



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
April 10, 2017 at 6:00 PM
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order by Mayor Rob Terry at 6:00 P.M. Council members Judy Nissula, Debbie Haskins, Kathy Hull, and Rachel Huckaby were present. Quorum exists.

Also present: Eric Littlejohn Police Chief
 Cynthia Durbin Library Director
 Steve Yamamoto Public Works
 Heather Soelberg City Clerk

AMENDMENTS TO MEETING AGENDA

No Motions to amend agenda

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

No public comment.

APPROVAL OF MINUTES

MOTION BY: Debbie Haskins **SECOND BY:** Judy Nissula

Approve Cascade City Council Minutes dated 2/27/2017 with corrections.

DISCUSSION: No further discussion.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

MOTION BY: Debbie Haskins **SECOND BY:** Kathy Hull

Approve Cascade City Council Minutes dated 3/13/2017 with corrections.

DISCUSSION: Question on records kept related to Resolution for Destruction of Records.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

MOTION BY: Debbie Haskins **SECOND BY:** Rachel Huckaby

Approve Cascade City Council Minutes dated 3/27/2017 with corrections.

DISCUSSION: Comments to correct Public Hearing “Motion to table discussion to a site visit at the intersection of Bogie and Birdie at 6:30” to add the date of March 29, 2017; correct spelling of Bogie; noted that J. Nissula was

present via phone; and only City personnel should be included for “Present” in the call to order and roll call.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Debbie Haskins **SECOND BY:** Rachel Huckaby

Approve payment of bills on the Unpaid Invoice Report dated April 10, 2017 in the amount of \$38,712.98.

DISCUSSION: Discussion regarding Chief Supply invoice.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

DEPARTMENT REPORTS

AIRPORT Not Present

BUILDING INSPECTOR: S. Gossi not present and submitted a report documenting one building permit issued for February, 2017 and no permits issued for March, 2017.

LIBRARY: Not Present

POLICE DEPARTMENT: E. Littlejohn reported that they have been busy with several arrests and some alcohol involved incidents; assisted the County with a suicide subject; assisted F&G with a controlled substance and paraphernalia at lake; assisted with a sexual investigation.

PUBLIC WORKS: S. Yamamoto reported they might have jumped the gun regarding putting away the snow equipment. They are still seeking which manholes are leaking water into the sewer system and found two possible problem spots; he is looking to see which manholes can be spray rocked this summer to prevent water getting in. Discussion on waiting for the roads to dry up to gravel and grade roads; waiting for Granite’s availability; aware of the complaints that are coming in regarding potholes, frost heaves and “jelly rolls” and requests getting names, numbers and addresses of the complainants when they call; and plans to continue working on the roads. Question on crushed basalt road repairs and Rob will address at next Council meeting. Need to follow up on insurance issues and have not received information yet.

CLERK/ TREASURER: H. Soelberg presented an agenda and requested to have someone attend the AIC Spring Academy with her on April 24th in Boise. R. Huckaby has agreed to go with the Clerk to the April 24th training. There is another training in June for three days that would also be beneficial.

PUBLIC HEARING

No public hearing scheduled for this meeting.

OLD BUSINESS

No old business discussed.

NEW BUSINESS

POLICE DEPARTMENT REQUEST FOR ADDITIONAL OFFICER

DISCUSSION: Presentation by Police Chief Eric Littlejohn requesting to have another part-time officer because it has been difficult to cover all the investigations, SRO, and other responsibilities without excessive overtime. Chief Littlejohn stated his understanding that this would be temporary pending the cost analysis for policing services report and the budget issues coming this next year. He discussed the need for additional man hours to cover shifts when full-time officers are out on vacation and/or sick leave and coverage for mandatory training times; shift and schedule options to help provide coverage and reduce overtime. Inquiry by Council and discussion regarding the number of hours that can be legally worked; overtime requirements; postponing training; current hours of coverage and possibility of temporarily cutting back the schedules; temporary vs. part-time hiring requirements; City liability for providing coverage or not; times that are typically busy; regulations for someone to be on call vs. on duty; budget impact; and the need to follow up with City Attorney for advice. Chief Littlejohn has a person willing to work temporarily and part-time. Mayor Rob sees no issues with a temporary, part-time officer and said the current budget would cover it. J. Nissula suggested that the department would function better with the flexibility to call in a temporary person; she doesn't support hiring a 4th officer but someone to temporarily help. Further discussion regarding hiring another officer. Gary Raney's report is expected by the end of May.

MOTION BY: Debbie Haskins **SECOND BY:** Rachel Huckaby

Motion to hire a temporary part-time officer position through the end of May.

DISCUSSION: Councilwoman Nissula clarified that this is a temporary part-time position. Ron Julian inquired as to the backup coverage. Chief Littlejohn stated that there is always a single person on shift and they also rely on the County.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Resignation of Rob Terry from the WCMEDC, and the need for a replacement.

DISCUSSION: Mayor Terry is unable to meet the attendance requirements because of ski patrol obligations and is resigning from his position on the Council. Discussion of what is required by the WCMEDC representation and a need for representation from the City. Meetings are held the first Thursday of each week from 4:00 to 6:00. There is a designated space for each community and if the City does not designate a representative a vacancy will remain open. Jonne Hower explained further what the

WCMEDC is and does. K. Hull and J. Nissula inquired as to be able to split the attendance. Mayor Terry will find out if that is possible.

RESIGNATION OF BRANDEE NITZEL

DISCUSSION: Brandee Nitzel submitted a letter of resignation from the City of Cascade Planning and Zoning Commission.

MOTION BY: Judy Nissula **SECOND BY:** Debbie Haskins

Motion to accept the resignation of Brandee Nitzel from the Cascade Planning and Zoning Commission and ask Heather to call in a PSA that we are looking for a member.

DISCUSSION: No further discussion.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

MAYOR REPORT

Strand Erosion ~ Discussion of options for bank stabilization and the City can go ahead with rocks and dumping to temporarily fix the erosion and there are plans to use students to plant willows this summer to further stabilize the bank erosion. Leslie is researching grants for the increased costs.

Mill Street ~ Update on the status of the project. Mayor Terry met with Jeff McFadden regarding how to move forward. Discussion on the utility work that needs to be completed prior to the paving project. Discussion regarding ditches, culverts, spruce trees and fire hydrant. Discussion regarding the road alignment and logistics. Discussion regarding the impact to the recycle center. Clarification that this is a County and City project.

Beavers ~ The beavers are back and flooding the Pine Street foot bridge and Leisure Time. Eric Littlejohn will check with Fish & Game for options. Discussion regarding shooting/relocating the beavers.

Leisure Time Deer Feeding Station ~ Rob has requested Bill remove the station from City property.

ADJOURNMENT

MOTION TO ADJOURN:

ALL IN FAVOR:	Debbie Haskins	Aye	Rachel Huckaby	Aye
	Kathy Hull	Aye	Judy Nissula	Aye

MEETING ADJOURNED: 7:17 p.m.

Respectfully submitted and Attested by,

Approved

Heather Soelberg, Clerk/Treasurer

Rob Terry, Mayor