



St. Cyril CSPC Minutes

Date: Tuesday, November 5th, 2019

Time: 7:00 p.m. – 9:00 p.m.

Location: Library

Attendees:

CSPC Members	Parents	School Representatives
Dacia Scali	Sally Chui	Ms. Murano
Kathryn Jaitly	Marylon David	Mr. Bernotas
Christine Motran	Stephanie Lambert	Ms. Moore
Tara Baker	Roberto Mena	
Cindy Cyrne	Manuel Nevraumont	
Leandra Gianocola		
Magda Dunn		
Darlene Saks via phone		
Jana Seymor		

Minutes: Christine Motran

Opening Prayer – Mme. Murano

Land Acknowledgement - Stephanie Lambert

Quorum is achieved

Kathryn motioned to incorporate Land Acknowledgement as part of the meetings going forward seconded by Cindy and Dacia

Approval of the Agenda and Last Meeting’s Minutes

Kathryn motioned to accept agenda, approved by Cindy

Kathryn motioned to approve the October minutes, seconded by Tara and Dacia

Chair’s Report: Kathryn

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Sign up sheet for volunteers will be on the Parent board (Different events monthly)	CSPC Exec	Nov	Ongoing



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Oct 8	Replenish library funds as the year progresses.	CSPC Exec	Ongoing	
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Update

- Committee's are working out well, many volunteers are working hard collaboratively to plan events for St. Cyril
- 10 minutes allocated for each subcommittee to report at the meeting
- City Traffic study is currently underway
- 2 lunch programs, Northern Karate (Jan until March break) and Boogie Dance (After March break) (Mondays only)
- Parent only boogie class on Thursday nights more details to follow
- Father Pat, from St. Edwards has been given the distinction of Monsignor
- Government Funded Parent Grant has been cancelled for this year, \$1000 no longer in the budget for parent involvement.
- \$2000 still needed for turf renewal, must be mindful of reduced funds for this year's activities.

Treasurer's Report: Tara

See monthly budget Report for figures.

Tara motioned to use PIC funds for the BBQ approved by Magda

Motioned to accept Chair & Treasurer's report by Jana Seconded by Leandra

Principal Report: Ms. Murano

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Math Night Workshop- find out who the math and literacy resource teachers are for St. Cyril and how they can help with this night.	Principal	DEC	
NOV	Entrepreneurial Adventure Program (offered in French), will discuss at November Staff meeting (Please respond to Manuel directly), Leadership opportunity for Gr. 7 & 8's	Principal	DEC	
NOV	Waterbottle filling station discussion is ongoing, station needs to be purchased, business service inquiring within board for St. Cyril feasibility	Principal	DEC	
NOV	Share Current Tech Inventory. Need a projector for each teacher, provide specific needs and approximate costs	Principal	DEC	



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NOV	More funding required for Lego League to be expanded to Primary/Junior Grades	Principal	DEC	
NOV	Share results of last year's SLIP initiatives	Principal	DEC	
NOV	Post SLIP Goal and share with CSPC	Principal	DEC	
NOV	Mark the lockdown drills/firedrills in the newsletter so parents can prep students	Principal	DEC	
NOV	Assess need for Agendas for all classes, discuss with Staff	Principal	March	
NOV	Assess 1st day of school procedures	Principal	March	
NOV	Remind Teachers of receipt procedures for classroom support funds	Principal	March	
NOV	Trees around the school need trimming to unblock windows/ school name inquire with board for this service request	Principal	DEC	
NOV	Inquire about a school sign	Principal	Dec	
NOV	Inquire if Mr. Lee can help with Advent Mass on Dec 10 at St. Edwards	Principal	End of Nov	

Principal's Update

- PA system is being updated
- Gym Cleaning: high ceilings have been cleaned
- Remembrance Day Assembly with Student Council, and parent volunteers is planned
- Progress reports will go home Nov 11, Parent/Teacher Interviews Nov 12, 14
- Visit a highschool day on Nov 6
- Ministry ban of no cellphone use is being enforced
- Light in the yard is being installed to highlight the shade structure
- Special Education and Resource fair coming up at CEC on Nov 9
- Gifted program info meeting on Nov 28, more info to come
- Lego League has begun Mary Ward high school students worked with Gr. 6's to build and program. Competition is the end of November, 10 students will be chosen to compete and bring their learning back to the classroom.
- Halloween dance and Food drive were a success
- Reminder for parents about drop off and pick up times 8:45 - 3:30,
- Considering a kiss and ride pick up to take advantage of loop in the parking lot.
- Advent Concert Dec 5th for grades 1 -8, JK/SK on a different date TBD
- Next week is the Divisional Volleyball competition
- Fire Department will come and educate school, covers are ordered for the alarms



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- Congratulation event for Father Pat date TBD
- Safe Schools Survey (Bullying response, students would not report or stop bullying) staff is focusing on creating more autonomy for students so they will take more responsibility over their learning environment.

Sub-Committee Updates

Greening:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Willow wall replacement status- email from Steph (TCDSB) looking at wall with the company to assess if it needs replacement or not	Cindy	DEC	Ongoing
NOV	Kindergarten mulch top up on going	Cindy	DEC	Ongoing
NOV	No need to water the sod at the front	Cindy		Closed
NOV	Muddy Space outside office window, leave as is, redo in the Spring	Cindy	March	
NOV	Can garden boxes be removed from the front yard that is not used? Can these boxes be filled and used?	Cindy		

Update

Request in with the city to replace tree at the front of the school, being processed
 Requesting funds for Christmas Urns \$100, already in budget and approved
 Investment in a water dispenser and biodegradable cups? Notice to parents no bottled water

Communications:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Update Website	Magda/Darlene	Dec	
NOV	Merge Constant Contact with email distribution list?	CSPC Exec	Dec	

Update

1st newsletter sent out, 57% open rate
 Minutes from previous years CSPC meetings are available in the office binders



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CSPC classlists, is there value to continue with this practice, Ms. Murano raised privacy concerns

Dacia Motioned to stop CSPC classlists, approved by Magda and Jana

Events:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Consider a Kindergarten Social for parents and students to connect	CSPC Exec/ Events	Dec	
NOV	Plan for Advent Mass schedule for 6:30pm and send out request for volunteers and student participation	Events/Christine	Dec	
NOV	Math Night Workshop Planning, connect with board Math resource teacher	Events/ Principal	Dec	

Update

Advent mass is booked for the 10th, try to schedule for 6:30pm, after mass reception, need to plan for music and readings, need student volunteers and parent involvement.

Fundraising:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Ask former parent volunteer for vector file of St. Cyril logo	Jana	Dec	
NOV	Can long sleeve T-shirts be a spirit wear option?	Leandra	Dec	

Update

Spirit Wear is ready for cash online

T-shirts will be part of the uniform, looking into a more affordable options

Sample sizes will be available for Parent Teacher Interviews

Motion to go forward with spirit wear motioned by Jana and seconded by Leandra

To help with raising funds for the turf, civies days can be held (wear green and donate \$1 -2)

Motion from Kathryn for 2 civies days per year 1st by Jana and 2nded by Magda



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Student ED & Wellness:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Plan for a wellness night for parents	Andres/Stephanie	Dec	
NOV	Ask Trustee to facilitate communication with neighbouring CSPCs	CSPC Exec	March	

Update

SNAP and Emotional Response Freedom Program for a wellness night
 Invite neighbouring schools like St. Edwards and St. Antoin Daniel, could Trustee facilitate a meeting with other chairs to identify common dates, looking to target April after 12 (Easter)
 Paul Davis (Internet Safety) more info to come

OAPCE: Commissioning Ceremony on Dec 6

Parent Involvement:

Action Items

Date Opened	Action Item	Responsible	Due Date	Status
NOV	Adjustments to Survey Monkey:take out support role and change to website, add approximate amount of time for commitment, and time of year	Leandra	Dec	

Parent Engagement night idea- SNAP (Stop Now and Plan) impulse control program for students is available in French

Volunteer Roster: Survey monkey as an option

Dacia motions to use Survey Monkey to collect volunteers seconded by Jana

Jana Motioned to adjourn meeting, 2nd by Dacia .