

HICKORY CLUSTER ASSOCIATION BOARD OF DIRECTORS  
October 21, 2020 REGULAR MEETING MINTUES

QUORUM AND CALL TO ORDER

- President Silvia Merrill, Vice President Sean Joyner, Secretary Tom Drake, and Directors, Katy Hughes, Lauri Swift, and Margot Wolcott with TWC manager, Kim Hendon, formed a virtual quorum at 7:35 p.m.

MEMBER FORUM

- No member requested time to speak

MINUTES

- Board reviewed and approved September minutes

OFFICER REPORTS AND OTHER BUSINESS

- New officers elected: Silvia Merrill, President; Sean Joyner, Vice President; Tom Drake, Secretary
- Directors reviewed and approved September financial report
- Directors agreed to sign as affected party to Block 3 resident building roof-top structure
- Director agreed to have lawyer review Hickory Cluster documents and to revise Bylaws in order to comply with current Virginia law and Reston Association covenants
- Director Swift made note that the legal review needs to review and update HCA parking rules and regulations
- Directors discussed the need for board action against resident who consistently has building materials and now furniture in cluster common area. A plan was discussed where this resident's property if still situated on common property would be removed and held in storage at resident's expense
- Directors agreed to submit letter of complaint to RA as an affected party by this same resident who continues to have incomplete construction on exterior of property after at least two years of work
- Directors agreed to table the issue of a resident with affected party letter, requesting that they move Radon remediation pump to rear of home
- TWC manager Hendon highlighted that the railing cleaning and painting work in Block 3 was underway
- TWC manager Hendon mentioned that a draft 2021 HCA budget would be sent to directors ahead of the November board meeting, asking that directors review and be ready to approve or amend and approve 2021 budget in November
- President Merrill reviewed the status of the entrance signage project and Director Wolcott expressed interest to help with the project
- President Merrill and Director Swift will meet with arborist on Saturday October 24<sup>th</sup> to walk the cluster and determine the current status of trees needing to be removed or trimmed

EXECUTIVE SESSION

- Directors discussed the work on the HCA web site and Director Wolcott indicated she will support the project and that she will engage a programmer to help complete the initial launch and the board approved the estimated expense

Directors adjourned the virtual meeting at 9:05 p.m.