

Minutes of the
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
of
UINTA COUNTY SCHOOL DISTRICT NO. ONE
and
WESTERN WYOMING COMMUNITY COLLEGE

When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

Meeting Location: Uinta B.O.C.E.S. #1
XX Regular ___ Called

Date: June 2, 2021

**CHAIRPERSON/CLERK
CERTIFICATION**

These minutes are a true account of proceedings approved by majority vote of a quorum of the membership.

Trustees Attending:

David Peterson
Christa Barker
Jim Jessen
Joel Wiedrich

Chairperson Signature

Also Attending Were:

Mike Williams
Kiley Ingersoll
Heidi Currutt
Jared Lundholm
Janet Knighton

Clerk Signature

The meeting was called to order by Chairperson Peterson at 6:03 p.m. There being a quorum present the meeting was adjourned by Chairperson Peterson at 7:47 p.m.

I. WELCOME AND CALL TO ORDER

Chairperson Peterson called the meeting to order at 6:03 p.m.

II. APPROVAL AND SETTING OF AGENDA

Motion to approve Agenda: Joel Wiedrich

Second: Christa Barker

Vote: Unanimous, motion carries

III. REVIEW AND APPROVAL OF MINUTES

Motion: Joel Wiedrich to approve the minutes from March 3, 2021 board meeting

Second: Jim Jessen

Vote: Unanimous, Motion Carries

IV. SCHEDULE OF BILLS

A. General Fund

Motion: Christa Barker to approve amount of \$281,856.55

Second: Jim Jessen

Vote: Unanimous, Motion Carries

B. Payroll

Motion: Joel Wiedrich to approve amount of \$188,218.55

Second: Jim Jessen

Vote: Unanimous, Motion Carries

C. Bills Prior to Next Board Meeting as Listed

Motion to approve all expenditures as presented Christa Barker

Second: Jim Jessen

Vote: Unanimous, Motion Carries

V. COMMUNICATIONS

A. Visitors to Address the Board

Jared Lundholm presented for Evanston Innovation Wyrkshop. Mr. Lundholm stated, that the makerspace is like a do it yourself garage. The Department of Vocational Rehabilitation and the University of Wyoming, provide this grant to focus on getting the younger generation skills. Some of the tools included in the workshop are; 3-D printers, sewing machines, circuit, laser cutter and other tools. The goal is to create a space for people to learn and to create. There are 6 makerspace workshops across the state of Wyoming. We have classes for people to learn more about the possibilities to create in makerspace. The first class participants are required to take, is a safety class. They will earn a safety badge that allows them to use the tools in the Makerspace. There is approximately one hour training on each device. Once they have earned their certification, they may use that device. Mr. Lundholm also stated they are trying to have as much free software as possible. Although the grant focuses on the 16-21 age group, anyone can use the space. We are hoping the community will learn of the workshop and it will be of benefit to all. Mr. Peterson commented that the workshop helps with skill sets.

It was suggested that the high school have some field trips to introduce the students to the Evanston Innovation Wyrkshop, so they are aware of what we have to offer. The grant ends in September, but Mr. Lundholm does not foresee the program ending at that time.

B. B.O.C.E.S. Roundtable

C. Director's Report

In addition to the written report: Mr. Williams stated that we recently had graduation. He received numerous comments from the community about how much they enjoyed having a live ceremony after Covid-19.

Mr. Williams touched upon speaking with Dr. Dale, from WWCC, about a possible extension of WWCC-Evanston campus, which would be dependent on outside funding. Mr. Williams commented he hoped that this would come to fruition, and would be an additional benefit to; WWCC, UCSD#1, and Uinta B.O.C.E.S. #1

Mr. Williams commented that he had received a letter from the Uinta County Treasurer, stating that there is a 2-year deferral of funds. Mr. Williams is not sure of the details, but has put in place some practices that will help with budgeting. Mr. Williams stated there is no travel unless a grant is paying for it, or if it has been previously approved. We will not be updating our cameras, as had been planned. Anything that can wait will be postponed until a later date. Mr. Williams stated that we have reserves but do not necessarily want to use them. There will be no raises in 2021. We may ask for a Christmas bonus. Mr. Williams is not recommending lay-offs at this time. We do have a few staff members looking at retiring. Our exiting package for employees is one month of pay for employees with up to five years of employment, two months for employees with 6-10 years of employment, three months for those employees with over 10 years of employment, and four months for those employees with over 20 years of employment.

Mr. Williams commented the grants are solid, at this time.

Mr. Williams said that four independent companies have started due to the Jumpstart program, it has been a great success.

D. WWCC Coordinator's Report

In addition to the written report: Heidi Currutt stated that this year they had 28 high school students with over 15 credits. Dual and concurrent enrollment will begin in August for current high school students. Ms. Currutt stated that August will be a very busy time for them.

The CNA class is full for summer with a wait list. Fall CNA classes are filling up quickly. There will be a phlebotomy class in Spring 2022.

Ms. Currutt also stated that Brenden Ellis, who is a Welding Instructor, and Susan Evans, both are great to work with. She is hoping that students will continue to

enroll and enjoy these opportunities that will be of benefit after their High School career.

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. EXECUTIVE SESSION

A. Director's Evaluation

Motion: Christa Barker moved to go into executive session at 7:13 PM

Second: Joel Wiedrich

Vote: Unanimous, motion carries

The board came out of executive session at 7:42 pm

Motion: Christa Barker moved to approve Director's Evaluation.

Second: Joel Wiedrich

Vote: Unanimous, motion carries

IX. NEXT MEETING

Wednesday, July 21, 2021 – 5:15 PM

Uinta County School District #1

537 10th Street

Evanston, WY 82930

X. ADJOURNMENT

Meeting adjourned by Chairperson Peterson at 7:47 p.m.

Board Approved: