

# POSITION NOTICE

The Pointe Coupee Parish Government is seeking a part time employee for:

## ANIMAL SERVICES ASSISTANT

- Under the supervision of the Director of Public Works and Utilities, this position assists the Animal Services Manager with providing animal related assistance to the general public of Pointe Coupee and to the parish animal shelter. Candidate will be responsible for general care provided to a variety of different animals, as well as maintaining records and documents as it relates to animal care. Candidate will be exposed to environmental factors and sometimes aggressive animals. Moderate to occasional strenuous physical effort is required to perform duties including animal restraint, transporting injured animals and collecting stray animals.

Minimum requirements:

- High school diploma or equivalent certificate of competency
- Possession and maintenance of valid Louisiana driver's license
- Ability to work a flexible schedule, including some nights and weekends
- Lifting capacity of at least 50 pounds; carry, push and pull heavy objects, with or without assistance

## EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

The Pointe Coupee Parish Government does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Applications are available from our office or website:

Pointe Coupee Parish Government  
160 East Main Street  
New Roads, LA 70760  
225-638-9556

[pcparish.org/general-forms/](http://pcparish.org/general-forms/)

Applications will be accepted Thursday, November 26 – December 10, 2020 by delivery to the office or by email to [tguidry@pcparish.org](mailto:tguidry@pcparish.org).

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