

HICKORY CLUSTER ASSOCIATION BOARD OF DIRECTORS
JANUARY 20, 2021 REGULAR MEETING MINUTES

QUORUM AND CALL TO ORDER

- President Silvia Merrill, Secretary Tom Drake, and Directors, Katy Hughes, Michael Smith, and Margot Wolcott formed a virtual quorum at 7:30 p.m.

MEMBER FORUM

- Block 1 Residents at 11502, 11504, 11506, and 11508 Maple Ridge expressed concern about removing bamboo behind Block 1 homes and the need for the bamboo to be used as a privacy screen as the development continues with the Fellowship House construction. Directors made clear that all residents will be part of discussions about how best to maintain privacy and control/manage the bamboo.
- Block 1 Resident at 11508 asked about the status of the entrance sign project.
- Block 1 Resident at 11506 also asked about tagged trees between cluster property and Fellowship House property
- Block 1 Resident at 11502 asked about the legal fee expenditures in 2020 as a significant increase over budget. Directors outlined the legal work to update all HCA Bylaws to 2021 standards and that this work had not been updated in over 20 years. Resident also inquired about using environmentally friendly leaf blowers by the grounds contractor.
- Block 3 Resident at 11513 Hickory Cluster asked that four pathway lights be repaired. Directors will put in repair order to TWC management.

MINUTES

- Board reviewed and approved December minutes.

OFFICER REPORTS AND OTHER BUSINESS

- Directors reviewed and approved December financial report.
- Directors Merrill and Drake indicated they are awaiting a letter from RA regarding the RA Legal Committees feedback regarding the Block 3 roof structure issue.
- Directors approved new door DRB application for resident P. Pohl.
- Directors discussed the Block 2 gas leak and subsequent Washington Gas work around a cluster planter that may need to be repaired.
- Directors agreed to move ahead with Blade Runners tree trimming proposal. Directors Merrill, Smith and Hughes will review cluster area trimming needs and provide Blade Runners with specific trees for trimming this winter.
- Directors discussed need to control and where possible remove invasive plant species throughout the cluster.
- Director Smith mentioned that a 'hut' structure was built in the bamboo behind Cluster 1 and will investigate and contact Fairfax authorities to remove.
- Directors discussed opportunity to contact new grounds services company, Cardinal Landscaping, for a proposal to take over from YES, the current grounds services company.
- Directors discussed carport storage issue and will walk the cluster to inspect properties where notices will go to RA for compliance action, this following a second set of letters to residents with carport storage violations.
- Directors reviewed ongoing resident violation of storing building materials on common grounds and the need for the Board to contact RA and Fairfax for enforcement action. Director Smith and TWC will coordinate this action.

- Director Merrill noted that a Block 2 resident planted items on common property and will ask TWC to send resident a letter to remove all personal plantings from common property.
- Directors Merrill and Wolcott will meet to review Hickory Cluster signage project.

EXECUTIVE SESSION

- Directors reviewed Audrey Rogerson's board application and approved her joining the board. Audrey is a Block 2 resident
- Directors will review YES Landscaping contract to determine renewal of grounds contract.
- Directors will work with TWC regarding grading behind Block 3 where erosion has exposed wires and pipes to get an engineering to review and provide options for safely restoring the grounds behind Block 3.

Directors adjourned the virtual meeting at 9:08 p.m.