

Minutes of the
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
of
UINTA COUNTY SCHOOL DISTRICT NO. ONE
and
WESTERN WYOMING COMMUNITY COLLEGE

When the Clerk's signature is affixed, this is an official and public record of the Board of Trustees, organized under the laws of the State of Wyoming.

Meeting Location: Uinta B.O.C.E.S. #1
 XX Regular Called

Date: March 3, 2021

Trustees Attending:

David Peterson
Christa Barker
Jim Jessen (Audio)

Also Attending Were:

Mike Williams
Kiley Ingersoll
Heidi Currutt
David Bennett
Janet Knighton

**CHAIRPERSON/CLERK
CERTIFICATION**

*These minutes are a true account of
proceedings approved by majority vote of
a quorum of the membership.*

Chairperson Signature

Clerk Signature

The meeting was called to order by Chairperson Peterson at 6:07 p.m. There being a quorum present the meeting was adjourned by Chairperson Peterson at 7:30 p.m.

I. WELCOME AND CALL TO ORDER

Chairperson Peterson called the meeting to order at 6:07 p.m.

II. APPROVAL AND SETTING OF AGENDA

Motion to approve Agenda: Christa Barker

Second: Jim Jessen

Vote: Unanimous, motion carries

III. REVIEW AND APPROVAL OF MINUTES

Motion: Christa Barker to approve the minutes from December 2, 2020 board meeting

Second: Jim Jessen

Vote: Unanimous, Motion Carries

IV. SCHEDULE OF BILLS

A. General Fund

Motion: Christa Barker to approve amount of \$301,219.11

Second: Jim Jessen

Vote: Unanimous, Motion Carries

B. Payroll

Motion: Jim Jessen to approve amount of \$162,505.65

Second: Christa Barker

Vote: Unanimous, Motion Carries

C. Bills Prior to Next Board Meeting as Listed

Motion to approve all expenditures as presented Jim Jessen

Second: Christa Barker

Vote: Unanimous, Motion Carries

V. COMMUNICATIONS

A. Visitors to Address the Board

Mike Williams presented for Diane White with the College and Career Readiness Center. Spring classes began on January 11. Mike Williams stated, we lost some traction due to Covid, but are getting back to normal. We have ABE classes in the morning and evenings. We have ESL in the morning and evenings.

BOOST has been around approximately 10 years. We have had approximately 300 students graduate. We have had a 90% success rate, which is due to Carol Bourland's efforts. Carol is an excellent teacher. She has taught for this program since the beginning for B.O.C.E.S. Spring classes began February 1. The new BOOST class seems to be an engaged group of students.

Mr. Williams stated The Evanston Ready to Work Program/Families Becoming Independent grant began a new grant year on October 1. We have four students in the current C.N.A. course and three enrolled in welding, which had a late start date in February. We also finished a phlebotomy course in January and an IV Therapy certification course. We have several students placed in the community for work experience. Mike Williams stated we have approximately 20 families working under the FBI grant. Mr. Williams stated our

FBI program has some requirements of public assistance qualifications; it has great success rates. Students are able to get High School Equivalency and they are placed at local employment. Tutoring is also available for our students.

Mike Williams stated the Empowering Single Mothers grant extended 14 months, we will continue operating under this grant until fall of 2022. We were granted funds in the Adult Education grant from the state.

B. B.O.C.E.S. Roundtable

C. Director's Report

In addition to the written report: Mr. Williams stated we only had 2 employees contract Covid in November, and had one instance where an employee had to quarantine for 5 days. We are very lucky to have been able to continue to work during this pandemic.

Mike Williams stated things seem to be turning around. Industrial Services Training is busier. During the month of February Uinta B.O.C.E.S. #1, offered 50 classes and IST provided 30 of those classes. IST will schedule its quarterly meeting in March.

Jumpstart is going well but is not the same as last year when it was face-to-face.

Mike Williams stated, Evanston Maker Space WYrkshop would open soon. The workshop has sewing machines, 3-D printers, a Glowforge. We will be hiring a couple of DVR students to assist in the workshop. We will have five workshop classes a week. We are aiming for a soft opening in May, and a hard opening in June. Jared Lundholm will be supervising the Maker Space Workshop. We hope it becomes an asset to the community.

Mr. Williams stated there has been some discussion about a possible CDL program with DVR. Chairperson Peterson also suggested motorcycle training be added to the program.

Mr. Williams stated he is involved with Next Gen Region and will continue to report on the groups movement.

D. WWCC Coordinator's Report

In addition to the written report: Ms. Currutt stated they did not start face-to face classes until February. Students are registering online and they do not get to see the students as much. Heidi Currutt does schedule Zoom meetings and

helps students over the phone, but misses the face-to-face interaction with students.

Nursing C.N.A. classes are full. A class just finished. The students have been doing projects instead of clinical. Nursing TEAS test was today.

Ms. Currutt stated, WWCC is now offering a Bachelor's in business. It is the same price as an associate's degree. Classes are all online. It is geared toward working professionals. Several students are starting this summer.

Ms. Currutt is on the Fast Fund committee, which helps students in need. The students can apply and get help. They do not pay students directly but help with power bills, or meal tickets, or other items the student may need.

Heidi Currutt stated, Brenden Ellis is our welding instructor and is amazing.

Heidi Currutt stated, the scheduling of C.N.A. testing has gotten better, but is still hard because we have no control. Early registration starts in April.

VI. NEW BUSINESS

A. Uinta B.O.C.E.S. #1 Insurance

Discussion: Mike Williams stated the insurance expires April 2, 2021. The first quote that was given was \$18,000.00 more than last year. Tegeler and Associates were asked to come back with another quote. The next quote was \$5,500.00 less than last year. The insurance is comprehensive. We will now be paying \$35,843.94.

Mr. Williams asked the board to approve the new option for insurance.

Motion: Christa Barker to approve the new insurance quote for \$35,843.94.

Second: Jim Jessen

Vote: Unanimous, Motion Carries

VII. OLD BUSINESS

David Peterson and Mike Williams presented a plaque of appreciation to Mr. Bennett for his contribution to Uinta B.O.C.E.S. #1 and the community. David Peterson thanked Mr. Bennett for his 50 years in education.

VIII. Executive Session

A. Contract and Evaluation

Motion: Christa Barker to begin Executive Session at 7:05 pm

Second: Jim Jessen

Vote: Unanimous, Motion Carries

Executive Session started at 7:05 pm

Motion: Christa Barker to end Executive Session at 7:25 pm

Second: Jim Jessen

Vote: Unanimous, Motion Carries

Motion: Christa Barker moved to amend the contract for Mike Williams by extending the current contract by one year to end in June 2023, and to put in place two, one-time bonuses of 4% to be paid July 1, 2021, and July 1, 2022.

Second: Jim Jessen

Vote: Unanimous, Motion Carries

IX. NEXT MEETING

Wednesday, June 2, 2021 – 6:00 PM

Uinta B.O.C.E.S. #1

1013 W. Cheyenne Drive, Ste. A

Evanston, WY 82930

X. ADJOURNMENT

Meeting adjourned by Chairperson Peterson at 7:30 p.m.

Board Approved: