



# St. Cyril CSPC AGM Minutes

**Date: Tuesday, October 8th, 2019**

Time: 7:00 p.m. – 9:00 p.m.

Location: Gym

## Attendees:

CSPC Members	Parents	School Representatives
Dacia Scali	Stephanie Ambert	Ms. Murano
Kathryn Jaitly	Manuel Nevraumont	Mr. Bernotas
Christine Motran		Ms. Moore
Tara Baker		
Jana Seymour		
Cindy Cyrne		
Lindsay Mathius		
Leandra Gianocola		
Andres Vera		

## Minutes: Christine Motran

### Opening Prayer – Mme. Murano

Kathryn motioned to Amend agenda to Include Introductions, approved by Christine

### Approval of the Agenda and Last Meeting's Minutes

Jana motioned to approve the agenda, seconded by Lindsay

Jana motioned to approve the AGM minutes, seconded by Cindy

### Action Items:

- Newsletter traffic, when should we send it out (Magda/Darlene)
- PIC grant from school board \$500 +\$400 for parent involvement night (Andres)
- Willowwall replacement to be discussed with TCDSB (Cindy)
- Sign up sheet for subcommittees (Leandra)
- Math night workshop (Magda & Events Team)



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- Family wellness night for this year
- Watering schedule, maintenance for new yard space, need volunteers (Cindy)
- Kindergarten yard mulch top up being discussed with TCDSB (Cindy)
- Agendas as per class need, or teacher request to save funds (co chairs)
- Can we explore getting Class lists before the first day of school in order to ease back to school anxiety (Teacher name and room number) could have first name with the initial to protect privacy, could parents get an email ahead of the start of school? could there be a better process for start of the school year? Mme. Murano will discuss some strategies for the 1st day back to school with the teachers.

## **Chair's Report: Kathryn**

-Parent community appreciates Ms. Murano's dedication and commitment to St. Cyril. Letter from Mme Palermo, community donated over \$4,000, for Heart and Stroke foundation, as a result St. Cyril has received about \$400 in funds back to the school.

Kathryn met with city officials regarding the safety of the parking lot. City will conduct a study of our parking area, discussing putting more 15 min signage. A study is the only way we can change our parking situation.

TCDSB trustee Maria Rizzo said that 2 more waterbottle filling stations might be available for the 2nd and 3rd floor of the school

Kathryn presented with a delegation of parents to the TCDSB regarding the hiring and sustainability of French Teachers for intermediate grades at St. Cyril. HR connected with Jana to say that this is a systemic problem and they are continuously recruiting from all areas. Plan in place to recruit qualified French Student Teacher.

Highly Successful Welcome BBQ all parent volunteers did a great job, raised over \$4,000

Motioned to approve by Cyndi, seconded by Tara

## **Treasurer's Report**

Annual Budget forecast: See budget Report for figures.

Allocated \$300 classroom report per fulltime teacher.

Note: If staff could please take pictures of receipts to ensure no loss, and if receipts could be submitted by the end of May, so that CSPC can complete the Annual reporting required by TCDSB.

Printer Ink unfortunately will not qualify for funding through the classroom support, as per TCDSB policy.

Teacher's who require additional support can submit a request and funding will be voted on.

Library has a separate line item for support.

If by the end of the year the financial difficulties fund is unused these could be used for the library.



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Tablets that have been purchased by CSPC, is there an inventory? Mme. Murano can provide actual numbers by next meeting . Mme Murano to discuss with staff the need for more technology or support.

How is the financial difficulties support being communicated to parents? Parents can approach the school and request assistance, teachers can also request this funding on behalf of students they know need the support.

Mr.B 3 buses might be required this year for Track and field and cross country events. Track and field starts st Gr.3.

Invitational tournaments might be an option, and could be supported through school wide sporting event funds

Request that we keep the budget in mind for Carnival and Grade 8 Night as last year ran over budget

Turf Renewal fund is newly added to the budget, minimum carryover of \$2000, for Turf maintenance over the next 10 years.

Jana Motioned to approve the budget, seconded by Cyndi

## **Principal's Update**

Mme Murano updated the group on the following:

Busing Issues: 2 buses are still arriving late in the morning, Head of Transportation email, new drivers assigned to St. Cyril, hoping to fixing staffing issues after Thanksgiving.

Sibling request took 3 weeks to get on the bus, is there another way to facilitate this? St. Cyril does not qualify for busing but we are given busing because of our location. So students who already are on the bus are provided with a seat ahead of new students. New students get seats if they are available. Mme. Murano will contact TCDSB representative regarding the St. Cyril busing so that issues can be resolved moving forward.

Safety: Mme. Murano remind parents about safe drop off procedures.

Child got hurt in the kindergarten cubby room, so a sharp edge will be fixed and safety will be assessed.

Line painting was completed, looking at line painting over crack behind the portables.

Reasphalting is required

Looking at implementing School Messenger to use as a communication tool between school and parents.

Agendas have arrived today and will be distributed to the classes.

SLIP looking at school data, what was observed with staff was that there are no scores that indicate how the primary years were performing, no standardized tests for this group. Last year's Gr. 6 EQAO testing tested very well. Focus for SLIP this year is language skills.

Safety Committee to be formed with staff.



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Robotics, First Lego League, using lego along with robots, program that starts from Kindergarten. Mme. Murano to inquire if it is available in French for primary grades, older years would do it in English. Ms. Balma has experience with this program and will lead it.-

Could Mme. Murano provide parents with an update on last year's SLIP and the results of that initiative?

Nov 8th is picture day, please move pizza day so that students will be in uniform for pictures. Kathryn to discuss with Pat, need to try to pick a date that includes all the students.

Sibling picture will be on retake day. Mme. Murano to verify what events are happening the week of the new proposed date.

## **Sub-Committee Updates**

### **Dacia Co Chair: Printed off roles and responsibilities for review.**

Typically meetings have sub committee updates, but this being the 1st meeting roles and responsibilities are being reviewed.

**Greening:** Backyard project mostly done, holes in the asphalt to be fixed, sod put into the front of the school, needs to be watered but this will not help that area. Mme. Murano will look at options for the front walk as pavement stones will move and cause a tripping hazard. Might be an issue with receiving the engineered mulch for top up.

Willow Wall is dead, TCDSB wants to see if the new growth will take over, parents who were on previous greening committee would like to see another option.

Green area in front of office area will be redone to replace the plants that were stolen.

**Communications:** Could CSPC agenda and minutes be posted on the school website?, Twitter is up to 65 followers.

**Events:** Distributed an events calendar for St. Cyril including leads for the event to help with this year's planning. Posting CSPC events calendar, include contact for volunteering on Parent board

Looking to set a date for Advent Mass, do not want to conflict with school events dates, reps will contact St. Ed's parish, school mass is Dec 12th.

Halloween Candy Charity, Dr. Simone

**Fundraising:** Spirit Wear, Jana volunteering to be involved, Idea of swap and shop to reuse spirit wear that does not fit in. Big Box of cards might be an interest. Board allows us to hold another community event which might be an opportunity for fundraising.

Looking for

**Student ED & Wellness:** Family wellness night new Canada food guide, stations and workshops for families to engage with. SNAP, stop now and plan, in french, impulse control to make good decisions. Classroom based, parent program as well. Stephanie can use her Social worker contacts to help bring this program to the school.



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Entrepreneurial Program BMO sponsors this in schools. There is no cost to the program, 3 stakeholders teachers, students, business mentor (someone from the community, Manuel is volunteering and will be trained to support the program) program goes from JK - Gr. 8, to foster entrepreneurship for students. The program culminates with a showcase and winners are presented. Mme. Murano will discuss this program with teachers to see which teachers will want to be involved. Is this program offered in French?

**Parent Involvement:** Looking for parent volunteers, cspc wants to develop a sign up sheet/ database for volunteering for events. Idea is to send an email to parents with specific times. Can Mme. Murano provide Jana with Christmas concert dates.

**Support Area of Need:**

Executive believes that communications is the area of need right now

OAPCE: Parent community that gets consultation by the boards. Toronto chapter met on the past Thursday, examined committee roles, provincial group met at the end of September to discuss funding and events. Conference in the Spring, Learning Summit in the Fall. If anyone is interested in engaging at the strategic or political level this is a great opportunity for parent involvement.

Other Business: Author visit Nadia Hohn presents in French, \$600 for 2 presentations Grades 1 -5, 6 -8

Jana motioned to approve \$600, from Library fund initially and then look to replenish library funds as year progress. seconded by Christine

Dates for author presentation TBD

AFL Gala is on Nov 15, some parent council members are planning to attend, please sign up so we can get a table.

Are prayers being said in French daily? Mme Murano to try to strategise by printing the prayers in French and posting them

Jana Motioned to adjourn meeting, 2nd by Kathryn.

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
Oct 8	Newsletter traffic, when should it be sent out	Magda/Darlene	Nov	
Oct 8	Ideas for Parent Involvement Night to use \$900 in grant funds	Andres	Nov	
Oct 8	Willow Wall Replacement Status Inquiry with Board Facilities October update:TCDSB wants to evaluate replacement in the Spring	Cyndi/ Steph Pavan	Nov	



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Oct 8	Greening of muddy space outside Mme. Rodriguez's window	Cyndi	Spring	Ongoing
Oct 8	Create a sign up sheet for subcommittees	Leandra	Nov	
Oct 8	Math Workshop - Ideas	Magda & Events Team	Nov	
Oct 8	Kindergarten yard mulch top up being discussed with TCDSB	Cyndi	Spring	Ongoing
Oct 8	A new watering schedule will need to be created	Cyndi	Nov	
Oct 8	Ask teacher preference for agendas to only order as needed	Ms. Murano Co-Chairs	Nov	
Oct 8	Discuss strategies for the 1st day back to school with the teachers.	Ms. Murano	Nov	
Oct 8	Entrepreneurial Adventure: Present it to the staff and then inquire which teachers, students and parents would want to be involved. Is this program offered in French? Register by late October	Ms. Murano Manuel	Nov	
Oct 8	Update on water bottle filling stations for 2nd and 3rd floors	Ms. Murano	Nov	
Oct 8	Update staff of \$300 classroom report per fulltime teacher and \$150 for partime teachers Please note: If staff could please take pictures of receipts to ensure no loss, and if receipts could be submitted by the end of May, so that CSPC can complete the Annual reporting required by TCDSB. Printer Ink unfortunately will not qualify for funding through the classroom support, as per TCDSB policy. Teacher's who require additional support can submit a request and funding will be voted on. Library has a separate line item for support.	Ms. Murano	Nov	



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	Please note the budget for Carnival and Graduation as funds cannot be provided overbudget.			
Oct 8	Inventory of technology supported by CSPC. Discuss with staff the need for more technology or support.	Ms. Murano	Nov	
Oct 8	Contact TCDSB representative regarding St. Cyril busing so that issues can be resolved moving forward.	Ms. Murano	Nov	
Oct 8	Lego League Robotics: Inquire if program is available in French for primary grades	Ms. Murano	Nov	
Oct 8	Provide parents with an update on last year's SLIP and the results of that initiative	Ms. Murano	Nov	
Oct 8	Nov 8th is picture day, please move pizza day so that students will be in uniform for pictures. Kathryn to discuss with Pat.	Kathryn/ Pat	Nov	
Oct 8	Posting CSPC events calendar, include contact for volunteering on Parent board Halloween Candy Charity, Dr. Simone	Co-Chairs	Nov	
Oct 8	Set a date for Advent Mass, do not want to conflict with school events dates, reps will contact St. Ed's	Jana/ Leandra	Nov	
Oct 8	Halloween Candy Charity, Dr. Simone	????	Nov	
Oct 8	SNAP, stop now and plan, in french, impulse control to make good decisions. Classroom based, parent program as well. Help bring this program to the school.	Stephanie	Nov	
Oct 8	Replenish library funds as year progress.	CSPC Exec	Ongoing	