

December 4, 2019

Meeting Start: 3:15 pm

Approve November minutes: Jennifer noticed the minutes say the cash calendar starts on April 1st but it actually starts on March 1st.

***the conversation went on and NO ONE motioned No ONE seconded last months meeting minutes

In attendance: Aimee Magovern; President, Dana Pustinger; Vice President, Jennifer Catolane; Treasurer, Linda Curtiss; Secretary, Jennifer Hibbins Salzano, Dawn Odell Lemon, Hattie White, Amy Maxton, Nanette Higgins, Craig Drenga, Sharon Hyrkavich (sp??),

PRESIDENT'S REPORT:

- Thank you notes: We received thank you notes from Nanette, Rebecca Hamill and Amy Maxton for our efforts with the Quarter Auction fundraising event.
- Ms. Catulo: Ms. Catulo was planning to come to the meeting today, but she wasn't able to. She is planning a musical for the spring. She is looking for some support from the PTA. Aimee will have a chance to talk more with her about it next week.

VICE PRESIDENT'S REPORT:

- Dine out update: The dine-out night at the Knox is scheduled for January 14th. It is for dine in only; it will not apply to take out sales. Jenn Catolane will tell Mrs. Flower so she can update the website with the date.

TREASURER'S REPORT:

- Finances: with cash calendar money coming in, the bank account is at \$20,000, minus teacher and classroom accounts; our balance is approximately \$12,500. We got a check from the school for the Donut and Butter braid fundraiser. That went into classroom accounts and will be split 50/50 with teacher and classroom accounts. Quarter auction net profit was \$1,842. Gross was \$2,146, with around \$300 spent in expenses. Those profits will be split between class and teacher accounts, and each account will receive around \$100. Teachers need to spend the money in their accounts by the end of the year; what isn't spent will go into class accounts.
- Shop-a-roo: A program in which you scan a receipt to earn points. FRRES is already signed up, however there is a waiting list.

OLD BUSINESS:

- Quarter Auction feedback & other fall fundraiser ideas: Thanks to Jenna Bessey, the quarter auction was a big success. However, it took a long time to get through all the items. There was a lot of time spent waiting on number drawing. Also, a larger, more efficient devise could be used for choosing numbers. There was some concern of some people playing their number even when they didn't put a quarter in. A lot of the auction relied on people being honest. Another option for next year would be a Chinese Auction in which people buy tickets and deposit their tickets into the jar correlated with the items they wish to win. Then a winner is drawn from each jar for each item. A Chinese auction can be held along with another event, such as Family Night or the Holiday concert. Yankee Candle and the Genevieve catalog fundraisers also made good profits in the past and we haven't done one of those in a few years.
- Holiday Shop: the holiday shop is all set. Set up will happen on Wednesday after school and breakdown will be Friday at 3:00.
- Ski Program: The age limit is 6 and over this year, not kindergarten and up. That was a misunderstanding because in the past it was kindergarten and up, so some students are being turned down.
- Teacher Wish List Update: Amy Maxton said all the teacher wish lists are up and running now. Aimee will try to send out links again and see if everyone can access them now.

- Author visit: Jen has not heard back yet from Sean Fields. She will try to contact him again after the holidays. Sandisfield Cultural Council denied the grant we applied for due to lack of funds, and other applications received which would benefit more of the community were chosen. Jen Salzano had asked to come to the school years ago for the author Jarrett's visit, and she was told it was not open to the public. We might be more likely to get grants if the events were open to the public.
- Cash Calendar update (Dawn): We have 16 new sponsors this year, including one new one for \$500. Five sponsors from last year did not donate this year, two of which no longer have children in the school. One is out of business and two just haven't responded yet. Last year's calendar had \$5,200 of prizes. This year we have \$6,650, possibly more, still waiting to hear back from a few. We may have up to 50 spots on the calendar this year, so the calendar will be 8x10 this year. The difference in price is 7 cents per calendar. So for 2,000 calendars we will be paying \$134 more. The total will be \$580 for 2,000. We'll start with 1,800. We'd like to get the calendars out as early as possible. We will have all entries due back before February vacation, so that we have time to count them and be ready for the first drawing. We will meet at Dawn's the first weekend in January to package up the calendars, so that we can get the calendars out Monday, Jan. 6th. They will be due back on February 10th. All tickets sold will be entered into the drawing, however only tickets handed in before the due date will be counted toward top seller recognition.

NEW BUSINESS:

- Tubing at Butternut: Dawn will talk with Butternut to arrange pricing and schedule. Teresa said that February would be the best time to schedule it. We should try for early in the month to make room for postponements. We have a stock of bottled water. We won't do juice this time. Just water, clementines and Oreos.
- Staff Holiday Treats: We have done coffee, poinsettias, fruit, and donuts from Mrs. Murphy's in past years. Aimee will reach out to Megan Smigel to see if she has any creative ideas, otherwise we'll do what we have done in the past.
- PTA meetings on Wednesdays: We will keep the meeting on Wednesdays at 3:15 through ski session and just keep them short. Some Sandisfield parents won't be able to come to the school for the meeting and then back again for skiing.

Next meeting: January 15, 2020 at 3:15pm

Meeting adjourned: 4:25 pm. Aimee motioned, Craig seconded.