

NORTHWEST HORTICULTURAL COUNCIL
105 SOUTH 18th STREET, SUITE 105
YAKIMA, WASHINGTON 98901 USA
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www.nwhort.org

Technical Communications Manager

The Northwest Horticultural Council (NHC) is a nonprofit trade association, based in Yakima, Washington, that represents the tree fruit (apple, cherry, and pear) industry of Idaho, Oregon, and Washington on federal and international policy and regulatory matters. Pacific Northwest tree fruit growers, packers, and shippers produce approximately 76 percent of the fresh apples, 87 percent of the fresh pears, and 84 percent of the fresh cherries in the U.S. as well as the vast majority of organic deciduous tree fruit. Producers from the Pacific Northwest account for over 90 percent of the U.S. apple and pear exports and 85 percent of U.S. cherry exports.

With a staff of eight, the NHC is an advocacy group that engages with the private sector, academia, government, and non-governmental bodies. The technical communications manager works on technical and regulatory matters pertaining to tree fruit production, conventional and organic, as well as domestic and international commerce.

A successful candidate will have a technical communications background that enables them to quickly engage on emerging technical issues and provide relevant updates to the tree fruit industry, government, or other interested parties. This position reports to the NHC's president and will require limited travel.

Duties and Responsibilities

- Support the NHC president, senior vice president, and vice presidents
- Maintain the NHC [website](#) and its crop protection database
- Manage communications and technical issues pertaining to organic standards, the National Organic Program, and the National Organic Standards Board
- Write reports, maintain spreadsheets, and generate public comments to support industry initiatives
- Assist in communicating regulatory requirements to growers, packers, and shippers to avoid noncompliance with governmental regulations in the domestic and international markets
- Maintain and regularly update industry fact sheets
- Monitor U.S. and international sources of technical information such as the WTO and Codex

Essential Job Requirements:

- A bachelor's degree
- Excellent communication (written and verbal) skills
- The ability to organize and manage multiple projects simultaneously with attention to detail while responding to unforeseen circumstances and deadlines
- Five or more years of post-university work experience, including technical writing responsibilities
- Microsoft Office fluency

Preferred Job Requirements:

- Experience working with federal or state regulatory agencies, such as the U.S. Department of Agriculture or Washington State Department of Agriculture
- Master's degree or other professional degree
- Experience working in and/or with an agricultural organization

Interested candidates should submit letters of application and resume to the NHC at 105 S. 18th Street, Suite 105, Yakima, WA, 98901 or to general@nwhort.org. Applications will be accepted until the position is filled. Information on the Northwest Horticultural Council is available at www.nwhort.org.

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July 12, 2021