



CASCADE CITY COUNCIL
SECOND REGULAR MEETING
April 24, 2017 at 6:00 PM
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order by Mayor Rob Terry at 6:00 P.M. Council members Judy Nissula, Debbie Haskins, Kathy Hull, and Rachel Huckaby were present. Quorum exists.

Also present: Heather Soelberg City Clerk
Matt Johnson City Attorney

AMENDMENTS TO MEETING AGENDA

MOTION BY: Judy Nissula **SECOND BY:**

Motion to amend the agenda to add three time sensitive items including (1) the closure of the road between Watkins and D-9 for the 4-Summit bike tune-up day on May 6 (2) Debbie Richardson’s sewer line breakage issue and (3) Ron Julian’s update on ADA parking construction project.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Ron Julian reported that the Sports Park Committee has planned May 13 for a Sports Park clean-up day at 9:00 a.m. They are looking at reconditioning the infields for softball tournaments. Discussion of possible tournament dates.

Judy Nissula mentioned that the Centennial subcommittee has met and are “rolling”.

APPROVAL OF MINUTES

MOTION BY: Debbie Haskins **SECOND BY:**

Approve Cascade City Council Minutes dated April 10, 2017.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Debbie Haskins **SECOND BY:** Rachel Huckaby

Approve payment of bills on the Unpaid Invoice Report dated April 20, 2017 in the amount of \$50,096.01.

DISCUSSION: Councilwoman Haskins has questions on Bob Bates Ford headlight and Cascade Auto bulb and wondered what the difference was. Councilwoman Hull will get clarification. Councilwoman Nissula had question on the confluence and whether it was approved at the last meeting. Councilwoman Hull wondered if bathroom toilet paper charge was for everyone and Clerk Soelberg replied that Steve ordered it and probably would also be for parks.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

PUBLIC HEARING

No Public Hearing

OLD BUSINESS

Vacation of Birdie Drive / Putters Lane

DISCUSSION: Mayor Terry provided a staff report for Vacation 17-01 regarding an application by Jeff and Denise Tangen for vacation of Lots 1-16 in the Country Club Estates, Putters Lane and a portion of Birdie Drive. The Tangens were on speakerphone but could not stay on the phone and stated that whatever was decided was okay by them. Discussion regarding the effort to locate and mark the water line location on the ground and plot plan. Mayor Terry stated that the sections of vacated road would be split 50/50 between adjacent property owners. Discussion of turn-around location related to the vacation and fire department access and need for a plot plan. Councilwoman Nissula inquired as to the inability to get Ian McLaughlin's consent for the vacation because he has not responded to P&Z notifications. Matt discussed the importance of the effort to notify owners and of demonstrating proof that a full effort was made to contact them; noting as a finding if they were nonresponsive to these attempts; using a process server; that the applicant typically is responsible for these costs as part of application and has responsibility to get consent from neighboring property owners. Matt suggested that procedurally there can be a split vacation approved that includes a vacation related to McLaughlin's property that is contingent on requiring notification since all the other property owners have approved the vacation. Discussion of vacation process and approvals needed so no one raises an objection about ownership or access. Discussion about a clear description and map overlay of the road locations for the vacations. Discussion of logical location for vacation, cul-de-sac and what would be pending. Discussion of consent vs. notification and how to document with a clear record for both the City and the applicant. Matt stated that ideally written consent is needed and the applicant has the responsibility to provide written documentation of notification of adjoining property owners consent or an explanation of why they can't provide that; and then the Council can evaluate and a public hearing is

the City's opportunity to come forward and explain their position to move that ahead; the simplest is getting a written consent document and put that requirement on the applicant. Discussion regarding how to move forward. Matt's recommendation is to approve the vacation contingent on the additional procedures to comply with the statutory process vs. identifying problems and taking a step back.

Councilwomen Hull and Nissula state that they are okay to move forward with the conditions that need to be met. Matt's only concern would be that if there are consent issues a public hearing might need to be repeated. Discussion of process options for moving ahead. Discussion of 6 months or one year time period for getting consent; cost of process server; and attempt with process server would be a good effort.

Discussed splitting the vacation into two portions with (1) Putters from Lot 1 and 2 westerly to Lots 14 and 15 and northerly to Lots 7 and 6 contingent on Landers approval and (2) Birdie contingent on adjoining property owner approval. Discussed other possible concerns and using process server as valid notification.

MOTION BY: Kathy Hull

SECOND BY: Judy Nissula

Motion to update the previous approval of Vacation 17-01 due to additional information received in the staff report and updating the approval to reflect the bifurcations of the sections with Putters down to that defined line being vacated contingent on the approval with Landers; and the remaining section on Birdie being vacated contingent on written consent from all the adjoining property owners within 6 months; and direct staff to prepare a findings, facts, conclusions of law and order in line with that decision;

DISCUSSION: Matt clarified that if written consent is provided within 6 months then it is approved; if written consent can't be provided within 6 months then the matter will be brought back up for the Council to consider an extension or an evaluation with alternative to written consent. If Landers is approved can move ahead immediately with that section of the vacation. This is still contingent on fire chief, sewer easement being recorded, etc. as addressed in the staff report.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

NEW BUSINESS

Sewer Line Issue

DISCUSSION: Debbie Richardson has an issue regarding a hook up for a sewer line at 302 Patterson that is flooding their rental and needs to be fixed. She stated that this line has not been properly installed many years ago based on recent camera scope work showing that the line is broken and has been "jerry rigged" together. A request has been made to have the City help with 50% of costs to have Granite fix the line. Discussion of confusion and lack of information with locations of lines, easements, etc. and that lines crosses other private property. Mayor Terry clarified that after discussing with Steve Yamamoto that this is not a main line

Motion to approve the \$1,000 contract for services to the West Central Mountains Economic Development Council for 2017-2018 contingent on Grant Approval from the from Department of Commerce.

DISCUSSION: Councilwoman Nissula is hesitating on the expenditure due to HB156 and the loss of some \$32,000 property tax revenue from park models. Councilwoman Haskins reiterated the same concern. Sherry suggested that makes WCMEDC even more imperative to help find additional resources for our rural communities and for communities to work together to be healthy and strong. Discussion about taking the amount out of this year's budget instead of the next year.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

TAP Grant Agreement (revised approval)

DISCUSSION: Discussion regarding the revisions to the TAP Grant for Project No. A020(246) Pine St SR2S City of Cascade, Valley County Key No. 20246. Nothing has changed in the overall dollar amount but only in the wording which still needs official approval.

MOTION BY: Judy Nissula **SECOND BY:** Debbie Haskins

Motion to approve the revised TAP Grant Agreement for Project No. A020(246) Pine St SR2S City of Cascade, Valley County Key No. 20246 and authorize the mayor to sign.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

Resolution for Destruction of Documents

DISCUSSION: Councilwoman Nissula provided an update on the status of the boxes and emptying the trailer so it can be returned to the police department.

MOTION BY: Judy Nissula **SECOND BY:**

Motion to accept Resolution No. 17-02 Resolution Authorizing Destruction of Records and authorizing the destruction of records as read into the record and authorizing the Mayor to sign; make a copy of the resolution a part of the minutes; and contingent on the City Attorney review and approval.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

Part-time Public Works Summer Employee

DISCUSSION: Mayor Terry stated that there is funding for a part time public employee. Clarification that County weed spraying is not included in this. Councilwoman Nissula read the previous advertisement for the summer employee. Discussion regarding what the summer employee's role will be and who will be supervising the summer employee.

Discussion where the money is being funded from and Councilwoman Huckaby suggested that the City may already be overspent on salary. Clerk Soelberg reminded the Council that they had previously decided that any salaries for snow removal were going to reopen up the budget so there is room in the current budget for this position. Discussion on how to decide what labor costs were above and beyond anticipating spending for snow removal. Councilwoman Hull did not think the part time employee was well supervised and the work did not get done and she was concerned they were not getting their money's worth. Councilwoman Haskins said they need one position. Councilwoman Nissula proposed that they work a Thursday through Monday schedule. Councilwoman Hull wants to see a "down to the nitty gritty" job description or they get off target. Discussion of what are the most important duties and need to make a priority list. Clerk Soelberg suggested contracting for bathroom clean-up. Mayor suggested that Council should create a structured list for the job description for the next meeting. Discussion that this should be a very structured position also needs clear supervision.

SVCRD MOU

DISCUSSION: Discussion regarding the MOU for the Southern Valley County Recreation District. Mayor Terry stated that this came up because they wanted to reserve the ball fields and without the MOU they would be subject to the regular fees; he wanted to get this in place before they started; and wanted to clarify the fees collected for the banners. Discussion of including a time period for installing the banners so they come down in the winter and noted in the MOU. Discussion regarding the fees to charge for the MOU, sprinkler systems costs that weren't collected, and how it affects residents. Inquiry by Councilwoman Nissula as to the ability of Mayor Terry to sit down with Tom Greco at the Rec. District regarding the expectations for the MOU and Mayor Terry asked her to join him and wanted to move ahead soon. Councilwoman Huckaby stated the need to keep the facility clean and well-kept. Discussion on bathroom inspection before and after to be able to enforce MOU. Discussion regarding just paying the part-time person to maintain the bathrooms, etc. and eliminate that part of the MOU so could charge more for the MOU.

FEMA Update

DISCUSSION: Mayor Terry reported that they had received notice from FEMA that the appeal process started 4 days ago with 90 days to appeal the new flood plain maps. Prior to that appeal time the City needs to pass an Ordinance to be in compliance with FEMA. One of the concerns raised was the control of the dam; based on information received the dam is not considered a flood control dam and it is unlikely to be able to change that. Sally is working on the FEMA decision to see how it relates to current City Code. Clarification is needed as to what the

FEMA requirements will have on existing property located within the flood zone and the zoning issues especially with regard to Leisure Time.

Armstrong Park Update

DISCUSSION: Mayor Terry is diligently working on Armstrong Park restrooms to be on schedule to complete by the open house on May 20. Discussion regarding the BBQ area not being completed. A Laura Moore Cunningham representative and Kathy Muir from IDPR will be in attendance; and Midas Gold is hosting the BBQ and opening ceremony. There is a need for additional volunteers to help finalize the projects. Councilwoman Huckaby will scrape the stickers on the windows. Discussion regarding the need to plant grass and fill in the low areas. The park usage requests have increased but Mayor Terry would like to see the park not used for this year so that the grass can grow. Councilwoman Huckaby inquired as to a new sprinkler system for Armstrong Park which will be completed this year. Discussion regarding the expense to plant sod. Mayor asks the Council to make a decision on how to handle this. Councilwoman Nissula stated that she does not want the park closed completely, but maybe limit the use of the park and just rope off the seeded area and encourage use of the Sports Park. Council is in agreement that this is a good compromise.

Road Report

DISCUSSION: Mayor Terry discussed the Cascade Road Inventory including the road conditions and the roads that are requiring work. This is an inventory of Mayor Terry's priorities and they will go as far as they can based on Council guidance. Plans for Dam, Crawford, and Glen are to replace these dirt roads with crushed basalt. Discussion of using milled asphalt not being adequate unless chip sealed and Mayor is looking for Council guidance. Inquiry by Councilwoman Hull as to the drainage issue of Dam road leading to a discussion regarding the impact of snow storage in the drainage ditches so water drains on the road surface. There is a professional volunteer to grade streets. Discussion on City equipment not being heavy enough to grade adequately. Mag chloride gets put down once a year before the 4th of July to control dust. Street sweeping needs to be done on a majority of the roads. Discussion of pulling money from road maintenance and hiring a street sweeper or borrow the County's to push the sand to the side of the road. The airport sweeper is federally funded and technically for airport use only. Mayor Terry will follow-up on options.

Executive Session

MOTION BY: Judy Nissula **SECOND BY:** Debbie Haskins

Motion to move in to Executive Session for 74206 Section B.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes

Kathy Hull Yes

Judy Nissula Yes

Motion to move out of Executive Session at 8:54 p.m. and no decisions were made.

MAYOR’S REPORT

Solar Eclipse Event on August 21st ~ the Chamber is allocating \$900 for outhouses and requested for the City to contribute to the cost for the outhouses.

Noxious Weed ~ County Weed Control has requested the City to contribute \$200 to a color ad for noxious weeds. Discussion that spraying would get more results.

ADJOURNMENT

MOTION TO ADJOURN: Judy Nissula

ALL IN FAVOR: Debbie Haskins *Aye* Rachel Huckaby *Aye*

Kathy Hull *Aye* Judy Nissula *Aye*

MEETING ADJOURNED: 8:54 p.m.

Respectfully submitted and Attested by,

Approved

Heather Soelberg, Clerk/Treasurer

Rob Terry, Mayor