

Joanne Hyde
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Falmouth Commodores Baseball
Guv Fuller Field, 790 Main Street
Falmouth, MA 02540
<https://falmouthcommodores.com/>

A Premier Cape Cod Baseball League Team

Administrative & Event Management Interns

(2 positions available - unpaid internship)

The Falmouth Commodores is one of ten Cape Cod Baseball League teams, the premier summer collegiate baseball league in the United States. Scouts from all major league teams attend games and many players are ultimately drafted to play in the MLB. The Commodores are looking for summer interns to work with the Fan Relations Committee for the 2021 season. Please note that these are unpaid internship positions. If you are an enthusiastic team player who thrives in an environment where collaboration, creativity and teamwork are encouraged, this may be the perfect opportunity for you.

Essential Functions

- Run administrative end of baseball clinics for youth ages 5-15
- Prepare game day information sheet for distribution to relevant parties
- Manage corporate and community events at field
- Distribute Commodores promotional material throughout the community
- Support Fundraising and Fan Relations Projects and Events
- Assist with Neon donor database maintenance (w/ training)
- Perform other duties as assigned

Skills Required

- Candidate with prior leadership experience preferred
- Ideal candidate will be highly organized, detail oriented and reliable
- Responds positively to feedback, takes direction well and applies learning
- Demonstrates initiative, acts with a sense of urgency, and is accountable
- Must be able to work independently and comfortable dealing with both children and adults

Other Requirements

- Must be available for all home games and mornings of baseball clinics
- Must provide own housing
- Must provide own transportation
- This is an unpaid internship

To apply send a cover letter & resume to:

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