

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
INTERQUEST SOUTH BUSINESS IMPROVEMENT DISTRICT
(THE “**DISTRICT**”)
HELD
FEBRUARY 11, 2021

A special meeting of the Board of Directors of the Interquest South Business Improvement District (referred to hereafter as the “**Board**”) was convened on Thursday, February 11, 2021, at 1:30 p.m., Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Stacie Tucker, President
Bethany Fitzgerald, Secretary/Treasurer
Jerry D. Biggs, Assistant Secretary

Absence Excused:

Gregory M. Tucker, Assistant Secretary

Also, In Attendance Were:

Russ Dykstra, Esq.; Spencer Fane, LLP
Josh Miller, Chelsea Gondeck, Krista Baptist, Seef Le Roux, and Carrie Bartow;
CliftonLarsonAllen, LLP

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Dykstra that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

ADMINISTRATIVE MATTERS

Call to Order and Approve Agenda: Mr. Miller confirmed the presence of a quorum and called the meeting to order at 1:32 p.m.

The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Biggs, seconded by Director Tucker, and upon vote unanimously carried, the Board approved the Agenda, as amended.

Public Comment: There was no public comment.

RECORD OF PROCEEDINGS

Minutes of November 5, 2021 Special Meeting: The Board reviewed the Minutes of the November 5, 2021 Special Meeting. Following review and discussion, upon motion duly made by Director Biggs, seconded by Director Tucker, and upon vote unanimously carried, the Board approved the Minutes, as presented.

FINANCIAL MATTERS

Unaudited Financial Statements and Cash Position: Ms. Bartow reviewed the unaudited financial statements and cash position for the period ending December 31, 2020 with the Board. Following discussion, upon motion duly made by Director Biggs, seconded by Director Tucker, and upon vote unanimously carried, the Board accepted the unaudited financial statements as presented.

Payment of Claims: Ms. Bartow reviewed the payment of claims for ratification and approval. Following discussion, upon motion duly made by Director Biggs seconded by Director Tucker, and upon vote the Board ratified the payment of claims and approved current claims.

LEGAL MATTERS

Review and Consider Approval of the Service Agreement with Terra Builders, LLC: Following review, upon a motion duly made by Director Biggs, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the Service Agreement with Terra Builders, LLC.

Review and Consider Approval of the Service Agreement with Dail & Son Landscaping: Following review, upon a motion duly made by Director Biggs, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the Service Agreement with Dail & Son Landscaping.

MANAGERS REPORT

Managers' Report: Mr. Miller presented a verbal report to the Board.

Discussion and Possible Action on Access to Temporary Power: Following review, upon a motion duly made by Director Biggs, seconded by Director Tucker and, upon vote, unanimously carried, the Board authorized Mr. Dykstra and Mr. Miller to negotiate and finalize a license for temporary power use.

OTHER BUSINESS

Discuss Meeting Dates for Upcoming Meetings: Management will reach out to confirm a quorum if a meeting is needed.

ADJOURNMENT

Following discussion, upon a motion duly made by Director Biggs, seconded by Director Tucker and, upon vote, unanimously carried, the Board meeting was adjourned at 1:52 p.m.

Respectfully submitted,

RECORD OF PROCEEDINGS

DocuSigned by:
By *Bethany Fitzgerald*
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Secretary for the Meeting