



## **Public Notice**

**October 1, 2020**

Notice is hereby given that the Housing Authority of Brevard County and the Melbourne Housing Authority are making changes to update the Admission and Continued Occupancy Policy (ACOP). This Public Notice is published from October 1, 2020 – October 30, 2020.

For 2020, the Model Admissions and Continued Occupancy Policy (ACOP) has been brought current with all recent HUD requirements and guidance, including the following:

- Clarifications regarding criminal activity as it relates to denial of admission and termination
- The addition of policies on conducting remote informal hearings
- Updates to remove the “old” method of calculating the earned income disallowance (EID) due to its expiration in May 2020
- Changes regarding assistance animals as specified in Notice FHEO 2020-01
- Other clarifications and modifications to make sure the content is user-friendly, current, and in compliance with all HUD regulations and guidance

A summary of these changes is outlined in the attachment to this document. All changes, in their entirety, can be found in the ACOP, marked in **red**, and can be reviewed [here](#). Comments can be submitted via recorded message to Maryanne Wilcox 321-575-1575 or in writing to the attention of Maryanne Wilcox, 1401 Guava Avenue, Melbourne, FL 32935 or via email at [mwilcox@habc.us](mailto:mwilcox@habc.us)



We do Business In Accordance with Federal Fair Housing Law

**Revision Instructions 7/1/20 Revision to Model ACOP**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in ACOP</b>
Title Page	Revision Page	Added new revision date
---	Title Page	Added new ACOP title page for approval by HA Board of Commissioners and submission to HUD
TOC-1 thru TOC-16 (Entire TOC)	TOC-1 thru TOC-16	Updated TOC
Intro-iii thru Intro-vi	Intro-iii thru Intro-vi	Updated links in Document and Location table on pp. Intro-iv and Intro-v Corrected formatting in last 2 paragraphs on p. Intro-v
3-3 thru 3-10	3-3 thru 3-10	Corrected formatting in <b>3-I.A.</b> paragraph and in 2nd paragraph under PHA Policy on p. 3-3 Corrected formatting in 1st paragraph under PHA Policy on p. 3-6 Corrected formatting in 1st paragraph and added a word to last paragraph under PHA Policy on p. 3-8 Corrected formatting in paragraph under first PHA Policy on p. 3-10
3-19 thru 3-34	3-19 thru 3-36	Add 4 new paragraphs under <b>3-III.A.</b> on p. 3-19 Repaginated pp. 3-19 through end of chapter Corrected formatting in 1st bullet and in 1st PHA Policy paragraph, changed text in 2nd PHA Policy paragraph, and changed text in 3rd PHA Policy paragraph on p. 3-21 Changed text in 1st and 7th paragraphs under PHA Policy on p. 3-22 Changed text and deleted a paragraph under PHA Policy on p. 3-23 Added a word in “Policy B:” paragraph on p. 3-25 Changed text under PHA Policy on pp. 3-27 and 3-28 Changed text in 5th indented paragraph under PHA Policy on p. 3-30
4-23/24	4-23/24	Corrected formatting in last paragraph on p. 4-24
5-1/2	5-1/2	Corrected typo in 5th paragraph under PHA Policy on p. 5-2
6-13 thru 6-34	6-13 thru 6-34	Under <b>Calculation of the Disallowance</b> , deleted all but the 1st paragraph, and under <b>Original Calculation Method</b> , deleted everything, including the PHA Policy on p. 6-14 Repaginated pp. 6-14 thru 6-34 Deleted <b>Lifetime Limitation</b> paragraph and PHA Policy below that subheading, and deleted the word of “Revised” from the <b>Calculation Method</b> subheading, now on p. 6-14
6-41/42	6-41/42	Added the word “not” to 1st paragraph on p. 6-41
9-3/4	9-3/4	Changed text in 3rd paragraph on p. 9-4

**Revision Instructions 7/1/20 Revision to Model ACOP**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in ACOP</b>
10-1 thru 10-6	10-1 thru 10-6	<p>Changed text in “Part I;” paragraph on p. 10-1</p> <p>Changed title and references for “Part I:” and updated the text throughout <b>10-I.A.</b> on p. 10-3</p> <p>Changed section name and added reference to <b>10-I.B.</b> and updated text throughout this section, adding new <b>Service Animals</b> subheading and new <b>Support Animals (Assistance Animals other than Service Animals)</b> subheading on p. 10-4, new <b>General Considerations</b> subheading on p. 10-5, and changed text in 2nd paragraph of PHA Policy under this subheading on p. 10-6</p> <p>Under <b>10-I.C.</b>, changed text in 1st paragraph, and throughout PHA Policy under this section on p. 10-6</p> <p>Repaginated pp. 10-3 through 10-6</p>
13-3/4	13-3/4	Corrected formatting in 1st paragraph of PHA Policy on p. 13-3
13-7/8	13-7/8	Corrected formatting in 1st paragraph under 13-II.F., and in 1st paragraph under 13-II.H. on p. 13-7
13-11 thru 13-14	13-11 thru 13-14	<p>Changed text in 3rd paragraph under <b>Drug Crime On or Off the Premises</b> PHA Policy, and in 2nd and 4th paragraphs under <b>Illegal Use of a Drug</b> PHA Policy on p. 13-11</p> <p>Changed text in 4th paragraph under <b>Threat to Other Residents</b> PHA Policy, and in 2nd and 4th paragraphs under <b>Alcohol Abuse</b> PHA Policy on p. 13-12</p> <p>Corrected formatting in 3rd paragraph under PHA Policy on p. 13-14</p>
13-23/24	13-23/24	Changed text in 1st paragraph of the continuation of the PHA Policy on p. 13-23
13-31/32	13-31/32	<p>Added new PHA Policy under section <b>13-IV.D.</b>, subsection <b>Form, Delivery, and Content of the Notice</b> on p. 13-31</p> <p>Corrected formatting in 1st PHA Policy paragraph, and under 2nd PHA Policy 2nd paragraph on p. 13-32</p>

**Revision Instructions 7/1/20 Revision to Model ACOP**

<b>Remove Pages</b>	<b>Insert Pages</b>	<b>Changes Made in ACOP</b>
<p>14-1 thru 14-28 (Entire Chapter 14)</p>	<p>14-1 thru 14-32</p>	<p>Added new PHA Policy under <b>Notice of Denial</b> on p. 14-2            Added new <b>Remote Informal Hearings</b> subsection with new PHA Policy on p. 14-3            Added new <b>Conducting Remote Informal Hearings</b> subsection with new PHA Policy on p. 14-4            Repaginated pp. 14-4 thru end of chapter            Corrected formatting in 1st bullet on p. 14-7            Corrected formatting in paragraph under <b>Recording of the Hearing</b> on p. 14-9            Corrected formatting in 1st paragraph and in paragraph between the two PHA Policies on p. 14-11            Added text to 1st PHA Policy on p. 14-14            Added text to 1st PHA Policy on p. 14-15            Added new <b>14-III.G. REMOTE HEARINGS</b> section with three new PHA Policies on pp. 14-17 and 14-18            Renumbered section heading to <b>14-III.H.</b>, added text to 1st PHA Policy, and corrected text in 2nd PHA Policy on p. 14-20            Renumbered section heading to <b>14-III.I.</b> and corrected text under <b>Hearing information</b> in PHA Policy on p. 14-24            Added text to first paragraph under III. on p. 14-28            Added new <b>VIII.</b> and renumbered the following sections on p. 14-31</p>
<p>15-11/12</p>	<p>15-11/12</p>	<p>Corrected typo in 5th indented paragraph under PHA Policy on p. 15-11</p>