



The HELPER Project
167 South Main Street
Helper, Utah 84526
www.thehelperproject.net
Tel/Text 801.541.0111

The Helper Project
Grant Assessment Form
Tier 3 - Helper City Request

Overview

The purpose of this form is for Board Members of The Helper Project or Grant Applicants to comply with the requirements of Helper City for Projects under the jurisdiction of Helper City. gohelper@thehelperproject.net

1. Present General Concept of Project to the Helper City Council for approval to proceed.
 - a. City Council Member to act as contact:
 - b. How could Helper City provide assistance?
 - c. Does Helper City have recommendations for Public or Private Organizations that could support the project? If so, please list them.
 - d. Is the approval and recommendation of Helper City Planning and Zoning required for this project? YES NO
 - e. Approval to proceed by Helper City Council, date and signature of Mayor required

Signature _____ Date _____

2. Final Presentation for approval by Helper City Council
 - a. Attach final Construction Documents, Specifications and Budgets as required.
 - b. Provide names of Sub-Contractors and attach at least 2 bids for defined services
 - c. List all services provided by Helper City.
 - d. Final Approval Helper City Council, date and signature of Mayor required

Signature _____ Date _____

THE
HELPER
PROJECT



The HELPER Project
167 South Main Street
Helper, Utah 84526
www.thehelperproject.net
Tel/Text 801.541.0111

3. Provide the Helper Project with all documentation approved by Helper City.
4. Complete forms HP 001 10 for request under \$1,000.00 and HP002 10 for requests over \$1,000.00 and submit for approval to The Helper Project Board of Directors.
5. Final Approval of the considered Project and Budget is required by The Helper Project Board of Directors. (See required forms)
6. The Helper Project will pay Sub-Contractors directly after Helper City and The Helper Project Board Representative has approved completion of work and proper invoices have been submitted.

Board Member	Email	Phone	Y/N Vote	Comments
Anne Morgan-Jespersen	anne@amjworks.com	801-541-0111		
Tony Basso	tony@tonybassogm.com	435-820-8100		
Roy Jespersen	roy@royjespersen.com	801-541-0668		
Kathleen Royster	kroysterlamb@gmail.com	435-650-4318		
Melanie Steele	m22ss@yahoo.com	435-650-5250		
Shalee Johansen	shaleejohansen@hotmail.com	801-420-2233		
Christopher Warnock	Xtopher.warnock@gmail.com	650-796-9300		



FINAL REPORT

1. Briefly describe what you were able to achieve with this project grant and how this grant helped to support the mission statement of The Helper Project.
2. Please describe how your project touched the lives of the citizens of our town, county and state.
3. Please describe your ability to complete the event or project by the date described and within your budget request.
4. Please provide digital images of all receipts for all goods purchased and paid for by this grant
5. If you were able to find funding from alternate sources, please list those sources and the amount donated.
6. Please share any unique or exciting stories, anecdotes, quotes or images from this project.