
CHILD SUPPORT “ZOOM” COURT

All Child Support Court Hearings will be handled by appearance on Zoom before Hearing Officer, Amanda Trosclair.

Email your income documentation and any other documentation you wish to present in court at least **48 hours** before your hearing to **childsupport@22da.com**.

To log on to the hearing type the following link in your search bar on the internet.

<https://zoom.us/j/4344769222>

Please watch this video on YouTube to familiarize yourself with Zoom and how to log into the hearing.

<https://support.zoom.us/hc/en-us/articles/206618765-Zoom-video-tutorials>

Directions To Access Zoom Hearing:

1. Using your phone, tablet, or computer - open your INTERNET BROWSER and type www.zoom.com to be brought to the Zoom Webpage.
2. Once the Zoom website is up - click on “JOIN A MEETING”
3. Type in the MEETING ID: **434 476 9222**

IF YOU HAVE ANY PROBLEMS ACCESSING THE ZOOM HEARING PLEASE CALL OUR OFFICE AT (985)-839-6303 SO THAT SOMEONE CAN ATTEMPT TO HELP YOU.

RULES FOR VIRTUAL COURT HEARINGS

The following orders of the Court apply to this proceeding:

All participants, attorneys and witnesses are required to have Zoom capability, and have sufficient audio and video connection with an appropriate and stationary background. All Court rules on attire and conduct in Court for attorneys, participants and witnesses remain in effect, which includes, but is not limited to the following:

1. Proper attire is required for all Zoom hearings. You must be fully dressed and seated in a chair. No party is to have on sleepwear, hats, shorts, tank tops, flip flops or have bare midribs and shirts-tails must be tucked in. No party appearing by Zoom may be smoking, eating or drinking.
2. No other persons, except attorneys of record, are permitted to be in the room during proceedings without prior Court approval.

3. Neither the parties, their attorneys, nor their agents or assigns, are to photograph or record by any means any part of the remote proceeding. A violation of these Court orders shall be considered grounds for a finding of contempt of court.
4. Participants shall not be in close proximity as this may cause audio and video transmission issues.
5. No witness shall have documents or notes in front of them while testifying unless given permission by the Court. The Court may in its discretion at any time request participants to adjust the web camera to show anything a witness may appear to be reading during a hearing.