



4980 Gordon Avenue N.W. Cedar Rapids, IA 52405 | www.peoplesuu.org | 319.362.9827

PCUU Board of Trustees Monthly Meeting Minutes

August 18, 2019

Mike Meshak, President, called the meeting to order at 4:35 PM.

Present: Mike Meshak, President; Kathy Juba; Charlie Cizio; Jude Johnson; Sami Wilson; David Miessler-Kubaneck; David Wise DFF, Rev. Rebecca

Absent: Gary McGraw (submitted treasurer's report)

Chalice Lit: Chalice lighting by Rev. Rebecca.

I. Staff Reports

- Director of Faith Formation: Reviewed; clarification of shared MacBride event, with 3x each CR and IC; nursery staff search is on.
- Operations Coordinator: Programmable thermostats – we may have 2 or they may have been cleaned out – Kathy Juba to check. Bill programs thermostats. Safety Plan to include natural disaster, fire, active shooter.
- Minister: Kudos for the Chalice Lighter grant and trans workshop to start in October.

II. Regular Agenda Items

- Minutes of the July 21 Board meeting: to revise custodial section – Kathy Juba. Motion to approve minutes: Charlie; David second; passes.
- **Note:** to contact the president, Mike Meshak, use his Monticello email address – mike.meshak@monticello.k12.ia.us
- Treasurer's Report: Capital expenditure numbers are coming in. Probably show up on the next monthly statement. \$26,000. \$7-8,000 and should be less thanks to Charlie painting.
- Perpetual Calendar (Policy and Bylaws, one each per month) — we decided to catch up and did the July and August ones.
 - July, 2019
 - Gov. Policy #2.3 Perpetual Calendar
 - Priorities: Engaging in regular sources and goals for the board
 - Board members to give the president a heads up. Here's how our policy works or vetted by Rev.



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- Bylaw #7 Board Trustees
- August, 2019
 - Gov. Policy #2.4 President's Role
 - Bylaw #8 Church Officers: see notes for changes

III. Other Business

- Budget in October for December
- List from buildings and grounds, presented to the board to help prioritize within the values as part of the capital campaign
- Thoughts on how to handle or frame the interior design team
- Capital campaign as a separate thing
- Facilities planning report then vs. now to buildings and grounds
- 2020 Finance Team guidance for things to do
- Bylaws need to be approved in October 13th
- DMK: Edit, review, and post Bylaws
- Notice as a mailed postcard
- DMK: Incorporation for PCUU?
- Board covenant on agenda
- Post agenda ahead of time – put on bb
- Bylaws to be printed and available on stand for members?

IV. REMINDERS

- Next Monthly Meeting: Sept. 15 @ 4:30pm

Adjourned: 6:14 PM

Respectfully submitted,
David Miessler-Kubanek
Secretary