

St. Cyril CSPC Dec Minutes

Date: Tuesday, December 1, 2020

Time: 6:30 p.m. –8:30 p.m.

Location: Virtual

Attendees:

Members	Parents	School Representatives
Kathryn Jaitley	Anna Yu	Mme. Chahine
Christine Motran	Natalie Larmer	Mme. Palermo
Dacia Scali	Anna Pecchia	Mr. Shea
Tara Baker	Daniela Guzman	Mme. Pierini
Cindy Cryne	Sally Chui	Mme. Delfino
Makela Peak	Jana Seymour	
Magda Dunn		
Leandra Giancola		
Oxana Dorfman		
Allison McCarthy		
Monica Figueredo		

Minutes: Christine Motran

Opening Prayer – Mme Chahine

Approval of the Agenda and Last Meeting's Minutes

Approved the minutes

Kathryn Motioned to approve 1st by Cindy, 2nd by Oxana

All Approved

Kathryn Motioned to amend the agenda accepted by 1st by Tara and 2nd by Monica.

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CLOSED ACTION ITEMS:

https://docs.google.com/document/d/1p-h2fTIFn9Cdl_rlsjeUxa4zRZ6xspxBl0t8G_YfOnY/edit?usp=sharing

Executive/Treasurer Report:

Communication to parents sent in place of beginning year pack, included donation forms and email sign up

Working on organizing a pizza day as a trial run with new COVID protocols.

Treasurer:

Shared financials showing updated donations and forecasted expenditures.

TV's and stands were purchased from the Teacher school request list to support this year's increase in digital learning.

Executive Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Store and save constant contact login & passwords	CSPC Exec	Dec	Retrieve and save
NOV	CSPC email List	CSPC Exec	Dec	Send Mme Chahine additional text to be used to promote sign up for CSPC email list

Motion to accept the finance update by Dacia and Monica

Motion to increase the Gr. 8 budget to reflect \$35/ student for 23 Grade 8 students (that now include virtual students), accepted by Jana

Motion to increase the Family financial support fund to \$750 for accommodate those families in need, accepted by Magda and Dacia

Now that the TVs have been purchased we can reassess the full time teacher classroom support.

Motion to approve the funds for classroom support to \$200 for each full time teacher accepted by Jana and Dacia.

Motion to provide 50% of classroom support to 3 part time teachers accepted by Makela and Tara

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Treasurer Action Items

Date Opened	Action Item	Responsible	Due Date	Status

Principal's Update

Mme Chahine updated the group on the following:

Workplace harassment video protocol as per TCDSB, we are required to watch and sign off that we have watched. Ensures that appropriate implementation of this policy is followed. Mme. Chahine will share video via email for CSPC members to watch.

Congratulations to Co Chair Kathryn Jaitley for receiving the OAPCE Toronto Parent Volunteer of Excellence Award.

School Bulletin for December went out regarding the charity donation, this donation will go towards supporting needy families in the St.Cyril community.

Christmas Show, thank you Ms. Delfino and Ms. Wales for their organizing efforts. Thanks to Mr. D 'Ippolito who has been videotaping the show, Mr. Tripode is the editor for the Christmas video. Thanks to all staff working with the students to make this a special event.

We are looking forward to this Christmas Show.

The kids have been enjoying practicing.

On December 14 the Christmas show will be streaming live around 6:30pm Mme. Chahine will send out the link and log in info ahead of time.

Sections belonging to that class will be posted in google class to be viewed afterward.

Civvies days have been fun, kids and staff have been enjoying participating.

This Friday is Cartoon day.

Parent Teacher interviews went very well. No complaints, everyone was happy with the new system. Two types of delivery via zoom or phone call, it was up to the teacher to determine which best suited their needs. This model will be used again in February.

Principals Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Trees around the school need trimming to unblock windows/ school name	Principal	March	Pending Caretaker has said they have been trimmed

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	inquire with board for this service request.			already looking into trimming again in Spring
NOV	Honouring students from last year (SK Grad)	Principal	Jan	Pending Inquire with the TCDSB and ELP team,
DEC	Advent Mass Reminder	Principal	Week of Dec 16	Please send a reminder communication before the mass
Dec	Christmas Charity Drive	Principal	Jan	Communicate the results of the Charity drive and provide info how the funds were donated.

Sub-Committee Updates

In Greening: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Willow wall replacement status- email from Steph (TCDSB) looking at wall with the company to assess if it needs replacement or not	Cindy	Dec	Open
DEC	Send an email to Steph TCDSB rep regarding topping up the mulch for the back of the school yard.	Cindy	Dec	Open
DEC	Clarify with Steph TCDSB rep regarding approved grant and front yard	Cindy	Dec	Open

Update

- The Christmas urns in front of the school and look great
- The turf is being protected from the snow plow

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- The city planted a tree in front of the school.
- Cindy will send an email to Steph TCDSB rep regarding topping up the mulch for the back of the school yard.
- Clarify with Steph TCDSB rep regarding approved grant and front yard

Communications:

Communications: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Update Website: Double check content	CSPC	Feb	Ongoing

Update:

Sent out registration sign up, 89 sign ups (includes in person and virtual)

Newsletters planned for December

Website update in progress

Important communication is also shared via school's parent list.

Events: Action Items

Date Opened	Action Item	Responsible	Due Date	Status

Update - All Masses with St. Edwards have been booked for the year at 9:30am

Advent Mass Dec 16

Christmas Mass Jan 13

February Mass Feb 10

Lent Mass March 10

Easter Mass April 14

May Mass May 12

End of School Mass June 9

All masses are online at 9:30am

Father will send the link and Mme. Chahine will share through messenger to all parents.

One more communication before the mass date can be sent

OAPCE- Update

OAPCE Toronto Press Release: Commissioning Ceremony, Parent Volunteer and Principal of Excellence Awards 2020

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The Ontario Association of Parents in Catholic Education (OAPCE) Toronto is hosting its 15 th Annual Commissioning Ceremony of Catholic School Parent Council OAPCE Liaison Representatives to our organization on **Tuesday December 8th**, 2020. This celebration of Catholic Education focuses on the support and encouragement OAPCE Toronto provides to parents and guardians of children in the **TCDSB**.

Please see the attached Press release: [OAPCE-TO-Press-Release-2020.pdf](#)

Congratulations to all the award recipients.

If you wish to attend the celebration, please contact : **toronto@oapce.org**

Weekend Webinars being provided for parents

Minister Lecce and Marit Stiles did attend the OAPCE AGM

Toronto OAPCE is going to strategize to have more of a representation at the Provincial level.

Fundraising:

Fundraising:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
DEC	Looking into community donations and sponsorship, with a CSPC letterhead businesses will donate to the school	Fundraising Committee	Ongoing	Ongoing
MAR	Form subcommittee for cash online with lead parent needed	needed	Ongoing	
NOV	Spiritwear	Leandra	Jan	Ongoing, once prices have been finalized the online store will be open to community
Dec	Flipgive as a fundraising tool	Leandra	Dec	Send info to Mme.Chahine to make sure it is approved for use in TCDSB.

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Dec	Spirit Wear Vendors	Leandra	Dec	Share vendor list with Mme. Chahine so we can make sure it is board approved.
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Update:

Flippive is being investigated as a potential for fundraising.

Spirit Wear can be shipped direct to home and are waiting to hear back on pricing from Marchant. Comparing prices with other vendors for example Spirit Wear Canada.

Share vendor list with Mme. Chahine so we can make sure it is board approved

In January we expect to be able to provide the online store.

Pizza Day has been confirmed and Pizza Pizza will follow all the safety protocols required for COVID. This day will serve as an example to see if pizza days can continue for the remainder of the year.

Student ED & Wellness: Action Items

Date Opened	Action Item	Responsible	Due Date	Status
DEC	Medic Alert	Makeala	Dec	Please send info to Mme. Chahine for approval.
Dec	Virtual Student Even	Makeala	Jan	Brainstorm for different student events to allow students to connect and practise their french speaking skills online.

Update

- Medic Alert has a free program for schools, the school would register and then parents would have to register their own child. Please send info to Mme. Chahine for approval.
- Parent question: can we have a virtual event like a debate or speaking concert to help with students speaking and socializing virtually. ??

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Parent Involvement:

Date Opened	Action Item	Responsible	Due Date	Status
Dec	Charitable Events	Allison	Jan	Investigate charitable opportunities for the community in preparation for the Easter Season
Dec	Parent Survey	Allison	Jan	Develop Questions for parent survey

- Online donations towards the Daily Bread Food Bank, extra charity funds can go towards supporting the food bank
- We could also look ahead to charitable donations for the Easter Season.
- Parents would be informed about the results of the charity drive.
- Reach out to the parents with a survey on how things have been going and what can be done to support parents

AOB:

Mme. Chahine has signed up for Virtual Scientist in the School more info to follow. We are anticipating that virtual students would be able to join. All communication is sent to in person and virtual students.

Dacia motioned to adjourn the meeting seconded by Christine

Next Meeting Jan 12, 2021