



St. Cyril CSPC Minutes

Date: Tuesday, June 2nd 2020

Time: 7:00 p.m. – 9:00 p.m.

Location: Virtual

Attendees:

CSPC Members	Parents	School Representatives
Kathryn Jaitley	Anna Yu	Ms. Murano
Dacia Scali	Macarena Flores	Ms. Delfino
Tara Baker	Nancy Ghobrial	Ms. Moore
Christine Motran	Sally Chui	Ms. Palermo
Darlene Saks	Natalie Larmer	Ms. Pierini
Heidi De La Cruz	Makaela Peak	
Jana Seymour	Natalia Prochacova	
Magda Dunn		
Cindy Cyrne		
Leandra Giancola		

Minutes: Christine Motran

Opening Prayer – Mme. Murano

Land Acknowledgement - Mme. Murano

Mme. Murano reviewed video conferencing protocols from TCDSB.

Quorum is achieved

Approval of the Agenda and Last Meeting’s Minutes

Kathryn motioned to approve the agenda, 1st Jana by and 2nd by Doreen

Kathryn motioned to approve the May minutes approved by Cindy , seconded by Jana



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CLOSED ACTION ITEMS:

<https://docs.google.com/document/d/1bDJZn2IT7ZFKpKV5AyVgbi-p4MhzdVXMFj-AaP6P7dE/e/dit?usp=sharing>

Chair's Report: Kathryn

Date Opened	Action Item	Responsible	Due Date	Status
MAR	Subcommittee needed to promote catered lunch program	CSPC Exec	April	Suspended
MAR	Subcommittee needed to promote address traffic during drop off and pick up	CSPC Exec	April	Suspended

Update

- Wrap up the 2019/2020 year
- Sept 15th current CSPC meeting, Please include September 15th CSPC meeting in final Newsletter, will send a reminder prior to sending out to parents
- AGM Oct 6, 2020

Treasurer's Report: Tara

- Refer to the financial report 2019- 2020
- Funds will carry over to next year due to the school closure
- Investment of \$2,000 was made to a GIC for the Turf Renewal Fund
- Per direction from the TCDSB cspc can issue reimbursement to teachers for classroom support funds
- Upcoming spending might be to honour this year's grade 8's
- Year end financial and activity reports will need to be submitted to the board. Need to finalize activity report as financial report is already complete, in order to submit to TCDSB.
- Tara motioned to accept financial report 1st by Jana and 2nd by Leandra

Treasurer Action Items

Date Opened	Action Item	Responsible	Due Date	Status



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Principal Report: Ms. Murano Update

- Welcome to Kindergarten video is almost complete, confirming registrations with parents
- Preparing grade 8 graduation live ceremony, completed a parent survey and this decision was based on majority results
- June 23rd, Gr. 8 students can come in to pick up gift bag and awards
- Report cards are being sent out electronically, if parents would like a hard copy parents can receive this when schools reopen.
- Subjects and Math strands that started after March 13th students will receive an "I" and a comment on how the student did within the distance learning
- Outstanding IEP's will also be sent electronically
- Still awaiting a protocol document from the board for parents to come and pick up items from the school building, schedule for parents being created
- Mr. D is working on the school year book and the plan right now to make it available digitally, and hard copies available in the fall

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Water-bottle filling station discussion is ongoing, discussed with SQS in Dec,	Principal	April	Suspended
NOV	Assess 1st day of school procedures	Principal	June	No communication yet from the Ministry on procedures for next year Suspended
NOV	Trees around the school need trimming to unblock windows/ school name inquire with board for this service request.	Principal	April	Suspended
NOV	Inquire about a school sign, follow up with the SQS	Principal	March	Suspended
DEC	Follow up with the SQS in regards to poles that would mark off the turf and protect from plowing.	Principal	June	Suspended for Sept



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DEC	Shade Structure, Ice falling off the roof, safety concerns, inquire with the board	Principal	June	Suspended for Sept,
DEC	Front Yard Low fence for Kindergarten, can SQS recommend a higher fence? To address with Trustee and Superintendent Can a platform be used around the mature tree in the front yard? Looking into basketball nets for the primary area.	Principal	June	Suspended
DEC	Consult with staff in regards to a snack program and feasibility	Principal	Mar	Suspended No Facility
JAN	Revisit food allergy logistics with staff	Principal	Feb	Suspended
MAR	Connect with Parent from Cardinal Carter for an Arts program for senior students	Principal	April	Suspended
MAR	Discuss back gate supervision with staff in preparation for back parking gate to be open.	Principal	April	Shared with SQS to discuss protocol
MAY	Returning to school Procedures What info can be given to parents to help prepare their child? Could they have a goodbye day at the beginning of the school year next year?	Principal	June	Suspended
June	Include September 15th CSPC meeting in final Newsletter,	Principal	June	



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Sub-Committee Updates

In Greening: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Willow wall replacement status- email from Steph (TCDSB) looking at wall with the company to assess if it needs replacement or not	Cindy		Suspended
NOV	Kindergarten mulch top up	Cindy		Suspended

Update

- Projects have been suspended
- Application submitted for the reserve fund
- School Planters will wait until school reopens

Communications: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Update Website: Double check content	CSPC	Feb	Ongoing
May	Back to School Package	Subcommittee	June	Digitize the Back to School Welcome Package

Update

- Welcome Package will have to go virtual, looking for volunteers to help revamp the package send email, utilise cashonline, new parents will receive their own package
- Newsletter is ready to go

Events: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Consider a Kindergarten Social for parents and students to connect	CSPC Exec/ Events	June	Reschedule
NOV	Math Night Workshop Planning, connect with board Math resource teacher	Magda/ Mr. Fogain		Reschedule
MAR	Confirm Confirmation and Communion Luncheon Dates with Ms. Wales	Jana/Leandra	April	Reschedule



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Update

- Welcome BBQ is Sept 25th
- Committee callout for volunteers will go out, interested volunteers please send email to cspc email
- All events are suspended until next year

OAPCE update

- Last meeting on June 1st, said goodbye to some OAPCE members
- 1 hour session with Sarah Westbrook, a personal coaching, resilience and mental health professional with many take aways for parents and kids for navigating this time
- Dan Koneig from TCDSB, joined answered questions from parents regarding equity, technology and plans for next year, assured that the equity piece would remain, students will be able to keep technology over the summer and provide internet, expanded offerings for the summer 5, 6 - 8's, still running Gr. 8 transition program, continue to fulfil technology requests. Assured parents that there have been many supports provided to staff to manage distance learning. Will primary needs be addressed? What role is the ministry of ed in distance learning? Identified the need for continued mental health support strategies. Over 300 parents attended previous TCDSB parent sessions. Recorded sessions were then accessible.
- Reviewing CSPC roles and responsibilities provided feedback back to the TCDSB, changes are being amended and being tabled at a board meeting.
- Planning events for next year, continuing to plan virtually
- Potential St. Cyril seat for OAPCE, looking to grow and planning for succession for Provincial participation

Fundraising:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
DEC	Looking into community donations and sponsorship, with a CSPC letterhead businesses will donate to the school	Fundraising Committee	Ongoing	
MAR	Form subcommittee for cash online with lead parent Ana Carbonneau	Ana	Ongoing	
MAR	Create survey for Pizza Lunch	Leandra/ CSPC Exec	April	Closed



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Update

- Moving to casonline for next year and Leandra heading a committee to further develop casonline

Student ED & Wellness: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Plan for a wellness night for parents	Andres/Stephanie	Dec	Suspended
MAR	Pick a date for Mental Wellness Engagement Night	CSPC Exec/ Principal	April	Suspended

Update

- All events moved to next year

Parent Involvement: Action Items

Date Opened	Action Item	Responsible	Due Date	Status

Update:

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AOB:

- Parents appreciated the Google Meet sessions because students connected with their peers and teachers
- Teachers embraced the tech learning and google meets and enjoyed connecting
- What will be the method of communication to learn about school prior to September? Info will be sent out through School Messenger and the TCDSB will also send communication to the parents. Info will also be posted to the school website.



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- How are Gr. 8's getting their diploma, printed diplomas will be in the gift bag pick up date June 23rd.

Jana Motioned to adjourn meeting, 1st Tara seconded by Dacia

Next meeting September 15th, **2020**

AGM October 6th, 2020