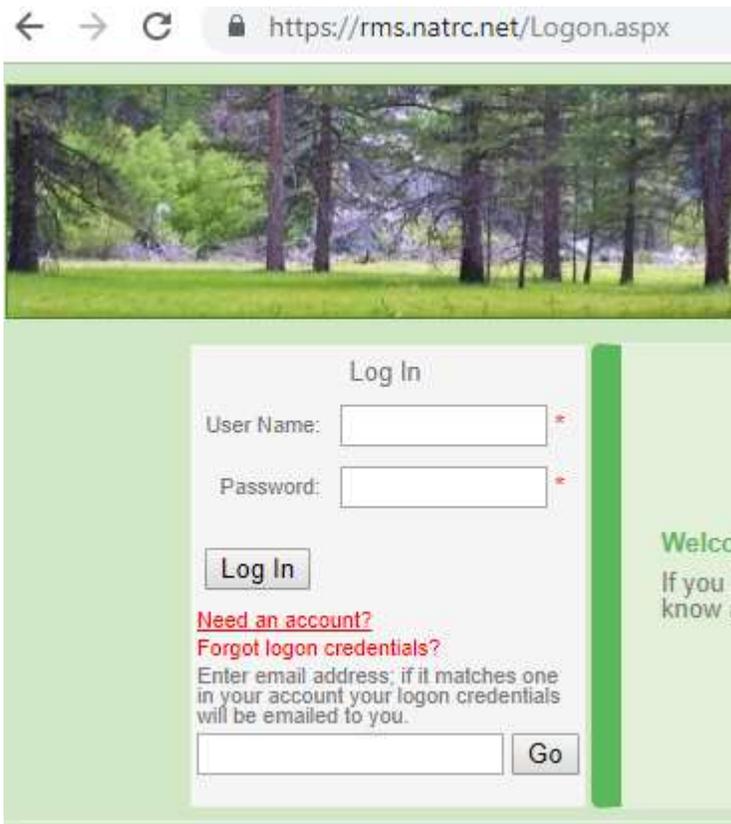


REGISTERING FOR A NATRC RIDE

Registering for a NATRC ride is done via our ride management system (RMS) located at: <https://rms.natrc.net/>



← → ↻ <https://rms.natrc.net/Logon.aspx>

Log In

User Name:

Password:

Log In

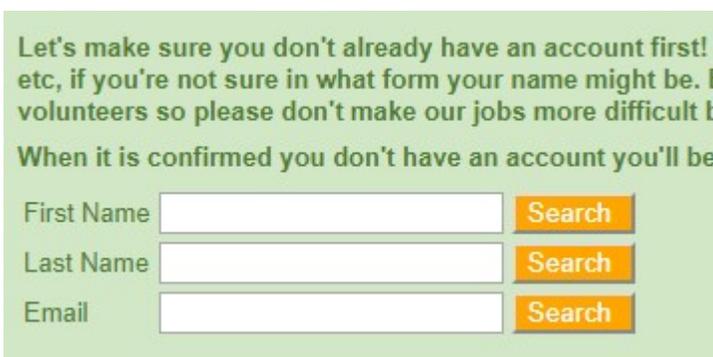
[Need an account?](#)
[Forgot logon credentials?](#)

Enter email address; if it matches one in your account your logon credentials will be emailed to you.

Go

Welcome
If you f
know a

If you have never registered for a ride you will need to establish an account. Clicking on “Need an account” will bring up this screen:



Let's make sure you don't already have an account first!
etc, if you're not sure in what form your name might be. I
volunteers so please don't make our jobs more difficult b
When it is confirmed you don't have an account you'll be

First Name **Search**

Last Name **Search**

Email **Search**

Read the full instructions and search to be sure you don't already have an account. If you do not have an account you will be shown this screen:

Let's make sure you don't already have an account first! If you have EVER ridden even one NATRC ride or etc, if you're not sure in what form your name might be. Even though RMS is a separate system from the volunteers so please don't make our jobs more difficult by creating duplicate accounts, rider and horse profiles. When it is confirmed you don't have an account you'll be given a button to proceed so you can create one.

First Name

Last Name

Email

Sorry, you don't have an account. Click the green button below to create create an account.

Click on "Continue to Registration" to create your account:

Account Creation

Below you can create your logon credentials. They are the key to all rider and/or horse profiles you create as well as ride entries of same.

User Name:

Password:

Here are the guidelines for creating a password:

Account Creation

Below you can create your logon credentials. They are the key to all rider and/or horse profiles.

- Password must be between 8 and 20 characters and must contain at least one lower case letter, at least one uppercase letter, at least one number, and at least one of the following special characters: !
@#\$%^&*

User Name: *

Password:

Webmaster: [Peter Yovich](#)

You will need to create a rider profile for yourself:

*Name First
Name Mid
*Name Last
Street Address
*City
*State
Zip
Region (comes from state selection)
Phone Home
Phone Work
Phone Cell
*Emergency Contact Name
Emergency Contact Relationship
*Emergency Phone
NATRC Membership Expir Date
Birthdate (if junior)
Email
Vest Num ("bought for the year")
T-shirt Size (S M L XL XL1, etc)

Region will be filled in automatically

NATRC Membership Date will be filled in by NATRC if applicable - it is not user maintained.

You will also need to create a Horse profile.

 **Instructions** *(click to view or hide)*

- To edit the horse profile select it from the dropdown list and click Get Horse Profile
- To create a horse profile, click the Create New Horse button. When the save is finished, click the Insert link at the bottom of the form.
- Required fields for edit and create actions are indicated with an *.
- **Important!** If your horse is registered in one or more legitimate breed associations, you must have a registration record. Full instructions for both functions are displayed in that section.
- To sell a horse with an RMS profile to another NATRC competitor, edit the horse profile will move from your account to the buyer's account.
- To complete purchase of a horse with an RMS profile, the seller must have the buyer to NOT delete the horse profile! He must give you a chance to select the horse.

Manage Horse Profiles

Alena Rae ▼ or

UserID	3570	
*Horse Name	<input type="text"/>	Max 30
*Horse Color	<input type="text"/>	Max 20
*Horse Height	<input type="text"/>	decimal only
*Horse Weight	<input type="text"/>	integer only
*Horse Sex	Gelding ▼	
Breed Type	<input type="text"/>	Max 50
*Horse Birthday	<input type="text"/>	mm/dd/yyyy
LoanFlag (other riders can borrow)	▼	
Sold (to another NATRC rider)	▼	
*Legal Owner Name First	<input type="text"/>	Max 20
*Legal Owner Name Last	<input type="text"/>	Max 20
Insert (Save) Cancel Action		

And if applicable you will enter information on the horse's breed and registration.

Create Breed Registration

Create a registration record for EACH registry in which this horse is registered. Enter the information below and click the Insert

HorseID	4004	
Official Breed Abbr	None ▼	
Registration Number	<input type="text"/>	Max 50
Horse Registered Name	<input type="text"/>	
Preferred Breed	<input type="text"/>	
Insert (Save) Cancel Insert		

Now you are ready to enter the ride. Use the drop-down menu to select the ride you want to enter.

The screenshot shows the 'Ride Registration - Main Menu' page. The 'Register for a Ride' section is active, showing a dropdown menu with the following options:

- (O) Ride the Edge (Jamestown, TN: 09/07/2019)
- (O) Ride the Edge (Jamestown, TN: 09/07/2019)
- (O) Water's Edge NATRC Clinic (LaGrange, GA: 09/14/2019)
- (O) Kings Mountain CTR (Blacksburg, SC: 09/21/2019)
- (O) Broxton Bridge CTR (Ehrhardt, SC: 10/05/2019)
- (O) French Broad Classic (Asheville, NC: 10/19/2019)
- (C) Southern Trails CTR (Alex City, AL: 11/02/2019)
- (C) FSRB Ride for Hope (Jasper, FL: 11/09/2019)
- (C) Mingo Gobble Wobble (Toombsboro, GA: 11/16/2019)
- (O) New Year Resolution Ride (Jasper, FL: 01/25/2020)

Buttons for 'Go' are visible next to the last three options. A note indicates 'Go for unregistered horses.' The page also includes navigation links like 'Logout', 'R1', 'R2', 'R3', 'R4', 'R5', 'R6', and 'National', and contact information for the Region Admin Email.

Then select your horse using the drop-down list, and click on Start Registration

Step 1: Select Ride 5 ▾ (O) Ride the Edge (Jamestown, TN: 09/07/2019) ▾

Step 2: Select Participant Rogers, Andrea ▾

Step 3: Select Your Horse ▾

or a Loaner ▾

or Your Worker Category ▾

Start Registration

You will see a summary of your entry so far and a place to choose the division that you wish to ride in:

We have 4 divisions: Open, Competitive Pleasure (C/P), Novice and Leisure

Novice and CP horses do 15-24 miles per day, but the total mileage for the weekend may not exceed 40 miles in two days. The average pace for a ride in these divisions is 3.5 - 5.0 miles per hour. Ride management sets the pace based on weather, terrain, season of the year and footing on the trail. Horses must be 4 years of age or older.

Open horses are expected to cover 25-35 miles a day, with a 60-mile maximum allowed for the weekend. The average pace set for Open horses is 4-6 mph. Horses must be 5 years of age or older.

The new Leisure Division is a one-day ride that does not require camping overnight, it is 8-12 miles at a 3-4.5 mph pace. Horses must be 4 years of age or older.

Click to show Event and Registration Information

Event Entered	
EventID	4505
RideName	Ride the Edge Jamestown, TN Region: 5
Start-End	8/7/2019 - 9/9/2019
Early Discount	Until:
Late Penalty	From:
Last Day to Register	
Event Limit	65
Horse Not Req'd	
Payment Info <input type="checkbox"/> Dep Refund <input type="checkbox"/> Full Pmt Req'd <input type="checkbox"/>	

Rider Entered			
RiderID	Name Last	First	Reg'd Jr Only
3719	Rogers	Andrea	

Birth date		NATRC Memship	
Expir Dt			
12/31/2020			

Horse Entered						
HorseID	Name	Color	Hat Wgt	Sex	Breed Type	Birthdate
4004	Alena Rae	Palomino	15.1	M		1/26/2002

Breed registration for this entry:			
Official HBID	Registration Number	Registry Name	Preferred Breed
1715	Half-Arab	1A346908	Arabian Horse Registry

Event Limit: 65
Registering: 37
Rem Spaces: 28
Select Division <--Select-->

Return

Next you will need to select the class you will be riding

Select Class

Event Limit: 65
Registering: 37
Rem Spaces: 28
Selected rider is already registered for this ride.
Select Division
Select Class A-Clinic ▾

<--Select-->

We have 4 classes depending on the division you are riding in:

Open, Novice and C/P have 3 classes: Heavyweight, Lightweight and Junior. Weight includes rider and tack. Heavyweight is over 189 pounds, and Lightweight is up to 189 pounds. Junior riders are ages 10-17.

The Leisure division has Adult (18 and over) and Junior (10-17) classes

Event Limit: 65
 Registering: 37
 Rem Spaces: 28
 Select Division
 Select Class

A-Competitive Pleasure
 Lightweight

Division Selected				Class Selected				
Div	Num Days	Min Horse Age		Title	ClassWeight	Mem Cost	MM cost	Deposit
A-Competitive Pleasure	2	4		Lightweight	<=189	\$95.00	\$115.00	\$35.00

Do NOT click these boxes unless you understand what Distance Only means! Regular competitors leave blank.

Check the appropriate box(es) if riding "Distance Only" (DO): (Note: "rider" may be checked without "horse" but if "horse" is checked, then "rider" will be checked by the system)

Rider Horse

Total Class Cost: 95.00

Next

Return

Click on Next to continue your registration.

Select Class | Waivers

Check box if this is your first NATRC ride:
 Check box when you have read the Statement(s) of Liability Waiver:

Liability Waiver
 Rider Liability Waiver (will open in separate window)

NOTE: checking the boxes does not relieve riders and workers of their responsibility to sign a hard copy of the waivers at the ride site. Must check before clicking 'Continue'!

Click 'Build Ride Entry Record' to build your ride entry record. Once clicked please continue forward until the 'Pay' tab is displayed. Then you may delete your entry if desired.

Build Ride Entry Record

Return

If this is your first NATRC ride, be sure to click the first box so that we will be sure to recognize you at our ride briefing.

Then you will be asked to read our Liability waivers and check the boxes to indicate that you have read them.

Finally click on "Build Ride Entry Record," you're almost done.

The last screen will allow you to select the appropriate charges for camping, meals and anything else that may be offered for the ride. You can also leave a message for management in the box.

Select any Additional Charges you would like to add

Campsite Friday night - 15.00
 Campsite Saturday night - 15.00
 Campsite Sunday night - 15.00
 Campsite Thursday night - 15.00

Would you like to send ride management any special requests or make any comments? Use the space below and your request will be forwarded along. Otherwise, feel free to email the ride secretary at

Next

To finish your entry, click next. The final screen below allows you to complete your entry. If you have multiple entries in process, use the drop-down arrow to select the one you wish to complete, otherwise just click on Open

- Delete the ride entry below by clicking the red "x" in the Del column. No charges will occur.
- Register another rider in your account or register for another event. Click the "Return" button below to finalize when you select the ride event and click the "Open" button.
- Finalize your entry(ies): Click the appropriate Deposit or Total Amount button toward the bottom of the

Registrations ready to complete. Select one: Kings Mountain CTR ▾ Open

Return

This is the final screen, and it can be problematic. What you need to do is to click on the amount of the deposit that you are going to send in, and then be patient.

Registrations ready to complete. Select one. Kings Mountain CTR ▾

RegID	Ride Name	Start Date	Rider Name	Horse Name	Division
<input checked="" type="checkbox"/> 66867	Kings Mountain CTR	9/21/2019	Rogers, Andrea	Alena Rae	Competitive Pleasure
Totals:			Registered: 1		

Rider Limit: 45
Number of Riders Already Registered: 7
Your Above Rider Entries (workers don't count): 1
Remaining Rider Spaces: 37
Full Pmt Req'd: False
Pay by Check Deposit: Total:

Region AdminEmail

In a few seconds, this screen will come up with the address to mail your deposit to. Please do so promptly so that the Ride Manager can better plan for the ride.

SUCCESS! Your registration is complete. A notification email has been sent to Ride management advising of your registration. Please copy the Payment address so you know where to send
Thank you!
Make your check payable to:
Send check to:

Carol Ault
Carol Ault
3920 Wilson Chapel Rd
Sharon, SC 29742
803-415-0315

Please mail your check promptly. Ride Management reserved the right to cancel entries where the promised payment is not received in a reasonable time.
Looking forward to seeing you at Kings Mt - and awarding the Janell Mount Memorial \$\$\$
Please be sure to send your deposit to: Carol Ault 3920 Wilson Chapel Raod, Sharon SC 29742
Remember you can edit/change/cancel your entry, contact ride management and view 'Send payment to' information from the 'My Registration' link on the main menu

Click return to exit the screen. You will receive an email summarizing your entry and giving you the mailing address again.