Master Plan update

Mill Street project: Stub for stormwater line impacting Legion Hall will have to wait until Spring

City Parks/Maintenance Worker job announcement posted on City Website, Facebook Page, and Heather working with Idaho Dept of Labor to get job announcement posted.

Cabarton Road Phase 2 Ribbon Cutting scheduled for 11/20/18 @ 1230. Ceremony set up at the Trinity Pines Conference Center north entrance.

Main Street Tree trimming completed, Chamber will be installing lights and snowflakes

Mayor Crosby submitted her letter of resignation effective close of business Wednesday November 14, 2018.

ADJOURNMENT

MOTION TO ADJOURN

ALL IN FAVOR:	Tom Byrne	<i>Absent</i>	Rachel Huckaby	<i>Aye</i>
	Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

MEETING ADJOURNED: 7:21pm

Respectfully submitted and Attested by, Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Julie Crosby, Mayor