



St. Cyril CSPC Minutes

Date: Tuesday, March 3rd 2020

Time: 7:00 p.m. – 9:00 p.m.

Location: Gym

Attendees:

CSPC Members	Parents	School Representatives
Kathryn Jaitley	Jen Ng	Ms. Murano
Dacia Scali	Ana Carbonneau	Cristina Fernandes
Tara Baker		Maria Rizzo
Christine Motran		Ms. Moore
Darlene Saks		Ms. Palermo
Lindsay Mathias		Mr. Bernotas
Jana Seymour		
Magda Dunn		
Cindy Cyrne		

Minutes: Christine Motran

Opening Prayer – Mme. Murano

Land Acknowledgement - Kathryn Jaitley

Quorum is achieved

Approval of the Agenda and Last Meeting's Minutes

Kathryn motioned to accept agenda, approved by Jana and seconded by Tara

Kathryn motioned to approve the January minutes approved by , Tara seconded by Jana

CLOSED ACTION ITEMS:

<https://docs.google.com/document/d/1bDJZn2IT7ZFKpKV5AyVgbi-p4MhzdVXMFj-AaP6P7dE/e/dit?usp=sharing>



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Chair's Report: Kathryn

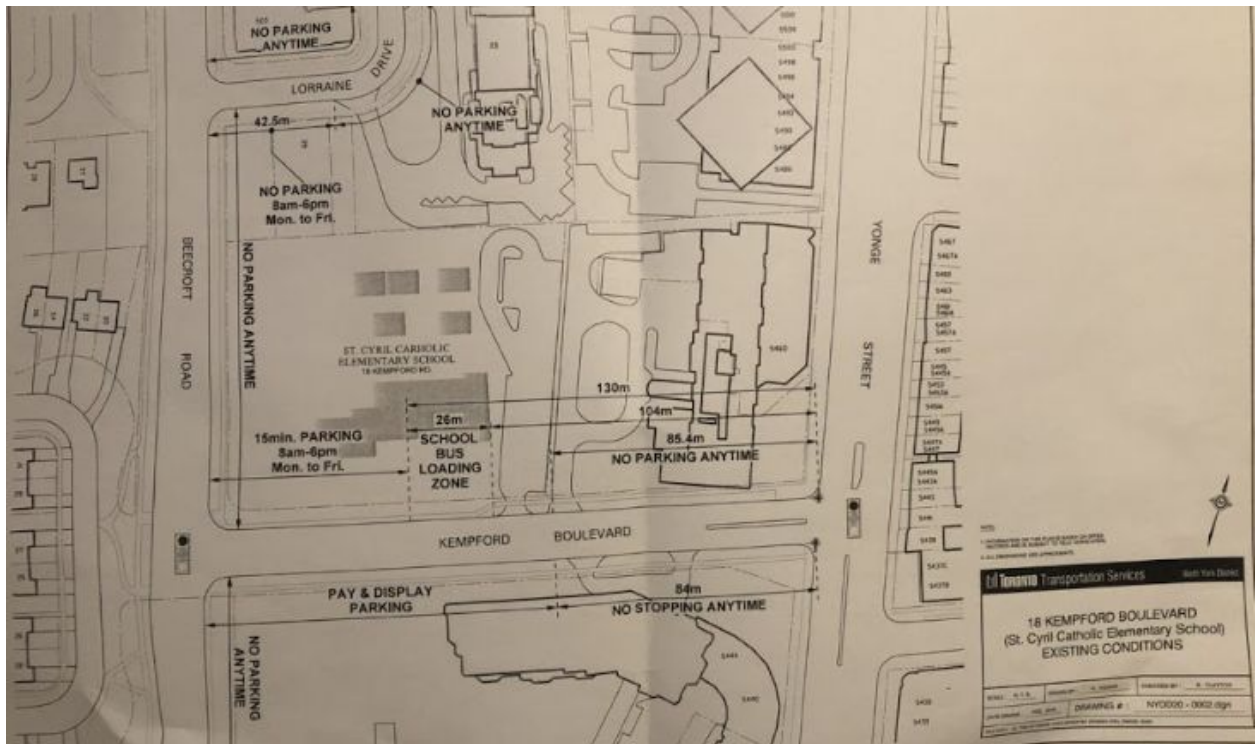
Date Opened	Action Item	Responsible	Due Date	Status
MAR	Subcommittee needed to promote catered lunch program	CSPC Exec	April	
MAR	Subcommittee needed to promote address traffic during drop off and pick up	CSPC Exec	April	

Update

- Feb meeting was cancelled due to job action affecting schools
- Very successful parent engagement with Paul Davis in January, well attended, feedback was included in the newsletter
- CSPC donated tech, 2 smart tv, carts, projectors and document cameras
- Successful pancake Tuesday, over 25 parent volunteers served over 700 pancakes
- Supported Winter Carnival activities
- Catered lunch not making 50 lunch order new minimum, we are averaging 42, sub committee needed to promote lunch to maintain program
- Successful Spirit Wear campaign
- Northern Karate program is coming to an end with a donation of about \$3,500
- Lunch time activity provider is now Chess continuing into the spring
- Pick up and drop off presents some difficulty here, city survey has been completed and will be shared with parents
- City Solution is that New parking will be on Lorraine Dr, 15min parking signage will be posted, no parking anytime sign will be changed to a 15 min pick up and drop off, school back gate would be open from 8:15- 8:30, 3:15-3:40,



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- Use the end of the school year to help establish better habits drop off and pick ups with parents,
- Can request from the city an automated speed enforcement to be put in front of the school. Emails from parents must be sent to the city to fulfill this request, email link will be shared with parents, email blast from communication sub committee to parents.
- City and TCDSB have offered to help us with safe school travel planning and initiatives to encourage less car traffic to school.
- A committee is needed to help with this traffic initiative : There are too many cars for St. Cyril to accommodate, how can we minimize traffic and be mindful of safety during peak traffic times

Treasurer's Report: Tara

- Receiving Northern Karate donation of \$3500
- Recent Donations from Rose Reisman and parent donation
- Hockey tournament has been cancelled
- Teachers in Gr 1 -2 have requested to use bus funds for an in school activity Chef a L'ecole
- Tara motioned to reallocate the funds for the activity, 1st Jana 2nd Christine
- Library was funded less this year than in previous year's, \$600 this year was used for author presentation
- Tara motioned to increase Library budget to \$1000, Jana first and seconded by Dacia
- Turf renewal, bank recommends to invest in GIC, invest for renewal fund motioned by Tara, 1st by Jana and seconded by Kathryn



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- Kathryn would like to motion to purchase another TV and cart for \$600 to be used for the 3rd floor, this frees up projectors for use for the portables. Kathryn motions to increase budget to \$2400 to include a 3rd TV and cart 1st Jana, Tara 2nd.

Treasurer Action Items

Date Opened	Action Item	Responsible	Due Date	Status
MAR	Invest Turf renewal funds	Tara	April	

Kathryn Motioned to accept Chair & Treasurer's report Dacia accepted by and Jana Seconded

Principal Report: Ms. Murano

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Water-bottle filling station discussion is ongoing, discussed with SQS in Dec,	Principal	April	need to follow up in spring
NOV	More funding required for Lego League to be expanded to Primary/Junior Grades, program is available in French.	Principal	Feb	UPDATE can be considered for school wide STEM programming, Ms. Murano will consult with staff
NOV	Assess need for Agendas for all classes, discuss with Staff,	Principal, Ms.Delfino	March	Update: Ms. Delfino will survey the staff and bring back feedback May
NOV	Assess 1st day of school procedures	Principal	March	May
NOV	Trees around the school need trimming to unblock windows/ school name inquire with board for this service request.	Principal	April	Update follow up with the SQS in the spring Request has been made no time has been given



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				April
NOV	Inquire about a school sign, follow up with the SQS	Principal	March	April
DEC	Follow up with the SQS in regards to poles that would mark off the turf and protect from plowing. Update seek clarity around this issue from head caretaker	Principal	FEB	April
DEC	Shade Structure, Ice falling off the roof, safety concerns, inquire with the board	Principal	March	Brought to the attention of SQS, continuing to follow up with board reps
DEC	Low fence for Kindergarten, can SQS recommend a higher fence? To address with SQS Can a platform be used around the mature tree in the front yard? Looking into basketball nets for the primary area.	Principal	March	Higher fence request not approved, asked to send request to Trustee, and Superintendent, engineered mulch in front year will be topped up, follow up on platform in April
DEC	Consult with staff in regards to a snack program and feasibility	Principal	Mar	Due to job action staff has not been consulted revisit April
JAN	Revisit food allergy logistics with staff	Principal	Feb	Due to job action staff has not been consulted revisit April
MAR	Connect with Parent from Cardinal Carter for an Arts program for senior students	Principal	April	
MAR	Forward additional school yard funding application to CSPC Greening Lead, Cindy	Principal	April	
MAR	Share Student Climate survey results with CSPC	Principal	April	



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MAR	Announce Mar 13th Green Civies Day on PA	Principal	April	
MAR	Discuss back gate supervision with staff in preparation for back parking gate to be open.	Principal	April	

Principal's Update

- Mme. Tucci is teaching in Gr. 8/7
- Carnavale and Pancake Tuesday were a success, thank you to all parent volunteers
- Ski Trip
- Father. Dave has been preparing Gr. 7s for confirmation
- Black History Month Assembly
- Skating is finishing next week
- Some Chess Tournaments have been cancelled, but provincial tournament might still run
- Chef dans L'ecole for gr 1 and 2 tomorrow
- Grad pics for Gr8 and SK on March 10
- Deborah Nightingale (Parent) is on the TCDSB Special Education and Advisory Committee, representing the Association for Bright Children (ABC) CONTACT deborah.nightingale@tcdsb.org
- Ryerson student Nurses are in the school supporting younger students with nutrition and older students with mental health programs
- Little Red Theatre Company performance has been booked for a discounted rate of \$450, March 31, program is for Gr 1 - Gr. 4
- Cardinal Carter students might be used for senior art program, Ms. M to connect with Parent
- Volunteer appreciation lunch for all parents Wednesday April 9th, save the date
- Ms. Murano reached out to Superintendent of facilities regarding additional funding for the school yard, please include Cindy, greening lead, will forward application to CSPC
- Ms. M will send applications Parents can apply for additional school yard funds from the Park reserve funds with the TCDSB
- Rose Reisman might be able to facilitate a snack program as well
- Share Student Climate survey results with CSPC

Sub-Committee Updates

In Greening: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Willow wall replacement status- email from Steph (TCDSB) looking at wall	Cindy		Ongoing



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	with the company to assess if it needs replacement or not			
NOV	Kindergarten mulch top up	Cindy		Ongoing
NOV	Muddy Space outside office window, leave as is, redo in the Spring	Cindy	March	April

Update

- Planters will be done in April weather dependent
- Planters in the front yard will be used by classes
- Front yard muddy area will also be cleaned up with donated gift cards, Kathryn to motion for additional \$100 to be allocated for this project, approved by Jana 2nd by Magda
- School has been signed up for the Toronto City clean up
- March 13th Green day civics day and funds will go towards turf renewal, will be announced on announcements, is included in the calendar, on twitter and will an email blast

Communications: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Update Website: Double check content	CSPC	Feb	Ongoing
NOV	Merge Constant Contact with email distribution list?	CSPC Exec	Dec	Ongoing
DEC	Turf dress down days promote in newsletter April 22nd is Earth day, March 13th wear green for a donation	Magda	Feb	

Update

- March newsletter is at a 55% open rate
- Milk ticket prices will be included in newsletter
- Will send an email blast about Green day and its support for turf renewal
- Binders in the office need to be updated, with meeting minutes and financials by the end of the year

Events: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Consider a Kindergarten Social for parents and students to connect	CSPC Exec/ Events	Dec	Ongoing



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NOV	Math Night Workshop Planning, connect with board Math resource teacher	Magda/ Mr. Fogain		ongoing
MAR	Confirm Confirmation and Communion Luncheon Dates with Ms. Wales	Jana/Leandra	April	

Update

- Pancake Tuesday was a success
- Spirit Wear was delivered and well received
- Next event coming up is the Communion and Confirmation Luncheon, need to confirm dates for lunch, connect events lead with Ms. Wales

OAPCE update

- John Yan, Executive Director, Angel Foundation For Learning, discussed what the Angel Foundation For Learning Charity is all about
- Michael Caccamo, Superintendent of Education, (Nurturing our Catholic Community + Safe Schools + Continuing Education), TCDSB & Todd Visinski, Vice-Principal Presentation from Safe Schools Department: What is Safe Schools - Safe School Action Teams
- The Second Revision to the CSPC S10 Policy was presented at the Governance and Policy Committee meeting on February 11th. The policy is still in draft form until it becomes final.
- Next meeting is April 27th

Fundraising:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
DEC	Looking into community donations and sponsorship, with a CSPC letterhead businesses will donate to the school	Fundraising Committee	Ongoing	
MAR	Form subcommittee for cash online with lead parent Ana Carbonneau	Ana	Ongoing	
MAR	Create survey for Pizza Lunch	Leandra/ CSPC Exec	April	

Update

- Cash online was a success with Spirit Wear and we are looking to use the program for our Pizza Lunches
- Forming a subcommittee to migrate to cash online as much as possible, Ana Carbonneau to lead.
- Researching new Pizza provider, inquiries with Pizza Nova, currently using Pizza Pizza, from the analysis so far completed that it seems that Pizza Nova might be feasible.



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- Dacia motioning to survey broader parent community Kathryn 1st and 2nd by Jana, Leandra to create a survey monkey
- Ms. Moore, Librarian is requesting budget to be increased by \$150, considering there is no hockey tournament Tara motioned to approve increase, Jana 1st and 2nd by Dacia

Student ED & Wellness: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Plan for a wellness night for parents	Andres/Stephanie	Dec	Ongoing
MAR	Pick a date for Mental Wellness Engagement Night	CSPC Exec/ Principal	April	

Update

- Will follow up with Student Ed and Wellness leads for update on wellness night for parents
- CSPC to pick a date for Mental Wellness engagement night for parents with Ms. Murano
- School Yard supervision-3 staff members in the back yard and 3 in the front. Discuss back gate supervision with staff in preparation for back parking gate to be open. Regular procedure at the end of recess during line up is to check behind the portables.

Parent Involvement: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
JAN	CSPC Welcome package needs a subcommittee to help organize We will send out to inform parents, blurb for the newsletter for volunteering,	CSPC	March	Moved to May
JAN	Leandra will send out results of survey monkey volunteer roster to CSPC members, will connect with Heidi	Leandra, Heidi	Feb	April

Update:

No update until Communion/confirmation lunch is set so Leandra can connect with those on the volunteer roster who indicated assisting this luncheon

AOB:

- 647 221 5293 call Trustee Rizzo maria.rizzo@tcdsb.org
- Skate, spirit wear exchange event considered for future



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- Post who won the silent auction items to the newsletter or website

Dacia Motioned to adjourn meeting, Jana 1st, seconded by Kathryn
Next meeting **April 7th, 2020**