



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
October 10, 2017 at 6:00 PM
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Judy Nissula, Tom Byrne, Kathy Hull, and Rachel Huckaby were present. Quorum exists.

Also present:

Ray Arnold	Airport
Sally Gossi	Building Department
Cynthia Durbin	Library Director
Steve Yamamoto	Public Works Superintendent
Patti Bolen	Sheriff's Department
Heather Soelberg	City Clerk

AMENDMENTS TO MEETING AGENDA

No Motions to amend agenda

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Judy Nissula – The fair board will be having a haunted house 27th thru 30th, the cost will \$6 or \$5 with a can food donation. The fair board is looking for volunteers to take tickets.

APPROVAL OF MINUTES

MOTION BY: Tom **SECOND BY:** Kathy Hull

Approve Cascade City Council Minutes dated September 25, 2017 with corrections.

DISCUSSION:

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Edit the minutes to correct Mayor Rob being in attendance. Update by Clerk regarding the Kubota.

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Rachel **SECOND BY:** Kathy

Approve payment of bills on the Unpaid Invoice Report dated October 6, 2017 in the amount of \$26,823.17.

DISCUSSION: Judy inquired about trash bags. Councilwomen Huckaby inquired about the Chief Supply bill, it is for a flashlight.

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

DEPARTMENT REPORTS

AIRPORT No report

BUILDING INSPECTOR: A report was provided by Sally for the August and September building permits, August permits ,

LIBRARY: Library has hired a substitute clerk who started last week. They library is still looking at filling the 19.5 hour a week position. Library Director attended a training seminar and had an opportunity to network with out library director in the area. The Library received a grant for a 3-D printer, the library director will be attending training in the next week. The library will be working with the School for a future competition and program. Councilwoman Nissula asked if there was anything the City can do for the Library.

SHERRIF’S DEPT. Sheriff Bolen provided statistic since the Sheriff took over. The Sheriff met with Peggy on September 18th at Police Department for turn-over of chain of command regarding evidence. The Sheriff is also holding onto all firearms until decisions are made. Update on the bushmasters, these were purchased by the City with funds donated by Tom Upton. The Sheriff’s is interested in purchasing these from the City.

PUBLIC WORKS: Public Works is working towards winterizing the City, including getting the parks closed, blowing out sprinklers, sweeping falling leaves, etc. The Vac truck has been moved to the old PD building for winter storage. The power outage early this month caused issues for the well and needed monitoring throughout the night until power was restored. Inquiring as to when the roads were being graded. Councilwoman Nissula asked if there was anything the City can do for Public Works.

**CLERK/
TREASURER:**

PUBLIC HEARING

No public hearing scheduled for this meeting.

NEW BUSINESS

Appointment of Candice White to the P&Z Commission

MOTION BY:	Kathy	SECOND BY:	Rachel
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Motion to appointment Candice White to the Planning & Zoning Commission.

DISCUSSION: Thank you for your volunteering.

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Valley Gun Club

DISCUSSION: Councilwoman Nissula updated the City council regarding the request made by Valley County Gun Club for donation to the club. Councilwoman Huckaby inquired as to the Sheriff's interest in the items prior to donating to the club. Any items would need to be handled via surplus property procedure.

Upgrade to the Internet and Telephone Services

DISCUSSION: Current charges are approx. \$307 per month for both phone and internet services. Monthly phone services for telephone services will be approx. \$165 for voice-over IP telephone services through Verizon OneTalk, with a one-time equipment charge of \$535, this includes 4 new standard phones and one wifi phone (the wifi phone will allow for a better conference call capabilities), along with the required modem. The new phone system will have auto receptionist and voice mail. Council members do not want to have the auto receptionist. Internet services are currently provided by Frontier, which does not provide a consistent upload speed to accommodate the new phone system. Cable One was contacted, and is offered at City Hall, they can provide the appropriate upload connection for the OneTalk. Monthly internet service will be approx. \$99 through Cable One. The over all savings for telephone and internet service will be approximately \$50 per month, a yearly savings of approximately \$600. Future services for telephone and internet will exceed the services we currently receive from Frontier. Library would like to have a referral fee. Also the Library would like to see if they could fall under the City by consolidating the phone system.

MOTION BY: Kathy Hull

SECOND BY:

Motion to accept the Verizon Wireless OneTalk quote, as well as switching the internet to Cable One, with the understanding of consolidating the Library as long as there is a cost saving to the library.

DISCUSSION:

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Resolution No. 17-07 - Banking Signatures

MOTION BY: Kathy Hull

SECOND BY: Tom Byrne

Motion to Approve Resolution No. 17-07 amending banking authorization signatures, and authorize the Mayor to sign.

DISCUSSION: Make changes to correct Payette to Cascade.

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

OLD BUSINESS

Personnel Manual

DISCUSSION: Discussion on how to move forward with editing the personnel policy and making corrections and changes to the police. Decision to have personnel policy to the City Attorney for review prior to making additional changes.

Update on Evidence Inventory

DISCUSSION: Councilwoman Nissula provided an update on the status of the evidence and status of Custer audit of the evidence. Update on the weapons, drugs, money that was located in the evidence locker and properly disposing, documenting...

MAYOR REPORT

Updating Judy and Rob have been working together to get Judy up to date on current projects/status of City projects. Following up with Steve regarding status of projects.

Executive Session 74-206(b) & (f)

MOTION BY: Kathy Hull **SECOND BY:** Tom Byrne

Motion to go into executive Session 74-206(b) & (f).

DISCUSSION:

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Exit Executive Session 74-206(b) & (f)

DISCUSSION: Came out of Executive Session at _____, no decision was made in Executive Session.

ADJOURNMENT

MOTION TO ADJOURN: **SECOND BY:**

ALL IN FAVOR:	Tom Byrne	Rachel Huckaby
	Kathy Hull	Judy Nissula

MEETING ADJOURNED:

Respectfully submitted and Attested by, Approved

Heather Soelberg, Clerk/Treasurer

Rob Terry, Mayor